

MEETING MINUTES - DAY 9

Meeting Topic	Date	Time	ATTENDEES
Update on tasks assigned. Brief discussion on updating details in given Tracker sheet	06/05/2024	11:30 AM to 1:00 PM	
Company	Location	Mode	
FUTURENSE	Jain University-SET	Offline: In person	<ul style="list-style-type: none">FUTURENSE TECHNOLOGIESSPEAKER: MR. AKASH DAS2ND YEAR STUDENTS OF CSE - ARTIFICIAL INTELLIGENCE & DATA ENGINEERING OF JAIN UNIVERSITY SET: FROM USN: 22BTRAD001 -22BTRAD030

AGENDA

1. FILL THE EXCEL SHEET AND COMPLETE ALL PREVIOUS TASKS.
2. RESEARCH SELF-STUDY TOPICS PROVIDED BY THE SUPERVISOR.
3. SHARE GITHUB LINKS OF TASK SOLUTIONS FOR REVIEW.

DISCUSSION

1. CLARIFICATION ON THE EXCEL SHEET REQUIREMENTS AND PREVIOUS TASK COMPLETION.
2. UNDERSTANDING THE SCOPE AND EXPECTATIONS OF THE SELF-STUDY TOPICS.
3. DISCUSSION ON THE PROCESS AND FORMAT FOR SHARING TASK SOLUTIONS VIA GITHUB.

DECISION

1. COMMIT TO COMPLETING ALL TASKS LISTED IN THE EXCEL SHEET.
2. AGREE TO ENGAGE IN SELF-STUDY ON TOPICS PROVIDED BY THE SUPERVISOR.
3. DECIDE TO SHARE TASK SOLUTIONS VIA GITHUB LINKS FOR EASY REVIEW AND ACCESS.

ASSIGNMENTS

ACTION ITEMS

1. EACH TEAM MEMBER TO FILL THE EXCEL SHEET AND ENSURE COMPLETION OF PREVIOUS TASKS.
2. RESEARCH SELF-STUDY TOPICS AS ASSIGNED BY THE SUPERVISOR.
3. UPLOAD TASK SOLUTIONS TO GITHUB AND SHARE THE LINKS WITH THE TEAM FOR REVIEW.

1. COMPLETE ALL TASKS LISTED IN THE EXCEL SHEET BEFORE THE NEXT SESSION ON 07/05/2024.
2. CONDUCT SELF-STUDY ON TOPICS PROVIDED BY THE SUPERVISOR.
3. UPLOAD TASK SOLUTIONS TO GITHUB AND SHARE THE LINKS WITH THE TEAM.

NEXT MEETING

SCHEDULED FOR 07/05/2024 FROM 11:30 AM TO 1:00 PM AND 2:00 PM TO 3:40 PM.