

SKILLS: Computer: ■ Can easily operate in Operating System like Windows 10. ■ Can work in Ms-Office  
January 2010 Advance Diploma in Hotel Management J&W Institute of Hotel Management  
Gym management & Consultant

Gym management & Consultant - Sculpt Fitness Centre

Skill Details

Excel- Experience - 96 months

PowerPoint- Experience - 96 months

Word- Experience - 96 months

Gym Management Software- Experience - 96 months

Company Details

company - Sculpt Fitness Centre

description - 2015 - Present ■ Sales, Fitness, Operations

company - AB's Fitness Club

description - Fitness, Sales, Administration, Facility & House-keeping

company - AB's Fitness Club

description - Sales, Fitness, Operations

company - Ultimate Fitness Club

description -

company - Tripod Fitness Arena

description - Sales, Administration

company - C K Fitness

description - Sales & Fitness Staff Recruitment

KEY ROLES:

■ Designing and promoting activities to meet customer demand and generate revenue;

■ Advertising and promoting the club or Centre to increase usage, considering market research;

■ Recruiting, training and supervising staff, including managing staff rotas;

■ Taking Daily/weekly/monthly reporting from Fitness Manager, Sales Team Lead And Housekeeping He

■ Carrying out health and safety checks on the equipment and site;

■ Retaining existing members by providing good quality of service and by providing good sales programs

■ Prioritizing target activities and user groups (especially in local authority Centres);

■ Customer Relationship;

■ Providing training to the sales staff to Deal with enquiries, complaints and emergencies

■ Delivering some fitness training or coaching in sports activities - often a good way of maintaining contact

■ Preparing and checking budgets and generating revenue;

■ Cashing-up and keeping stock records of supplements;

■ Utilizing Group-X studio by scheduling exciting grouper's batches;

■ Writing monthly or weekly reports and preparing cash projections for Centre owners;

■ Enhancing profitability by organizing and delivering an appropriate range of fitness activities/programs;

■ Keeping statistical and financial records;

■ Keeping check on the Maintenance of fitness equipment & other facilities;

■ Ensuring compliance with health and safety legislation;

■ Maintaining customer service, Fitness & Hospitality standards;

■ Planning;

■ Undertaking administrative tasks;

■ Promoting and marketing the business;

company - Endurance Fitness Club

description - Fitness, Sales, Administration, Facility & House-keeping