

## **ORDINANCE NO. 6**

### **Examinations (General)**

**[Refer clause (iii) of section 37]**

**(as amended upto 31-1-1984).**

#### **Part I-Definitions**

1. In this Ordinance and in all Ordinances and Regulations laying down conditions for appearing at an examination of the University for a degree or a diploma, either generally or for a particular examination, unless there is anything repugnant in the subject or context:

(i) "Regular candidate" means a person who has prosecuted a regular course of study in a University Teaching Department, School of Studies or College and seeks admission to an examination of the University as such:

(ii) "Ex-student candidate" means a person who was admitted to an examination as a regular candidate and was not declared successful there at or was not able to appear in the examination though admission card was correctly issued to him by the University and seeks admission again to the said examination.

(iii) "Non-collegiate candidate" means a person who seeks admission to an examination of the University otherwise than as a regular candidate or ex-student candidate.

(iv) "A regular Course of study" means:--

(a) In case of Faculty other than the Faculties of Medicine, Ayurveda and Engineering, attendance at atleast seventy-five percent of lectures and practicals separately.

(b) In case of the Faculties of Medicine and Ayurveda attendance at at least seventy-five percent of lectures and eighty-five percent of practicals and clinicals separately.

(c) In case of the faculty of Engineering attendance at at least eighty-five percent of lectures and practical/sessional work separately.

In a University Teaching Department, School of Studies or College in each subject which a candidate intends to offer for an examination.

Note :

In this Ordinance, unless provided otherwise, lectures shall include tutorials and seminars.

(v) "Forwarding officer" means:--

(a) In case of an ex-student candidate, the Principal of the college where the candidate has prosecuted a regular course of study.

(b) In case of non-collegiate candidate other than one who has taken a correspondence course in the University, the Principal of the college which the candidate chooses as his examination-centre.

(c) In case of a non-collegiate candidate who has taken a correspondence course for the examination in the University, the officer-in-charge of the Correspondence Course.

(vi) "Attested: means attested by the forwarding Officer.

Part II--Admission of a regular candidate to an examination of the University.

2. (1) No regular candidate shall be admitted to an examination of the University unless he :--

(i) has been enrolled as a student in a University Teaching Department, School of Studies or College in accordance with the provisions of the Ordinances.

(ii) Possesses the minimum academic qualification for admission to the examination to which he seeks admission and has prosecuted a regular course of study for that examination.

(iii) Has been enrolled as a student of the University.

(iv) Satisfies all other provisions, applicable to him, of this Ordinance and any other Ordinances governing admission to the examination to which he seeks admission.

(2) Where a candidate offers an additional subject for an examination in accordance with the provisions of the Ordinance relating to the examination, the minimum attendance requirement shall apply equally in case of such additional subject.

3. In computing the attendance for fulfillment of the condition regarding prosecution of a regular course of study :

(i) attendance at lectures delivered and practicals/clinicals/sessional, if any, held during the academic session shall be counted.

(ii) Attendance at any lecture delivered or practical/clinical/sessional held within twenty-eight days proceeding the first day of the written examination shall not be counted.

(iii) Attendance kept by a regular candidate in a higher class shall be counted towards percentage of attendance for the examination of the lower class to which he may revert as a result of his failure to pass in the second/supplementary examination.

(iv) attendance at N.C.C./N.S.S. Camp during the session shall be taken as full attendance at lectures/practicals on each such day of camp and the days of journey to such camp and that the maximum period of absence should not exceed thirty days excluding the period of holidays/vacation in case of N.C.C./N.S.S. Camps of general nature organized at the University/State level and 45 days excluding period of holidays/vacation in case of N.C.C./N.S.S. Camps at national level. In case of students participation in a camp of N.C.C./N.S.S. organized on international level, then the period of absence shall be decided by the Executive Council of the University (E.C. 2-1-1988).

(v) Participation as a member of a University/College team in any Inter-University or Inter-Collegiate competition shall be taken as full attendance on the days of such competition and the days of journey for participating therein.

