Question Prepared Guideline

High-Level Questions

Problems to Be Addressed	Questions to Be Asked
Understand the background of the project	- Brief introduction about the current system. - An example of a partnership project and its interconnections with other projects and activities.
Identify the goal of the system	What problems does the application solve?
Identify internal and external stakeholders	- What are the potential different clients and stakeholders of the system? - How do we categorise the users of the system? (admin, club members...)
Identify the scope.	- Details about how the sytem interacts with the hardwares. - What are the typical user types and what each of them can do respectively? - What features(if client has introduced) are settled in the system?
Identify the users' role	- What is allowed and not allowed to access for different roles of users? - What kinds of user can control the switch? What kinds of user are only allowed to view? - What kind of resource are available towards different users via the system?

Low-Level Questions

Problems to Be Addressed	Questions to Be Asked
Understand more concrete functions	- What information should be presented in a single page? (Location, date, organiser...) - How can new users join? (Registering, third party account login, view as a guest...) - What levels of secuirty is requried for the website / switch control?
Identify the technologies	- Which specific technologies are expected to be used? Will it be a web-based application? - What developing platforms are used for this system? - Where will the system be hosted/deployed on?