

Arkivum 'Read and Understood' Form

I confirm that I have:

- read and understood the 'Acceptable Use of Information Assets' document (ARK/PROC/CC/21 version 2.3);
- read and understood the 'Arkivum Fire Evacuation Procedure' document (ARK/PROC/ALL/73 version 1.3)
- read, understood and agree to comply with Arkivum Limited's Anti-Corruption and Bribery policy as detailed in the Arkivum Staff Handbook (ARK/PROC/CC/95 version 1.3).

(* delete those that are not applicable)

Name

Date

Signature

For System Administrators only:

I confirm that I have read and accepted the responsibilities, authority and obligations detailed in the Arkivum System Administration Obligations document (ARK/PROC/CC/65 version 2.0)

Name

Date

Signature

The undersigned has approved the appointment of the above as a Systems Administrator.

Name

Date

Signature

Title
Read and Understood Form
Part No
ARK/FRM/CC/269
Version
1.1
Date
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Status
Release
1/1
Company Confidential
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