



# WAVES BIO-TECH

## EXPENSE STATEMENT

Rank : .....

Name : ADHILASH PAUL H.Q. BONGAIGAON Month MAY/17 Dated 11/6/2017

Date	Station		Expected Sales Amount	Distance in Kms.	Fare (A)	Allowances			Tele Phone/ Postage Etc. (E)	Misc. Exp. (F)
	From	To				(B) H.Q.	(C) EX H.Q.	(D) Out Station		
(1)	H	O L		7		D		A		Y
2.	BONGAIGAON			—	—	150	—	—	18	
3.	BONGAIGAON			—	—	150	—	—	20	
4.	BNGN	DHALIGAON/ ST. AUGUSTIN		160	240	—	170	—		
5.	BNGN	BASUGAON/ SALAKATI		160	240	—	170	—		
6.	BNGN	BIJNI		160	240	—	170	—		
(7)	S	U		N		D		A		Y
8.	BNGN	ABHAYAPURI		180	270	—	170	—		
9.	BNGN	BAITHAMAR/ BIDYAPUR		150	225	—	170	—		
10.	BNGN	CHALANTAPARA/ KABAITAKI		140	210	—	170	—		
11.	BNGN	MANIKPUR		150	225	—	170	—		
12.	BNGN	GOSSAIGAON		300	450	—	170	—		
13.	BNGN	KOKRAJHAR		190	285	—	170	—		
(14)	S	U		N		D		A		Y
15.	BNGN	CHAPAR		170	255	—	170	—		
16.	BONGAIGAON			—	—	150	—	—		
17.	BONGAIGAON			—	—	150	—	—		
18.	BONGAIGAON			—	—	150	—	—		
19.	BNGN	DHALIGAON/ ST. AUGUSTIN		160	240	—	170	—		
20.	BNGN	BASUGAON/ SALAKATI		160	240	—	170	—		
(21)	S	U		N		D		A		Y
22.	BNGN	BIJNI		160	240	—	170	—		
23.	BNGN	AVAYAPURI		180	270	—	170	—		
24.	BNGN	CHALANTAPARA/ KABAITAKI		140	210	—	170	—		
25.	BNGN	MANIKPUR		150	225	—	170	—		
26.	BNGN	GOSSAIGAON		300	450	—	170	—		
27.	BNGN	KOKRAJHAR		190	285	—	170	—	20	
(28)	S	U		N		D		A		Y
29.	BNGN	CHAPAR		170	255	—	170	—		
30.	BNGN	BAITHAMAR/ KABAITAKI		150	225	—	170	—		
31.	BONGAIGAON			—	—	150	—	—	750	
Days of the Month.....					Total	5280	900	3400	—	808
HQ.....EX TOWN.....OUT ST.....					G. TOTAL		Rs. 10,388.00		Adhilash Paul Signature	
SUN./Holidays.....TOTAL.....										
Sales Achieved		Amount		Sales Achieved		Amount		Approved For Rs.....		
H.Q.....	Rs.....	H.Q.....	Rs.....	EX.....	Rs.....	EX.....	Rs.....	Approved By ASM/RSM Signature		
EX.....	Rs.....	EX.....	Rs.....	EX.....	Rs.....	EX.....	Rs.....	*****For Office Use Only*****		
EX.....	Rs.....	EX.....	Rs.....	EX.....	Rs.....	EX.....	Rs.....	Approved For Rs..... Accounts		
EX.....	Rs.....	EX.....	Rs.....	EX.....	Rs.....	EX.....	Rs.....	App. By..... Paid Cash/Chq./D.D.		
EX.....	Rs.....	EX.....	Rs.....	EX.....	Rs.....	EX.....	Rs.....	Payment Date..... Signature		
Total Sales Rs.....										
Collection Rs.....										

\*\*\*\*\*For Office Use Only\*\*\*\*\*

(A) Rs.....(B) Rs.....(C) Rs.....(D) Rs.....(E) Rs.....  
 (F) Rs.....TOTAL Rs.....