

## Progressive Education Society's MODERN COLLEGE OF ENGINEERING

Shivajinagar, Pune - 411005

Date: 01st March 2024

### **Notice for Students**

#### SPPU\_Examination Form Filling\_May/June 2024 Exam

#### AY 2023-2024

All the students of FE, SE, TE, and BE (Regular/Backlog) are herewith informed that the examination forms for May 2024 Examination are available on the Savitribai Phule Pune University web site (https://examform.unipune.ac.in/). You can start filling and submission of examination form as per guidelines below upto 10<sup>th</sup> March 2024 without late fees.

All should Read the Important Instructions thoroughly given below herewith before applying for the forms.

#### A) Filling and submission of May 2024 exam forms

- Carefully fill the exam form <u>preferably via laptop/Desktop</u> as based on this data your final result will be generated.
- Verify that your all <u>regular semester</u> (<u>Semester II</u>) under corresponding exam head (Insem/ Theory/ PR/OR/TW) are visible on the screen in case of discrepancy contact your coordinator.
- 3. Verify that your Backlog Subjects (Semester 1) (if any) under corresponding exam head (Theory/ PR/OR/TW) are visible on the screen in case of discrepancy contact your coordinator.
- 4. If any <u>subject head is missing</u> then inform your GFM / the department exam coordinator and <u>don't submit the form till corrected version</u> is available online.
- Verify that ticks on the all applicable subjects head in the generated PDF and online submitted form is same, in case of discrepancy contact your GFM / department exam coordinator.
- 6. Select audit course as per subject code in the syllabus structure and verify that same appeared on the generated PDF. Your SGPA/CGPA may not be declared if you fail to select Audit course.



### Progressive Education Society's

#### MODERN COLLEGE OF ENGINEERING

Shivajinagar, Pune - 411005

- 7. In case of <u>TE 2019 pattern and BE 2019 pattern</u> students should <u>select Electives correctly as per your appearance for INSEM Exam March 2024</u> as once selected cannot be changed and verify that same appeared on the generated PDF.'
- 8. Select honor courses carefully as per instructions from your department as once selected cannot be changed, you will have to pay additional exam for the same verify that same appeared on the generated PDF.
- Please check and verify your ABC-ID in your student profile else Exam-form process will not be completed.

#### B) Creation of ABC-ID if not created previously

- As per instructions from SPPU it is necessary to create ABC-ID and Update the same on SPPU exam form portal under tab- Update ABC-ID.
- 2. Refer link below and follow procedure to create ABC-ID.

https://www.abc.gov.in/

#### C) Submission of Fees for May 2024 Exam to college

#### through College ERP system

You need to follow following process only for correct exam form. You cannot change any details once pay exam form fees

- Login college ERP system with your username and password. Refer link below https://mcoe.akronsystems.com/pLogin.aspx
- 2. Click on Fee Module tab. (Left hand side). Then click on Exam Fee module.
- 3. Fill/select all necessary information (Pattern, Exam form Number, exam fees, PRN, ABCID).
- Take a printout of Exam form and Signature of your GFM. Preserve this copy with you for future reference.
- 5. Upload exam form having GFM's signature in the prescribed tab and proceed for payment.



# Progressive Education Society's MODERN COLLEGE OF ENGINEERING

Shivajinagar, Pune - 411005

- 6. Exam form number is mentioned on the right hand side top corner below barcode.
- 7. Fill details on the system and pay as per amount mentioned on examination form PDF.
- 8. You can transfer exam fees by credit/debit card, Internet banking, NEFT, UPI, Gpay etc.

## D) INWARD of Exam form

- 1. After successful completion of payment your exam form will be in-warded
- 2. After inward of the exam form you cannot make change in it.

## E) Submission of exam form details with GFM

- You need to submit the screenshot of acknowledgement of online payment in the separate Google form created by your GFM. Fill all necessary details in the same.
- You need to preserve PDF of Examination form and Screenshot of acknowledgement of online payment.

Prof.Dr.Mrs.K.R.Joshi

Principal a.s. MoRnincipals of Eass. Puna-05 m

Prof.H.N.Deshpande

College Exam Office