

SANJEEV AGRAWAL GLOBAL EDUCATIONAL UNIVERSITY, BHOPAL

MID SEMESTER TEST – II

AUTUMN 2023-24 DECEMBER 2023)

B.TECH

Semester I

Communication skills UC20B102

Max. Duration: 1 Hour 30 Mins.

Max. Marks:30

SECTION - A

(Attempt All)

(1X5 =5 Marks)

1. a) Small talk and leading conversation is a _____ skill.
(i) Social (ii) Political (iii) Technical (iv) Conversational
- b) E-mail writing is a _____ etiquette.
(i) Internet (ii) Games (iii) Preparation (iv) Communication
- c) Elevator Pitch is maximum of a time span of _____ seconds.
(i) 30 secs (ii) 40 secs (iii) 60 secs (iv) 80 secs
- d) Where The Mind Is Without Fear is a _____ poem.
(i) Patriotic (ii) Revolutionary (iii) Mystic (iv) Aesthetic.
- e) The 7Cs of communication is called _____ communication.
(i) effective (ii) factual (iii) leading (iv) fluent

SECTION -B

(Attempt any THREE)

(3 x 5 = 15 Marks)

2. a) Enumerate the DOs and Dont's of Cross Cultural Communication.
- b) Explain with illustration Contextual Conversation.
- c) Discuss the important aspects of Body Language with respect to (i) Chronemics (ii) Proxemics
- d) Write Short Notes on :-
(i) Bias and Prejudice
(ii) Verbal and Non-Verbal communication.
- e. Discuss the strategies to overcome the barriers of communication

SECTION -C

(Attempt any ONE)

(1 x 10 = 10 Marks)

3. a) Draft a Job Resume with powerful points projecting about your details.
OR
- b) Write a summary of the poem "Where The Mind Is Without Fear".

