

Rishita Rathore

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9685201334



SUMMARY

I am an enthusiastic, self-motivated, reliable, responsible and hardworking person. I am a mature team worker and adaptable to all challenging situations. I am able to work well both in a team environment as well as using own initiative. I am able to work well under pressure and adhere to strict deadlines.

CAREER OBJECTIVE

"To secure a position in a company/firm/organisation, where I can leverage my skills and Qualifications to contribute effectively to the success of the organization while continuously enhancing my professional skills and knowledge."

SKILLS

- MS Word
- MS Excel
- Google Adsense
- Virtual Trading
- Creating Website
- Photograph Editing

EXPERIENCE

From: May-2023 - Jun-2023	ARJC and Associates
Intern	Banking and Finance
Apr-2022 - May-2022	Forever Living Products
Team Leader	To enroll people
July-2022-Aug-2022	Aditya Birla Capital
Junior Intern	Marketing & Insurance

PROJECTS

Project Name: Research Paper

Role: Team Leader

Team Size: 5

Project Duration: 7 Days

Project Detail

Entrepreneurship vs Regular Employment as a Career Choice

Project Name: Created a website

Role: Leader

Team Size: 4

Project Duration: 4 Days

Project Detail

Restaurant and cafe (Information and reviewing website)

<https://rmahi7099.wixsite.com/true-reviews>

Project Name: Created a website

Role: Individual

Project Duration: 5 Days

Project Detail

Website AND IT STYLED (Shopping Website) <https://rishita.wixsite.com>

EDUCATION

Degree/Course	Percentage/CGPA	Year of Passing
10 Bhopal Girls School, CBSE	72 %	2018
12 Bhopal Girl's School, CBSE	91.4 %	2020
BCOM HONS Prestige Institute of Management and Research	90 %	Pursuing

ACHIEVEMENTS

- Secured Scholarship worth Rs 1,00,000+ for securing 9 CGPA in semester exam (College).
- Professional Office Certificate in Office Master by (IACT).
- NISM Certificate (Kona Kona Sikhsha).
- 2nd Position in Indira Gandhi Rastriya Gyanpath.
- Procured Certificate from NGO NIDAAN for social cognition.
- Secured 77% under National Institute of security market of Kona Kona Sikhsha.
- 1st Position in 50m Race Contest.
- Also procured some certificates of Disciplined Girl, Obedient Girl and Best Handwriting.
- Held the responsibility of HEAD GIRL and CULTURAL PERFECT in standard XII and XI respectively.
- 2nd topper of School in standard XII .
- 85% in National Talent Search Contest.

CERTIFICATES

- Office Master Certification
- Kona Kona Shiksha (NISM)
- National Skill Development Corporation(BCBF)
- Equity Dealer(BFSI)

HOBBIES

Sketching, Painting, Art and Craft, Photography, Writing, Debate etc

PERSONAL DETAILS

Address	Bharat Talkies Rd Bhopal, Madhya Pradesh, 462001
Date of Birth	16-10-2001
Gender	Female
Nationality	Indian
Marital Status	Single
Languages Known	Hindi and English

REFERENCES

Jhalak Chhajed

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8982069904

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