(iv) Participation as a member of a recognized National Organization team in any International Competition shall be taken as full attendance. The period will include the days of actual coaching, competition and the days of journey for participating therein". (E.C. 24-9-1983).

4. The aggregate number of lectures delivered and practicals/clinicals/sessionals held in an academic session in a University Teaching Department, School of Studies or College for a Post-graduate degree examination in the

Faculties of Arts, Social Science, Science, Life Science, Home Science and Commerce and for LL.B. examination shall not be less than 180.

Provided that the aggregate number of lectures to be delivered in an academic session to students offering thesis for M.A. (Final) examination shall not be less than 135.

5. For special reasons such as prolonged illness deficiency in percentage of attendance not exceeding fifteen percent of the total number of lectures delivered and practical/clinical/sessional held in each subject may be condoned by the Kulapati.

6. Except as otherwise provided, a regular candidate for an examination shall on or before the last date notified by the Principal of the college or Head of the University Teaching Department/School of Studies:--

(i) Submit an application for admission to the examination in the prescribed form through the Principal of the College/Head of the University Teaching Department or School of Studies indicating the subject or subjects in which he desires to present himself for the examination.

(ii) pay along with the application, the fee prescribed for the examination concerned together with a fee of rupees ten for the supply of marks obtained by him in each paper at the examination.

7. (i) Applications submitted by regular candidates together with the examination fee and marks fee shall be forwarded by the Principal of the College/Head of the University Teaching Department or School of Studies so as to reach the Registrar on or before the last date prescribed for the purpose by the University.

(ii) In case of each application, the Principal of the College/Head of the University Teaching Department or School of Studies shall certify that the candidate:

(a) Possesses the minimum academic qualification for appearing at the examination to which he seeks admission.

(b) Is of good conduct.

(iii) The Principal of the College or Head of the University Teaching Department or School of Studies concerned shall send to the Registrar at least three weeks before the commencement of the examination concerned three separate lists as detailed below :

(iv) (a) If a student has attended less than 30% both of lectures delivered and of the practicals held upto 15th November, or if it is not a working day immediately preceding 15th November, the principal shall inform him in writing that he will not be allowed to appear in the examination as a regular candidate.

(b) Students who have attended less than 75% of both lectures delivered and of the practicals held, shall be allowed to appear under the provisions of the adhiniyam as Non-collegiate candidates on payment of prescribed fee".

List A : Of those candidates who have attended at least 75 percent both of the lectures delivered and of the practicals held separately in each subject of the course of instructions for the examination (in the case of Faculties of Medicine and Ayurveda, the minimum attendance in theory shall be 75 percent and in practicals and word-clinics 85 percent separately and in the case of Faculty of Engineering the minimum shall be 85 percent, separately of lectures for each theory paper and for practicals/sessionals).

List B : Of those candidates whose attendance is short by not more than 15 percent for condonation by the Kulapati, the Principal or the Head of the University Teaching Department or School of Studies concerned are required to give specific reasons for condonation of shortage along with their recommendation.

List C : Of those candidates whose shortage of attendance exceeds 15 percent and who are to be debarred from appearing at the examination.

8. The Principal of a college or the Head of University Teaching Department or School of Studies may detain a regular candidate from taking an examination if he does not pay outstanding college dues, or does not return the college property and all the articles and uniform issued to him for sports or N.C.C. or does not pay the cost thereof in case of loss, by the 15th of February preceding the examination or if the conduct of the student has been unsatisfactory between the time of submission of his application form to the Registrar for admission to the examination and the date of the commencement of the examination.

### Part III--Admission of an ex-student candidate to an examination of the University.

9. (1) No ex-student candidate shall be admitted to an examination of the University unless he submits with the application for appearing in the examination.

(i) The statement of marks (in original) obtained by him at the said examination issued by the University together with an attested copy thereof, or

(ii) In case he was duly admitted to the said examination as a regular candidate but could not appear thereat, a certificate from the Principal of the College last attended by him showing the year, the roll number and the examination to which he was admitted as a regular candidate.

