

# MANJU

#1389/3, Gali no.-6F,  
Rajiv nagar, Gurugram,  
Haryana  
Pin code :- 122001  
Phone no. :- +91-9911194006  
Mail ID :- [manjugdps@gmail.com](mailto:manjugdps@gmail.com)



## CAREER OBJECTIVE

To work in a competitive and challenging environment so as to enhance my interpersonal attributes, to implement efficient working methods for the betterment of the organization and to develop and facilitate the organization as a whole.

## WORK EXPERIENCE

1. Currently teaching in **Gyan Deep Sr. Secondary Public school**.
2. Teaching Experience of 5 years in **Chetna Public school**.
3. Teaching Experience of 6 years in **Green Dales Public school**.
4. Teaching Experience of 2 years in **Mother Marry Convent Public school**.

## EDUCATION QUALIFICATION

S.No	YEAR	DEGREE	BOARD/UNIVERSITY	SUBJECT
1	1991	M.A	M.D.U Rohtak	Pol. Science
2	1989	B.A	M.D.U Rohtak	Eng, Hindi, Skt, Sociology
3	1987	Prep	M.D.U Rohtak	Eng, Hindi, Skt, Sociology, Civics
4	1984	Matric	Bhiwani	Eng, Hindi, Maths, Science, Skt, S.st

## PROFESSIONAL QUALIFICATION

S.No	YEAR	DEGREE	BOARD/UNIVERSITY	SUBJECT
1	1990	B.Ed	M.D.U Rohtak	English, S.st
2	1989	Pol. Science (Additional)	M.D.U Rohtak	Pol. Science

## INTERPERSONAL SKILLS

- ☐ Adaptive in nature.
- ☐ Curious to learn new things.
- ☐ Ability to handle things with a positive attitude.

## COMPUTER LITERACY

- ☐ MS-Word
- ☐ MS-Excel
- ☐ MS-PowerPoint
- ☐ Internet Explorer

## HOBBIES / INTEREST

- ☐ Yoga
- ☐ Gardening
- ☐ Exploring new things.

## PERSONAL INFORMATION

1. DATE OF BIRTH : 22 JULY 1970
2. GENDER / MARITAL STATUS : FEMALE / MARRIED
3. LANGUAGE PROFICIENCY : ENGLISH , HINDI

## DECLARATION

I do hereby declare that the above information is true to the best of my knowledge.

**Date:**

(Signature)

**Place: GURUGRAM**