

Expense Analytics Report

Generated for: Lorry Arul Mitra
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Executive Summary

Lorry Arul Mitra's total approved expenses between 2025-01-29 and 2025-02-27 were 1,459 AED. A significant portion (81.49%) of the spending was on Travel, primarily due to a large expense with Emirates. Spending was significantly higher in February compared to January. Overall, the spending pattern suggests a potential need for travel policy review.

Key Findings:

- Travel expenses dominate the overall spending (1,189 AED).
- A single transaction with Emirates (1,000 AED) accounts for a large portion of the travel expenses.
- Spending in February (1,435 AED) was substantially higher than in January (24 AED).
- Meals (233 AED) and Office Supplies (29 AED) represent smaller but consistent expense categories.
- No major policy violations were detected based on the provided department policies.

Financial Analysis

Total Spend: AED 1,459.00
Trend: increasing

Expense Categories:

Category	Amount	Percentage	Trend
Travel	AED 1,189.00	81.49%	increasing
Meals	AED 233.00	15.97%	stable
Office Supplies	AED 29.00	1.99%	stable
Healthcare	AED 8.00	0.55%	stable

Compliance Analysis:

Overall Compliance: 100%

Recommendations:

- Review and update the travel policy, especially concerning large individual transactions.

Spending Patterns

Significant increase in spending observed in February compared to January. This could be due to specific project needs, travel seasonality, or other factors requiring further investigation.

Emirates represents a significant portion of the overall spend. Other merchants like magnati, man, amazon, and burgiraa represent smaller, recurring expenses.

Unusual Activities:

- The 1,000 AED transaction with Emirates is flagged as potentially unusual due to its high value compared to other expenses.

Optimization Recommendations

Savings Opportunities:

- Negotiate better rates with frequently used travel providers like Emirates.
- Implement a pre-approval process for large travel expenses.
- Explore cost-effective alternatives for meals and office supplies.

Process Improvements:

- Implement expense tracking software for better visibility and control over spending.
- Automate expense reporting to reduce manual effort and improve accuracy.

Forecasted Spend: Based on the current trend, if the high travel expense in February is not recurring, the forecasted spend for the next month could be significantly lower, potentially around 250-300 AED. However, if the high travel spend continues, the forecast could be significantly higher.