(2) No person shall be admitted as an ex-student candidate.

(i) at any examination in the Faculty of Medicine or Ayurveda.

(ii) at any examination in the Faculty of Engineering if he has failed to secure the minimum marks required for passing in the sessionals.

10 An ex-student candidate for an examination shall: -

(i) Submit through the forwarding officer i.e. the Principal of the college wherein he had prosecuted a regular course of study, an application for admission to the examination in the prescribed form on or before the last date notified by the University and specify therein:--

(a) Whether he is a candidate for the full examination or for supplementary examination.

(b) The subject or subjects in which he desires to present himself for the examination.

(ii) Submit with his application evidence of having been admitted to the examination earlier as required in paragraph 9(1) above.

(iii) Attach with his application for admission to the examination if he is a male/female candidate, his latest passport size photograph duly attested by the forwarding officer.

(iv) Pay the fee prescribed for the examination together with the additional fee of Rs. 10/- for the statement of marks obtained in each paper at the examination. Fees shall be paid through crossed bank draft drawn in favor of the Registrar of the University or in any other manner prescribed by the University.

11. (i) An ex-student candidate shall offer the subjects or optional papers which he had previously offered as a regular candidate unless on account of a change in the scheme of examination the subject/paper offered by him

earlier ceases to be a part of the scheme of examination or syllabus for the examination and he is permitted by the University to offer instead a different subject or paper.

- (ii) An ex-student candidate will be required to appear in the examination in accordance with the syllabus specifying the scope of studies in different subjects in force in the University.

12. Every ex-student candidate shall appear at the examination Centre at which the regular candidates from the college in which he had prosecuted a regular course of study shall be appearing. Provided that the Registrar may, for sufficient reasons, require or allow a candidate to change his examination centre.

Part IV-- Admission of a Non-Collegiate candidate to an examination of the University.

13. (1) It shall be a pre-requisite condition for every non-collegiate candidate for any examination of the University that he should be a bonafide resident of a district in the territorial jurisdiction of the University or should have been residing on the date of admission of application form for admission to an examination for atleast twelve months in a place situated within the territorial jurisdiction of the University.

Provided that in case of a Madhya Pradesh or Central Government employee on transfer or his dependent the above mentioned period may be relaxed by the Kulapati.

Provided also that in case of non-collegiate candidates who have taken a correspondence course for the examination concerned in the University such residence qualification shall not be necessary.

(2) Subject to fulfillment of the requirements of the Ordinance relating to the examination concerned, non-collegiate candidates shall be eligible to appear in B.A./B.Sc./B.Com./M.A./M.Sc. (Mathematics)/M.Com. examination and on all other examinations leading to a degree in the Faculties of Arts, Social Sciences and Commerce.

Provided that the State Government may, by notification issued under clause (10) of Section 6 of the Adhiniyam, permit women candidates to appear as non-collegiate candidates in an examination leading to a Bachelor's degree in the Faculty of Arts.

"Provided further that no candidate shall be permitted to appear as non-collegiate candidate in an examination leading to the Master's Degree in Social Work." (E.C. 15-7-85)

(3) No non-collegiate candidate shall be admitted to an examination of the University unless such candidate if he has offered a subject for such examination for which a course of practical work is prescribed, has completed such work in a University Teaching Department or School of Studies or a College and submits to the Registrar before the last date notified by the University a certificate of such completion from the Head of the Teaching Department or School of Studies or the Principal of the College.

14. (1) Every non-collegiate candidate seeking permission for admission to an examination shall apply to the Registrar on or before the last date notified by the University in the prescribed form through the Forwarding Officer i.e. the Principal of the College which the candidate chooses as his examination centre or officer-in charge correspondence course, as the case may be. The candidate shall submit with his application the following:--

- (i) The original statement of marks obtained at the qualifying examination together with an attested copy thereof or at the examination in which he is to appear if he had failed at the examination earlier.

