Minutes of Meeting
Date – August 28, 2015

The meeting has been conducted on August 28, 2015 regarding the selection of the **"Mentor for Industry Interface Committee"** and **"Coordinators for each committee"** of IEEE Student Branch IIIT Allahabad. The process was started by an address speech of the branch chair Mr. Vijay Bhaskar Semwal. The IEEE-SB-IIITA team selected the students for the above mentioned positions on the basis of a short interview. It was also decided in this meeting to form an IEEE Women In Engineering (WIE) Affinity Group under the IEEE Student Branch IIIT Allahabad. The meeting was very motivational for IEEE-SB-IIITA as many students took part in meeting, as result meeting turned out to be a huge success.

AGENDA 1: Selection of the Mentor for Industry Interface Committee.

Decision: Mr. Apoorva Agrawal (B.Tech-3rd Year) has been selected as the Mentor of Industry Interface Committee.

AGENDA 2: Selection of the Coordinators for Different Committees.

Decision: Following students are selected as the Coordinators for Different Committees:

C-1. Technical Event Management Committee
- a). Sulyab Thottungal (B.Tech-2nd Year)
- b). Pratik Prasad Mangalore (B.Tech-2nd Year)
- c). Vartika Singh (B.Tech-2nd Year)

C-2. Handling Publication Committee
- a). Pratyush Singh (B.Tech-2nd Year)
- b). Smiti Maheshwari (B.Tech-2nd Year)

C-3. Industrial Interface Committee
- c). Bhavana Puthi (B.Tech-3rd Year)
- d). Shantal Raj (B.Tech-2nd Year)

C-4. Publicity & Membership Committee
- a). Apurva Gupta (B.Tech-2nd Year)
- b). Kshitij Tripathi (B.Tech-2nd Year)

C-5. Web Management Committee
- a). Shelly (B.Tech-3rd Year)
- b). Ruhi Singh (B.Tech-3rd Year)
- c). Amba Khare (B.Tech-3rd Year)
- d). Swapnaneel Nandy (B.Tech-2nd Year)
- e). Amit Vijay (B.Tech-2nd Year)

AGENDA 3: Startup of the IEEE Women In Engineering (WIE) Affinity Group of IEEE Student Branch IIIT Allahabad.

Decision: It was decided to elect the interim office bearers for the same and to send the form to IEEE UP Section for its approval.