

# Employee & Payroll Management System

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# **1 About Database Management**

A database management system (or DBMS) is essentially nothing more than a computerized data-keeping system. Users of the system are given facilities to perform several kinds of operations on such a system for either manipulation of the data in the database or the management of the database structure itself. Database Management Systems (DBMSs) are categorized according to their data structures or types. Database management system is a software which is used to manage the database. For example: MySQL, Oracle, etc are a very popular commercial database which is used in different applications. DBMS provides an interface to perform various operations like database creation, storing data in it, updating data, creating a table in the database and a lot more. It provides protection and security to the database. In the case of multiple users, it also maintains data consistency. Data is managed in various method like Json, tree, and array, etc.

## **1.1 Allows users the following tasks:**

**Data Definition:** It is used for creation, modification, and removal of definition that defines the organization of data in the database.

**Data Update:** It is used for the insertion, modification, and deletion of the actual data in the database.

**Data Retrieval:** It is used to retrieve the data from the database which can be used by applications for various purposes.

**User Administration:** It is used for registering and monitoring users, maintain data integrity, enforcing data security, dealing with concurrency control, monitoring performance and recovering information corrupted by unexpected failure.

## **1.2 Characteristics of DBMS**

- It uses a digital repository established on a server to store and manage the information.
- It can provide a clear and logical view of the process that manipulates data.
- DBMS contains automatic backup and recovery procedures.
- It contains ACID properties which maintain data in a healthy state in case of failure.
- It can reduce the complex relationship between data.
- It is used to support manipulation and processing of data.
- It is used to provide security of data.
- It can view the database from different viewpoints according to the requirements of the user.

## **2 Abstract:**

“Employee Database And Payroll Management System” is designed to make the existing manual system automatic with the help of computerised equipment and full-edged computer software, fulfilling their requirements, so that their valuable data and information can be stored for a longer period with easy access and manipulation of the same. The required software is easily available and easy to work with. This web application can maintain and view computerised records without getting redundant entries. The project describes how to manage user data for good performance and provide better services for the client.

The payroll management system is a web-based program that can be used by any firm to manage the records of its employees. The Payroll Application was created with the goal of keeping track of numerous employees, their allowances, and deductions that must be given to the company’s employees. There will be an entry (a unique ID) for every employee of any company. The number of days will be submitted based on the date of joining and the date on which the salary is produced. Basic compensation will be determined by the employee’s position and department.

## **3 Introduction**

The proposed project “Employee Database and Payroll Management System” has been developed to overcome the problems faced in the practicing of manual system. This software is built to eliminate and in some cases reduce the hardships faced by the existing system. Moreover this system is designed for particular need of the company to carry out its operations in a smooth and effective manner.

This web application is reduced as much as possible to avoid errors while entering data. It also provides error message while entering invalid data. It is user-friendly as no formal knowledge is required to use the system.

Human resource challenges are faced by every organization which has to be overcome by the organization. Every organization has different employee and payroll management needs. Therefore I have design exclusive Employee and payroll Management System that are adapted to the organization’s Managerial Requirements.

## **4 Purpose**

The purpose of this document is to describe the functionality and specifications of the design of a web application for Managing Employees and their payroll. The expected audiences of this document are the developers and the admin of the web application. Now with the help of this system the admin has the information on his finger tips and can easily prepare a good record based on their requirements.

Finally, we can say that this system will not only automate the process but save the valuable time of the manager or the admin, which can be well utilized buy his institute. This will be an additional advantage and management of power based on their free time from his normal duty.

## 5 Payroll Management System Project Proposal

The Payroll Management System Project Proposal has the complete description of the project to be proposed. This contains the problem statement which discusses the difficulties that the payroll management faced and it is considered as the reason why the project is proposed. This proposal also includes the project scope that explains the boundaries and possible features of the project.

### 5.1 PROBLEM STATEMENT:

Payroll is usually the most expensive part of a business. Employee attendance systems that use paper sheets are inefficient and make it very easy for employees to cheat the system by entering incorrect data on the sheet. To avoid the aforementioned issues, an automatic and flexible system should be implemented, of which the suggested system is one.

### 5.2 SCOPE:

This project's scope comprises solutions for handling employee personal data, leave management, personnel actions, calculating payroll, accurately registering employee attendance using a Biometric Fingerprint Attendance Device, and system authentication and authorisation for software users. Furthermore, the program will generate various reports for the bureau's senior management in order to aid them in their decision-making process. Specific users with distinct role kinds, such as manager, administrator, human resource people, and finance, will be able to change the system database based on their assigned access capabilities. This software will provide a system for authentication and authorization. Every user with a specified role type can log in with their username and password and gain access to the system to which they have been granted access.

## 6 Payroll Management System Project Modules:

The payroll system modules manage an employee's financial records, such as salary, bonuses, deductions, benefits, and costs, among other things. Payroll administration is one of the most important tasks that any organization undertakes, but it is also one of the most complicated and time-consuming.

- **Employee Information Management:** This module provides a consolidated database for application tracking, employee demographics, compensation and benefit options, time tracking, and more. It's also the central location for all of your personnel data, including the most up-to-date statistics on your organization's hiring and retention patterns.
- **Report Monitoring:** Its role is to accurately calculate compensation including overtime. Withholding the appropriate amount of payroll taxes from each applicable payroll tax's wages.
- **Generate Performance Reports:** It's useful for keeping track and securing the leave information of the employees. This can also assist in problem solving and avoid conflicts. Generating these reports will assist the admin in updating details regarding important payroll information.

- **Salary Monitoring:** This module will help the admin to oversee the creation and distribution of paychecks or electronic bank transfers. It will also resolve the payroll inconsistencies to bring the payroll accounts into balance.
- **Deduction Management:** The deduction management will help the admin in managing all the deductions from the salary of their Employees. These deductions were done payment for the employees' benefits and taxes.
- **Generates Payroll Reports:** This module will automatically secure the system's payroll transactions for monitoring all of their activities.