- (ii) Certificate in original from the Collector or Deputy Collector of a district included within the territorial jurisdiction of the University showing that he is a bonafide resident of the district or has

been residing in the district for a period of not less than twelve months on the date of application for admission to the examination or a certificate of such residence in original from the Principal of a college affiliated to the University duly supported by an affidavit sworn by the candidate's father, mother, guardian or husband as the case may be.

Provided that where a candidate requests for relaxation of the requirement relating to the period of residence on the ground that he is a Madhya Pradesh or Central Government employee or the dependent of such employee on transfer to a place within the jurisdiction of the University, he shall submit the necessary certificate in support of such transfer from the Head of the Office where the Government servant is employed.

Provided also that such residence certificate shall not be necessary in case of a non-collegiate candidate who has taken a correspondence course of the University.

I. "Provided further that--

(a) Those candidates, who were regular students of the College affiliated to the University or University Teaching Departments in the preceding year and who desires to appear as non-collegiate candidate at the subsequent examination, should be exempted from producing a certificate of bonafide residence of the District included within the territorial jurisdiction of the University.

(b) Those candidates who had produced a certificate of bonafide residence and who appeared at an examination in the preceding year should not be required again to produce a Certificate of bonafide residence.

Provided further, that where the gap between previous examination and the examination of the next higher class in more than the minimum required, the candidate shown in clause (a) and (b) above, shall be required to submit the residence certificate.

(c) Persons (i) who are serving in Navy, Army, Air force and Posted within the territorial jurisdiction of the University and (ii) Central/State Government employees posted within the territorial jurisdiction of the University will be required to produce a certificate from the local Heads of the Departments required to produce a certificate from the local Heads of the Departments stating that the employee has been working as Central/State Government employee in the District included within the territorial jurisdiction of the University. In case of the Wards of such employees a certificate should be obtained from the Head of the Department stating that the candidate is dependent on the employee and residing with him.

Explanation: An examinee shall be deemed to be a bonafide resident of a district if--

(a) his/her father or mother (after the death of the father) or guardian (in case of the death of both the father and the mother) or in case of married woman her husband if continuously residing in that district for not less than three years preceding the year in which the application for admission to the examination in submitted.

(b) He or his father or mother is a resident of that district possessing immovable property therein but serving elsewhere under the Central Government or the Madhya Pradesh Government.

(iii) His latest passport size photograph, if he is a male/female candidate, duly attested by the forwarding officer or if she is a women candidate her signature duly attested by the forwarding officer.

(iv) The migration certificate, in original, issued by the University from which he is migrating.

(v) An application for registration if he is not already registered for the examination concerned.

(vi) In case the candidate has taken a correspondence course, a certificate from the officer-in-charge that he has satisfactorily completed the course.

(2) In the application for admission to the examination the candidate shall specify;

(i) Whether he is a candidate for the full examination or for supplementary examination.

(ii) The subject or subjects in whom he desires to present himself for the examination.

Provided that no non-Collegiate candidate shall be allowed to offer a subject or paper prescribed in the course of study unless the same is offered by a regular candidate.

(3) A non-collegiate candidate shall pay with his application for admission to an examination the fee prescribed for the examination together with the following other fees:

(i)	Registration fee	--	Rs. 15/-
(ii)	Permission fee	--	Rs. 70/-
(iii)	Statement of marks fee	--	Rs. 10/-

Provided that a candidate who has been registered for an examination shall not be required to pay registration fee again for the same examination.

Provided further that registration fee shall not be payable by the candidate if he has taken a correspondence course for the examination in the University.

Provided also that "Permission fee" shall not be payable by a non-collegiate candidate, who has been declared eligible for a second examination and appears at the examination as a second examination candidate.

Note :

(a) Permission fee shall lapse to the University if the candidate fails or does not appear at the examination for which such permission was granted by the University.

(b) All fees shall be paid through crossed bank draft drawn in favor of the Registrar of the University or in any other manner prescribed by the University.

