

<b>Copy Formatting :-</b>	
<b>Ctrl+Shift+C</b>	Copy formatting from text.
<b>Ctrl+Shift+V</b>	Apply copied formatting to text.
<b>Change Paragraph Alignment :-</b>	
<b>Ctrl+E</b>	Switch a paragraph between centered and left-aligned.
<b>Ctrl+J</b>	Switch a paragraph between justified and left-aligned.
<b>Ctrl+R</b>	Switch a paragraph between right-aligned and left-aligned.
<b>Ctrl+L</b>	Left align a paragraph.
<b>Ctrl+M</b>	Indent a paragraph from the left.
<b>Ctrl+Shift+M</b>	Remove a paragraph indent from the left.
<b>Ctrl+T</b>	Create a hanging indent.
<b>Ctrl+Shift+T</b>	Reduce a hanging indent.
<b>Ctrl+Q</b>	Remove paragraph formatting.