

Emp. id -AWS4419

Date- 04/09/2024

Appointment Letter

To

Dear Mr. Kripa Shankar Yadav,

Add- : 157, WARD NO 7, SHASTRI OFFICE, AIRTEL OFFICE

KARAON, AIRTEL OFFICE KARAON , ALLAHABAD,

ALLAHABAD, Uttar Pradesh - 212306

This has reference to your application & subsequent interview you had with us; we are pleased to inform you that you have been selected for the post of **Zonal Manager** in Product AWS Next Step Pvt. Ltd for the **Zone Allahabad the State Uttar Pradesh India**, upon the terms & conditions mutually discussed and agreed upon.

The breakup of the consolidated CTC as agreed upon is annexed here to for your reference. Your Reporting Manager Mr. Akshay Kaushik so you can co-ordinate with them. You are requested to join your duties on **05th September 2024**.

This offer letter stands withdrawn if you do not join by the due date and contact Mr. Akshay Kaushik for Joining Formalities. Your CTC per month will be Annexure. 1.1,

You will be on probation of for six months with effect from the date of your joining.

The period of probation however may vary depending on your performance and as per the discretion of the management. After successful completion of the probation period, your services will be confirmed in the organization subject to the requirement of the Company.

You are requested to send us the following documents along with the copy of this Offer Letter duly signed by you as a token of your acceptance at the time of joining to enable us to complete your personal records.

Please note that at the beginning of the month you have to decide target for yourself for the month and your performance & salary will be decided on the basis of target achieved by you. Please note that revenue generated by you during the month should not be less than the salary drawn by you. In case revenue is below your salary then your salary will be reduced proportionately.

- 1) Educational qualification certificates - Photocopies duly self-attested
- 2) All technical & professional certificates – Photocopies duly self-attested.
- 3) Recent passport size photograph (Six copies)
- 4) Copies of all employment certificates, as mentioned in your bio- data/application
- 5) Copy of last pay slip/Salary break-up signed by previous employer.
- 6) Experience & Relieving Certificate from previous employer.
- 7) ID Proof (Pan Card/Driving License/Photo ID with Name & Address) duly self-attested

This offer of employment is subject to the satisfactory reference checks and verification of documents. During the reference check, if any information provided by you in Application Form/Interview is found to be incorrect/false, the Company reserves the right to withdraw this offer without further notice.

This arrangement can be terminated by the Company at any time without assigning any reason in case your performance is not satisfactory, for which the decision of the company is final. You also can leave at any time upon giving one month notice or one month salary as liquidated damages in case where no notice is served. A formal appointment letter shall be given to you in due course after your joining and after submission of all the required documents. Kindly confirm your acceptance of the offer via a return mail.

We take this opportunity to welcome you in our organization and look forward to a long and mutually beneficial association.

Offer Acceptance

I have Read The above terms and conditions of the offer of appointment and here by accept the offer .

Sign : _____

Name : _____

Date : _____



Salary Details

Annexure. 1.1-

Employee ID	AWS4419
Candidate Name	Mr. Kripa Shankar Yadav
Work Location	Allahabad U.P India
Department	Fintech Sales

Description	Monthly	Annual
Basic	23500	282000
House Rent Allowance	11750	141000
Special Allowance	5100	61200
Statutory Bonus	1500	18000
Conveyance Allowances	5000	60000
Medical Allowances	1250	15000
Gross Salary	48100	577200
Employee Contribution		
PF @ 12 %	1800	21600
ESIC @ 0.75 %		0
Professional Tax	200	2400
Take Home	46100	553200
Employer Contribution		
PF @ 12 %	1800	21600
ESIC @ 3.25%		0
Insurance		
CTC	47900	574800

* Incometax deductions, if applicable, will be as per the IncomeTax Act, 1961.

* Annual components (like LTA, Medical Reimbursement) would be payable on claims and will be considered for exemption

under Income Tax subject to receipt of valid bills for the Financial Year if applicable.

* You will also be eligible for an Onfield allowance, conditions and value for it, would depend upon the project assigned.

Note : This statement is only for the purpose of information and is illustrative in nature