(4) A non-collegiate candidate migrating from another University or Board of Secondary Education shall send with his application for admission to an examination the migration certificate from the University or Board from which he is migrating any pay an immigration fee of Rs. 30/- for foreign students the immigration fee shall be Rs. 100/-.

Provided that immigration fee shall not be payable by a candidate migrating from a University in Madhya Pradesh or the Board of Secondary Education in Madhya Pradesh.

Part V--General Condition Applicable to all candidates:

15. Where there are two or three examinations for any degree such as part I, II, and III or previous and final examinations and there are two or more alternative subjects/courses for such a degree, a candidate for the degree must take the same subject/course in part III/Final examination as he has taken in the part II/Previous Examination.

16. No candidate shall appear in more than one degree examination or in more than one subject for the Master's degree (Previous or Final) in one and the same year.

Provided that candidate who is appearing for the Master's degree examination in the Faculty of Arts, Commerce or Social Sciences or for M.Sc. (Mathematics) shall not be eligible to join LL.B. course or to appear at the LL.B. Examination.

(Amendment approved by the Co-ordination Committee at its meeting held on 6-8-1977).

17. A candidate who has passed the Bachelor's degree Part I or Part II examination or the previous examination for a Master's degree of another University may, with the permission of the Kulapati be admitted to the next higher examination of the University for the degree concerned provided the course offered by the candidate at such other University is equivalent to the course of the University for the corresponding examination.

18. No person who has been expelled or rusticated from any College or University or has been debarred from appearing at a University examination shall be admitted to any examination during the period for which the sentence is in operation.

19. An application for admission to an examination received by the Registrar after the last date notified by the University but not later than fifteen days after such last date may be entertained on payment of a late fee of Rs. 40/-. (E.C. 20-9-89)

20. Notwithstanding anything contained in the ordinance relating to admission of candidate to an examination of the University the Kulapati may, in special cases in which he is satisfied that delay in submitting the application for admission to an examination is not due to lack of diligence on the part of the candidate and that it would be a great hardship to the candidate if his application is rejected, allow an application which is otherwise complete in all respect to be entertained in the University Office with the late permission fee of Rs. 25/- even though the same is received after the period of fifteen days mentioned in the foregoing paragraph, but not later than 15th January in any case. After 15th January the Kulapati may, in special cases, allow an application which is otherwise complete in all respect to be entertained in the University office with the special late permission fee of Rs. 250/- but such application can only be entertained not later than 15 days prior to commencement of Examination in any case. (E.C. 20-9-89)

21.

(1) The Registrar shall issue an admission card in favor of a candidate, if:--

(a) the application of the candidate is complete in all particulars in accordance with the provisions applicable to him and in order.

(b) the candidate is eligible for admission to examination, and

(c) the fees as prescribe have been paid by the candidate.

(2) Where the practical examination is held earlier than the examination in theory papers a candidate shall not be deemed to have been admitted to the examination until he is issued an admission card for appearing in the examination.

(3) The admission card issued in favor of a candidate and also the permission until he is issued an admission card for appearing in the examination.

(4) The admission card issued in favor of a candidate and also the permission given to non-collegiate candidate to appear at an examination may be withdrawn if it is found that:--

(a) the admission card was issued or permission was given through mistake, or the candidate was not eligible to appear in the examination.



(b) any of the particulars give or document submitted by the candidate in or with the application for enrolment, admission to a college, teaching department or school of studies or admission to an examination is false or incorrect.

(5) The Registrar may, if he is satisfied that an admission card has been lost or destroyed, grant a duplicate admission card on payment of further fee of Rs. 15/-. Such card shall show in a prominent place the word "Duplicate".

22. A candidate shall not be admitted into the Examination hall unless he produced the admission card before the Superintendent of the Examination Centre or the invigilator or satisfies such officers that it shall be produced. A candidate shall produce his admission card wherever required by the Superintendent or the invigilator.

23.

