

Course Two Week Four: Pivot Activity Instructions

Open the file contained within the folder name shown above.

Create a pivot table of the property portfolio to show:

- The asking price as the value field;
- The type of property in the rows;
- The location in the columns;
- The remaining fields in the filter area.

Change the filters and aggregate functions to show a **count** of properties that have:

- 3 bedrooms;
- A medium garden; and
- 2 bathrooms.

Your pivot table should look something like this:

	A	B	C	D
1				
2	No Bedrooms	3		
3	Garden Size	Medium		
4	Reception Rooms	(All)		
5	No Bathrooms	2		
6	PostCode	(All)		
7				
8	Count of Asking Price	Column Labels		
9	Row Labels	Countryside	Town	Grand Total
10	Detatched		1	1
11	Semi-detatched	6	5	11
12	Grand Total	6	6	12

Use the filters at the top to only show the data you are interested in.

There is only one property that is detached and location town - use drill down to show this:

	A	B	C	D	E	F	G
1	PostCode	Type	Location	No Bedroom	No Bathroom	Reception Room	Garden Size
2	SK13 2WD	Detached	Town	3	2	2	Medium

Double-click on cell C10 to see the property details.

Change your pivot table so that it now shows the **average asking price** of houses with:

- The postcode of the property in the rows;
- The type of property in the columns; and
- The remaining fields in the filter area.

Double-click on any property price to see the full details.

Use **Save As...** to save the file in your own new Excel work folder.