Brainstorm & idea prioritization

Use this template in your own brainstorming sessions so your team can unleash their imagination and start shaping concepts even if you're not sitting in the same room.

(L) 10 minutes to prepare

I hour to collaborate 2-8 people recommended

⊕ 10 minutes

Before vou collaborate A little bit of preparation goes a long way with this

session. Here's what you need to do to get going.

Team gathering
Define who should participate in the session and send an invite. Share relevant information or pre-work ahead.

> Set the goal
> Think about the problem you'll be focusing on solving in the brainstorming session.

Learn how to use the facilitation tools Use the Facilitation Superpowers to run a happy and

productive session.

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Define your problem statement What problem are you trying to solve? Frame your

problem as a How Might We statement. This will be the focus of your brainstorm.

→ 5 minutes

PROBLEM Forest fire is a real threat to humans also for ecosystem.It is caused either by natural or human activities, detection of forest fire is really important to reduce and and lives.

> Key rules of brainstorming To run an smooth and productive session Encourage wild ideas.

Stay in topic. Defer judgment.

Listen to others

If possible, be visual.

Write down any ideas that come to mind that address your problem statement.

DEEPAN

Having fire

rucks ready for

Brainstorm

Being cautious in helicopter to check smoke arising areas Going rounds in helicopter to check occurance of fire

Informing fire Stations for fire trucks

spark arresters thermal anamoly

MANOJKUMAR

PRANESH KUMAR

checking camp fires that are put off properly Burglar alarms

RUTHR ESAN

You can select a sticky note

and hit the pencil [switch to

sketch] icon to start drawing!

Keeping safety things near Monitoring water stress

the electric wires from short circuit

Group ideas Take turns sharing your ideas while clustering similar or related notes as you go. In the last 10 minutes, give each cluster a sentence-like label. If a cluster is bigger than six sticky notes, try and see if you and break it up into smaller sub-groups. → 20 minutes MOISTURE:

FIRE TRUCK:

fire Stations for fire trucks

Fire alarm systems

Add customizable tags to sticky notes to make it easier to find, browse, organize, and categorize important ideas as

Prioritize

Your team should all be on the same page about what's important moving forward. Place your ideas on this grid to determine which ideas are important and which are feasible.

→ 20 minutes

Periodic about the smoke arising 0 Allocating Importance the forest If each of these tasks could get done without any difficulty or cost, which would have the most positive impact? Participants can use their cursors to point at where sticky notes should go on the grid. The facilitator can confirm the spot by using the laser pointer holding the Hkey on the keyboard.

Regardless of their importance, which tasks are more

Feasibility

Quick add-ons

After vou collaborate

Share the mural
Share a view link to the mural with stakeholders to keep them in the loop about the outcomes of the session.

You can export the mural as an image or pdf to share with

members of your company who might find it helpful.

R Export the mural Export a copy of the mural as a PNG or PDF to attach to emails, include in slides, or save in your drive.

Keep moving forward

Strategy blueprint Define the components of a new idea or strategy. Open the template

Customer experience journey map Understand customer needs, motivations, and

obstacles for an experience. Open the template →

Strengths, weaknesses, opportunities & threats Identify strengths, weaknesses, opportunities, and threats (SWOT) to develop a plan. Open the template

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