(a) In the Examination Hall the candidate shall be under the disciplinary control of the Superintendent of the centre and he shall obey his instructions. In the event of a candidate disobeying the instructions of the Superintendent or his indisciplined conduct or insolent behavior towards the Superintendent or any invigilator the candidate may be excluded from that day's examination and if he persists in misbehavior he may be excluded from the rest of the examinations by the Superintendent of the Centre.

(b) If a candidate acts in a violent manner or uses force or makes a display of force towards the Superintendent or any invigilator at the centre or in its precincts endangering the personal safety of either of them or acts in a manner likely to the authorities in the discharge of their duties, the Superintendent may expel the candidate from the centre and he may take police help.

(c) If a candidate brings any dangerous weapon within the precincts of the examination centre he may be expelled from the centre and/or handed over to the police by the Superintendent.

(d) A candidate expelled on any of the grounds mentioned in (b) or (c) above will not be allowed to appear in the subsequent papers/any of the examination.

(e) In every case where action is taken by the Superintendent under (a), (b) or (c) above a full report shall be sent to the University and the Executive Council may according to the gravity of the offence, further punish a candidate by canceling his examination and/or debarring him from appearing at any of the examinations of the University for one or more years after giving the candidate an opportunity to show cause and considering any explanation submitted by the candidate.

(f)

(i) If a candidate is found guilty of using or attempting to use or having used unfair means at an examination such as copying from some book or notes or from the answer of some other candidate or helping or receiving help from any other candidate or keeping with him in the examination hall material connected with the examination or in any other manner whatsoever, the Executive Council or the Committee appointed for the purpose by the Executive Council may cancel his examination and also debar him from appearing at any of the examinations of the University for one or more years according to the nature of the offence.

(ii) The Executive Council may cancel the examination of a candidate and/or debar him from appearing at any examinations of the Vishwavidyalaya for one or more years, if it is discovered afterwards that the candidate was in any manner guilty of misconduct in connection with his examination and/or was instrumental in or has abetted the tampering of Vishwavidyalaya records including the answer books, marks-sheets, result charts, diplomas and the like.

(iii) The Executive Council may cancel the examination of a candidate and/or debar him from appearing at any of the examination of the Vishwavidyalaya for one or more years, if it is discovered afterwards that the candidate had obtained admission to the examination by misrepresenting facts or by submitting false or forged certificate/documents.

(iv) When the University intends to award any of the aforesaid penalties under clause (i), (ii) or (iii) above it shall give the candidate concerned an opportunity to show cause in writing within fifteen days of the issue of such 'show-cause' letter as to why the proposed penalty may not be imposed on him and shall consider the explanation, if any, if filed within the specified time, before awarding the penalty.

(v) A list of candidates so disqualified shall be circulated to all Universities in India requesting them not to admit these students during the period of their disqualification.

24. (1) A candidate who, due to sickness or other cause, is unable to present himself/herself at an examination, shall not receive a refund of his fee. Provided that the Kulapati may, in a case in which he is satisfied about the genuineness, or merit of it, order for adjustment of the following portion of the fee towards the immediately next examination, viz. :

(i) Examination fee after deduction of Rs. 10/-.

(ii) Fee for statement of marks.

Other fees paid by the candidate shall lapse to the University. Application for such adjustment from a candidate accompanied by a Medical Certificate of illness if applicable must be sent so as to reach the Registrar not earlier than and not later than 30 days from the date of commencement of the examination at which the candidate was to appear.

Provided, however, that a candidate shall not be entitled to the adjustment of examination fee mentioned in foregoing paragraph if he/she changes the faculty or his subject in case of postgraduate examination.

(2) The fees paid by a regular candidate who is debarred from appearing at an examination due to shortage in attendance at lectures/practicals, may be refunded through the Principal of the college concerned after, deduction of a sum of Rs. 15 (Fifteen). (E.C. dated 14-12-1990)

(3) Examination and other fees of a candidate whose application for appearing at an examination has been rejected for some reason, or who could not furnish his form within the prescribed date, necessary fees having been paid in University account, may be refunded after deduction of a sum of Rs. 15 (Fifteen). (E.C. 14-12-1990)

(4) The examination and marks fee of a candidate who dies before appearing at the examination may be refunded in full to his guardian or his successor.

