

1 - Employee Details

Surname	Matthews	First Name	Jason
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Department	IT	Site	Dunstable
Job Held	sdfsf	Since	26/11/2008
Working Time	full_time		
Manager Conducting Appraisal	sdfdsf		
Date Of Appraisal	26/11/2008	Date Of Last Appraisal	26/11/2008
Presence of Third Party	no		
reserve or mile rarry	no en		
Period Appraised	end_of_induction		
Documents Available	Job Description, Last Objectives,		

2 - Developments in Job Role Since Last Appraisal

Details sdf

3 - Working Environment

1 = Very Satisfied, 3 = Satisfied, 5 = Not Satisfied

Satisfaction in Current Job Role

Clarity of Job Role and of Objectives Fixed

Workload within the Department

Equipment Available for Work

Regular Circulation of Information in the Department

Regular Comments on your Work

Contact with Customers (Internal/External)

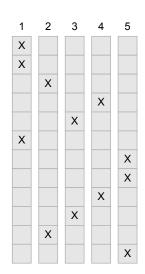
Atmosphere at Work

Training Possibilities

Security and Comfort at Work

Management Style (communication, delegation)

Other (Sources of Satisfaction/Dissatisfaction



Comments from Employee and Manager on Point 3 if desired

Details

sd - fsdf



APPRAISAL FORM

Employee Name Here (Page 2)

1 - Page 2 Stuff

Page 2 Stuff Page 2 Stuff 12