

# Show bookings in Calendar View and Cancel Appointment

After Admin login and Navigate to Bookings:

Admin click on Salt Therapy

Salt Therapy Bookings List

Adult Child

These tabs will open specific calendar

S.No	Customer Name	Customer Phone	Therapy Room	Therapy Name	Amount	Status	Action
1	Marian O Connor	083 8314789	Adult	3 Pre Paid Sessions	€180	Confirm	
2	Triona	0851388311	Adult	Intro Session	€10	Confirm	
3	Thomas O' Neill	353858528604	Adult	Intro Session	€10	Confirm	
4	Brenda Hether	+353858528604	Adult	3 Pre Paid Sessions	€180	Confirm	
5	Brona O'Sullivan	0853858528604	Adult	Intro Session	€10	Confirm	
6	Tommy2	0853189234	Children	Intro Session	€5	Confirm	
7	Brenda Hether	+353858528604	Children	Intro Session	€5	Confirm	
8	Brenda Hether	+353858528604	Children	3 Sessions	€180	Confirm	
9	paddylynch61	0857179121	Adult	5 Sessions	€240	Confirm	
10	Brenda Hether	+353858528604	Children	Intro Session	€5	Confirm	

Showing 1 to 10 of 16 entries

28 April 2021  
Wednesday

WED 28 APR 2021	THU 29 APR 2021	FRI 30 APR 2021	SAT 01 MAY 2021	SUN 02 MAY 2021	MON 03 MAY 2021	TUE 04 MAY 2021
11:30 AM	11:30 AM (3)	11:30 AM (2)	10:00 AM (3)	OFF	10:00 AM (3)	10:00 AM (3)
01:00 PM	01:00 PM (3)	01:00 PM (3)	11:30 AM (1)		11:30 AM (3)	02:30 PM (3)
02:30 PM	02:30 PM (3)	02:30 PM (3)	01:00 PM (3)		01:00 PM (3)	04:00 PM (3)
04:00 PM	04:00 PM (3)	04:00 PM (3)	02:30 PM (3)		02:30 PM (3)	05:00 PM (3)
05:00 PM	05:00 PM (3)	05:00 PM (3)	03:45 PM (3)		04:00 PM (3)	12:00 PM (3)
06:00 PM (3)	06:00 PM (2)	06:00 PM (3)			05:00 PM (3)	05:00 PM (3)
					06:00 PM (3)	06:00 PM (3)

These tiles will look a bit bigger to show customer name.

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Detail page look like:

The screenshot shows the 'Salt Therapy Admin' interface. The left sidebar contains a menu with options: Dashboard, CATEGORY, PRODUCT, ORDER, SALT THERAPIES, MESSAGES, MEMBERS, CUSTOMERS, CALENDAR, and BOOKINGS. The 'BOOKINGS' menu is expanded, showing 'Salt Therapy' and 'Message'. The main content area is titled 'Bookings Details' and shows the details for a specific booking (ID: 28752). It includes a 'Book Remaining Sessions' button and two sections: 'Customer Details' and 'Therapy Details'.

**Customer Details:**  
 Full Name: Vikas Nagar  
 Email: vikas.nagar@commediait.com  
 Phone: 8755883873

**Therapy Details:**  
 Therapy Room: Adult  
 Therapy Name: 3 Sessions  
 Amount: €120

Below these details is a table showing the booking schedule. The table has columns: S.No, Date, Time, Status, and Action. There are two entries, both with a status of 'Pending' and a 'Cancel Booking' button.

S.No	Date	Time	Status	Action
1	29 April 2021	11:30 AM	Pending	Cancel Booking
2	30 April 2021	11:30 AM	Pending	Cancel Booking

Showing 1 to 2 of 2 entries

On the details page, Admin can view booking details and cancel the booking. After cancelling, the booking slot will open for another booking.

Admin click on Message under Bookings in the left menu.

The screenshot shows the 'Salt Therapy Admin' interface with the 'Message Bookings' page. The left sidebar is the same as the previous screenshot. The main content area is titled 'Message Bookings' and includes a '+Add Booking' button. Below the title, there are two tabs: 'Rita' and 'Lucy'. The 'Rita' tab is selected, and a table of bookings is displayed. The table has columns: S.No, Customer Name, Customer Phone, Therapy Name, Therapist, Date, Time, Amount, and Status. There are two entries, both with a status of 'Confirm'.

**Message Bookings**

Here also we'll show these bookings in a calendar view. Same as explained above

S.No	Customer Name	Customer Phone	Therapy Name	Therapist	Date	Time	Amount	Status
1	Vikas Nagar	8755883873	Cost - €40 Deep Tissue Massage with Rita	Rita	11 March 2021	10:15 AM	€35	Confirm
2	Vikas Nagar	8755883873	Cost - €40 Indian Head Massage with Rita	Rita	12 March 2021	10:15 AM	€35	Confirm

Showing 1 to 2 of 2 entries

Clicking on Customer name leads to detail same as shown above. There you can view details and cancel the appointment.