





Report 8D

Generated By: Roy Shawdale Generated On: 25 May 2011

I. COMPLAINT INFORMATION

| Origination Date | 23 May 2011 | | | |
|------------------------------------|-------------------------------------|-------------------|----------------------|--|
| Sales Name | | Sales Office | Ashton | |
| Telephone | | Fax Number | 0044 (0) 161301 7445 | |
| Email | | | | |
| Customer Complaint Ref | FH110523-1 | | | |
| Customer Name | Stokvis Tapes Sverige AB | | | |
| SAP Customer Number | 100068 | Customer Order N° | 31855 & 31763 | |
| Customer Part Number | KS51694 5MM & KS5169151220 | | | |
| | | | | |
| 1) Invoices And Items On Complaint | | | | |
| (a) SAP Invoice Number | 9100241231 | Invoice Date | 06 Apr 2011 | |
| - Material | 106867 | Batch | | |
| | Material Description | | | |
| | 5169 Black Log 1.5mm x 1200mm x 40m | | | |
| | | | | |
| - Material | 106870 | Batch | | |
| | Material Description | | | |
| | 5169 Black Log 4.5mm x 1200mm x 15m | | | |

2) Problem Description

Some days ago we discovered that logrolls of 5169 were placed in wrong boxes. One roll of thickness 4.5 mm was placed in a box marked 1.5 mm, and the roll of thickness 1.5 mm was placed in a box marked 4.5 mm. See the attached rejection report FH110523-1 and the photos for all details.

We have now moved the rolls to the correct boxes and thus can use the material. Still we want you to take actions and report back in 8D format.

Med vänliga hälsningar / Best regards,

| Fredrik Höjefält | | | | | |
|-------------------------------------|--|--|--|--|--|
| Technical Purchaser | | | | | |
| | | | | | |
| Actions Requested From The Customer | | | | | |
| | | | | | |
| | | | | | |

3) Containment Actions

II. EVALUATION AND ACTION No Sample/photo Received Date Process Owner Roy Shawdale Team Leader dataylor Is Complaint Valid? Yes Return The Goods Dispose The Goods Comments 1) Analysis logs placed in boxes but with wrong labels on the boxes. David Taylor 23 May 2011 Author Date 2) Root Causes wrong labels put onto boxes. 23 May 2011 David Taylor Author Date 3) Possible Solutions Author Date 4) Implemented Perm Corrective Actions team briefed ,to take more care when labelling boxes. Author David Taylor Date 23 May 2011 **Estimated Date** Implementation Date Validation Date 5) Corrective Actions Validation spot checking to put in place. Author David Taylor Date

6) Preventive Actions

| checking to be carried out on all loads. | | | | | | |
|--|--------------|---------------------|-------------|--|--|--|
| Author | David Taylor | Date | 23 May 2011 | | | |
| Estimated Date | | Implementation Date | | | | |
| Validation Date | | | | | | |

| (a) MSR | | | | |
|------------------------------|---------------------------------|------|--|--|
| Reviewed? | No | | | |
| Reference | | Date | | |
| (b) Flow chart, control plar | n, work inspection instructions | | | |
| Reviewed? | No | | | |
| Reference | | Date | | |
| (c) FMEA | | | | |
| Reviewed? | No | | | |
| Reference | | Date | | |
| (d) Customer specification | | | | |
| Reviewed? | No | | | |
| Reference | | Date | | |

8) Congratulate The Team

7) Review Of Documentation