(5) The entire fees paid by a candidate whose application for appearing at an examination is cancelled on account of producing fraudulent documents or giving false particulars shall stand forfeited.

25. (1) Any candidate, who has appeared at an examination conducted by the University, may apply to the Registrar for the scrutiny of his marks in the written papers in any subject and rechecking of his results. Such application must be made so as to reach the Registrar within 15 days of the publication of the result of the examination.

(2) Such application must be accompanied by fee as per schedule given below:

(a) In one subject — Rs. 20/- (Twenty)

(b) In all subjects — Rs. 50/- (Fifty)

Provided that for purpose of this paragraph each paper of post-graduate examination in a subject and also LL.B., B.E., B. Arch, B.P. Ed., and B.Ed. examinations, shall be reckoned as a subject.

(3) A candidate shall not be entitled to a refund of the fee, unless his result affected by the scrutiny.

(4) A candidate shall not be entitled for a refund of fee unless there is any change in Marks/Result on account of revaluation.' (E.C. 21-5-90)

(5) The result of the scrutiny shall be communicated to the candidate.

(6) If as a result of scrutiny it is found that the examinee should be declared as having passed or placed in a higher division the result of the candidate shall be revised accordingly and the fee deposited by the candidate for scrutiny of marks shall be refunded to him.

\*26.

(1) A candidate whose result has been declared may apply to the Registrar in the prescribed form within fifteen days of the declaration of his result for the revaluation of any of his answer books.

Provided that no candidate shall be allowed to have more than two answer books revalued.

Provided also that no revaluation shall be allowed in case of scripts of practicals, field work, sessional work tests and thesis submitted in lieu of a paper at the examination.

Provided further that no revaluation shall be allowed in case of scripts of Supplementary/Second/ Special Examination of undergraduate level in all the Faculties including professional examination (Except M.B.B.S./Engineering/B.A.M.S./Nursing/Dentistry/Laws) and examinations held under Semester Systems. (E.C. 22-11-91 and E.C. 13-1-1992)

(2) The fee for revaluation shall be Rs. 100/- (One Hundred) per answerbook if the application is made within 15 days. The application received after the last date upto a maximum of five days, shall be accompanied by a late fee of Rs. 20/- (twenty), upto ten days Rs. 30/- (thirty); and upto 15 days Rs. 50/- (fifty).

27. A candidate who has passed any final degree examination may, after the declaration of his result and before the date of the next convocation apply to the Registrar for a Provisional Certificate of passing the examination of the University. Such application shall be accompanied by a fee of Rs. 25/.

28. No person who is under sentence of expulsion or rustication from a University Teaching Department, School of Studies or College or from the University or is debarred from appearing at examination of the University for any period of time shall be granted a Migration Certificate during the period for which the sentence is in operation.

29. Duplicate copies of the following certificates shall be granted on payment of the fee mentioned against each, viz--

- |                               |    |           |
|-------------------------------|----|-----------|
| (i) Marks List                | -- | Rs. 20/-  |
| (ii) Migration Certificate    | -- | Rs. 25/-  |
| (iii) Provisional Certificate | -- | Rs. 20/-. |

Provided further that duplicate copy of Migration Certificate shall not be granted except in cases in which the Registrar is satisfied by the production of an affidavit on a stamped paper of proper value required by Law for the being in force that the applicant has not utilized the original Migration Certificate for appearing at an examination and has lost the same or that the same has been destroyed and that the applicant has real need for a duplicate.

\* Amendment approved by the Co-ordination Committee (24-1-83).

30. Duplicate of University Diplomas shall not be granted except in case in which the Kulapati is satisfied by the production of an affidavit on a stamped paper of proper value required by Law for the time being in force, that the applicant has lost his diploma, or that it has been destroyed, and the applicant has real need for a duplicate. In such cases, a duplicate of the diploma may be granted on receipt of a fee of Rs. 15/-.

