

Supervisor meeting 1 (6pm Mar 1, 2021)

Date

2021-3-16

Time : 6:00 pm - 7:00 pm

Attendees

- [Dipti H Hirekar](#)
- [Peter Eze](#)
- [Jihao DENG](#)
- [Qiqi Hu](#)
- [Yutong Li](#)
- [Yuxiang WU](#)
- [Yi Gao](#)
- [Kaixuan Guo](#)
- [Sufan Xia](#)
- [Lei CHEN](#)

Time	Activity
6:00 pm	Meeting start
6:05 pm	Introduction of Supervisor and Team members
6:12 pm	Introduction to the subject and project by Peter
6:20pm	Question from team members to Peter
6:42 pm	Peter exited the meeting to allow team to arrange client meeting
6:57 pm	End of meeting

Key point discussed :

1. Common Client meeting with Brian McDermott on Wednesday 17/03/2021 at 11 am
2. Deliverables for the project will be wireframe diagrams, motivational models, simulations can be allowed provided they don't cost extra to the team
3. Individual participation is important
4. Second supervisor meeting will be separate for both team on Tuesdays at 6:30 pm,
 - a. Team Womabat - 6:00 pm
 - b. Team Koala - 6:30 pm
5. Roles decided for Team Koala:
 - a. Product Owner - xxx
 - b. Scrum Master - xxx
 - c. Subject Matter Expert - xxx - will make a list of questions for the client meeting