

### Practical 3: Digital Awareness Poster in Canva

Aim: To design a poster for Digital Awareness Week using Canva.

#### Objectives

- To apply design tools
- To create a visually appealing poster

#### Materials Required

- Canva account
- Computer with internet

#### Procedure

##### **Login to Canva**

Open Canva in your browser and sign in using your email or Google account. This gives you access to all templates, design tools, and editing features.

##### **Select poster layout**

Search for “Poster” in the template section and choose a suitable layout. This layout provides a ready-made design structure to begin your poster.

##### **Add “Digital Awareness Week” text**

Insert a text box or edit the existing heading and type “Digital Awareness Week.” Adjust the font style, size, and alignment to make the title prominent.

##### **Insert icons and graphics**

Go to the “Elements” tab to add icons, shapes, and relevant graphics. Position them creatively to enhance the visual appeal and message of the poster.

##### **Apply suitable colors**

Choose a color theme that matches the topic and improves readability. Use consistent color combinations for background, text, and elements.

##### **Download final poster**

Click the “Download” button and select the preferred file type, usually PNG or PDF. Save the poster to your device for printing or sharing

# YOUR PASSWORD IS YOUR FIRST DEFENSE!

Use strong, unique passwords &  
enable two-factor authentication.

**DON'T LET HACKERS IN!**