31. The names of first ten successful candidates in each examination other than second full examination, who obtains first division in the first attempt and at one and the same sitting within the prescribed minimum period of the course of study shall be declared in order of Merit for each class/subject as the case may be. (E.C. 12-10-88)

32. "Notwithstanding anything contained in the concerned Ordinance an examinee, who fails by a total of not more than three marks in not more than two subjects in any of the B.A./B. S./B.Sc. (Home Science) / B.Com. / B.E. / B.Ed. / B. P. Ed. / LL.B. / B.Pharmacy / B.A.M.S. and B.D.S. Examination and five marks at the M. B. B. S. Examination, where Fifty percent marks required to pass, except, where it is held on a semester basis, but secures more than the minimum aggregate marks required shall be given three and five grace marks respectively to enable him to pass the examination."\*\*

33. "The Kulapati may award one grace mark in case the candidate is failing by one mark or missing a division by one mark. Where the deficiency is so condoned one grace mark will be added in the paper/subject in which the candidate gates lowest marks".

Provided that the benefit under this paragraph shall not be allowed to enable a candidate to get the benefit under paragraph--32. (Coordination Committee 7-8-1978).

34. The scope of studies in different subjects for an examination shall be as prescribed by the University from time to time and printed in the prospectus for the examination concerned.

35. (1) The following shall be eligible to appear at Supplementary Examinations:--

(a)Candidates who have failed at the main examination of B.A., B.Sc. (Home Science) or B.Com., LL.B. and B. Pharm. examination in not more than one subject or group of the subject as the case may be shall be eligible to appear at the supplementary examination.

Provided that this provision will a to the candidates of First Year of 3 Year Degree Course of the above examinations 1987 and to the candidates of Second and Third year from 1988 to 1989 respectively.

Provided further that the students who fail in one or more subject or group at the main examination 1986 or earlier or at the second examination 1986 will however, be allowed to appear for examination in 1987 in those subjects only in which they have failed in the examination of 1986 or earlier. If they do not clear even at this attempt they will have to appear a fresh in all the subjects or groups of subjects in the succeeding Main examination.

\*\*The provision of 5 grace marks is also applicable in B. P. T., B. D. S. and B. Sc. Nursing Examination as per notification Exam/Conf/2001/13-11-99 and dated 4th April, 2001. This is effective from July-August, 99 and March 2001 Examination respectively..

(b) Every candidate desiring to appear at the supplementary examination shall submit an application form as indicated in the ordinance with the requisite fees. The result of candidates appearing in the supplementary examination shall be declared in accordance with the provisions of the ordinance.

(c) The candidates, who have been permitted to appear at the examination by the Registrar on the recommendation of the committee to decide the cases of unfair means. (Coordination Committee 7-8-1978)

(2) Such candidates as are eligible to appear in the supplementary examination may be provisionally admitted to the next higher class in a University Teaching Department, School of Studies or College and their attendance in the higher class be counted in case they are declared successful at the supplementary examination. If the candidate fails at the examination, the admission to the higher class shall be cancelled and the candidate shall revert to the lower class.

(3) In the case of a subject for supplementary examination in which there is also a practical test a candidate shall be required to appear in the written papers only if he passed at the main examination in practical and in practical only if he has passed in the written papers. A candidate who has failed both in written papers and practicals shall be examined in both the parts of the subject.

(4) Except when provided otherwise in the ordinance concerned, a candidate who has been declared eligible for a supplementary examination may appear as a supplementary examination candidate in the two examinations immediately following the examination in which he was declared to be so eligible and thereafter he shall be required to appear in all the papers at the next examination. (E.C. 7-6-86)

(5) A candidate appearing in the second examination shall be declared to have passed the examination if he secures the minimum pass marks in the subject or group as the case may be except when provided otherwise in the examination ordinance concerned. The actual marks obtained by the candidate shall be taken into account for determining his division at the examination and the number of attempts shall be mentioned in the statement of marks. Such candidates shall not be given a place in the merit list.

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