

MEETING MINUTES - DAY 9

Meeting Topic	Date	Time
Update on tasks assigned. Brief discussion on updating details in given Tracker sheet	06/05/2024	11:30 AM to 1:00 PM
Company	Location	Mode
FUTURENSE	Jain University-SET	Offline: In person

ATTENDEES

- FUTURENSE TECHNOLOGIES
- SPEAKER: MR. AKASH DAS
- 2ND YEAR STUDENTS OF CSE - ARTIFICIAL INTELLIGENCE & DATA ENGINEERING OF JAIN UNIVERSITY SET: FROM USN: 22BTRAD001 -22BTRAD030

AGENDA

- FILL THE EXCEL SHEET AND COMPLETE ALL PREVIOUS TASKS.
- RESEARCH SELF-STUDY TOPICS PROVIDED BY THE SUPERVISOR.
- SHARE GITHUB LINKS OF TASK SOLUTIONS FOR REVIEW.

DISCUSSION

- CLARIFICATION ON THE EXCEL SHEET REQUIREMENTS AND PREVIOUS TASK COMPLETION.
- UNDERSTANDING THE SCOPE AND EXPECTATIONS OF THE SELF-STUDY TOPICS.
- DISCUSSION ON THE PROCESS AND FORMAT FOR SHARING TASK SOLUTIONS VIA GITHUB.

DECISION

- COMMIT TO COMPLETING ALL TASKS LISTED IN THE EXCEL SHEET.
- AGREE TO ENGAGE IN SELF-STUDY ON TOPICS PROVIDED BY THE SUPERVISOR.
- DECIDE TO SHARE TASK SOLUTIONS VIA GITHUB LINKS FOR EASY REVIEW AND ACCESS.

ASSIGNMENTS

- COMPLETE ALL TASKS LISTED IN THE EXCEL SHEET BEFORE THE NEXT SESSION ON 07/05/2024.
- CONDUCT SELF-STUDY ON TOPICS PROVIDED BY THE SUPERVISOR.
- UPLOAD TASK SOLUTIONS TO GITHUB AND SHARE THE LINKS WITH THE TEAM.
- WORK ON DISCUSSION 51.

ACTION ITEMS

- EACH TEAM MEMBER TO FILL THE EXCEL SHEET AND ENSURE COMPLETION OF PREVIOUS TASKS.
- RESEARCH SELF-STUDY TOPICS AS ASSIGNED BY THE SUPERVISOR.
- UPLOAD TASK SOLUTIONS TO GITHUB AND SHARE THE LINKS WITH THE TEAM FOR REVIEW.

NEXT MEETING

SCHEDULED FOR 07/05/2024 FROM 11:30 AM TO 1:00 PM AND 2:00 PM TO 3:40 PM.