

Expense Analytics Report

Yearly Report

Generated for: Lorry Arul Mitra
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Executive Summary

Lorry Arul Mitra's total approved expenses from January 29, 2025 to February 28, 2025 amounted to 1,469 AED. A significant portion (81.62%) was spent on Travel, followed by Meals (15.86%). Spending was heavily concentrated in February, likely due to the single large travel expense in that month. Further analysis is needed to project annual trends given the short reporting period.

Key Findings:

- 1. Travel expenses dominated spending, primarily due to a single large transaction with Emirates.
- 2. Spending was heavily concentrated in February.
- 3. Limited data available for a full year analysis, hindering long-term trend identification.
- 4. Potential savings opportunities may exist within the Travel category.
- 5. All expenses fall within approved categories for the Finance department.

Financial Analysis

Total Spend: AED 1,469.00
Trend: N/A (Insufficient data for yearly trend analysis)

Expense Categories:

Category	Amount	Percentage	Trend
Travel	AED 1,199.00	81.62%	N/A (Insufficient data for yearly trend analysis)
Meals	AED 233.00	15.86%	N/A (Insufficient data for yearly trend analysis)
Office Supplies	AED 29.00	1.97%	N/A (Insufficient data for yearly trend analysis)
Healthcare	AED 8.00	0.54%	N/A (Insufficient data for yearly trend analysis)

Compliance Analysis:

Overall Compliance: 100%

Spending Patterns

Insufficient data for meaningful seasonal trend analysis. Data only covers a two-month period.

Emirates represents the largest single expense. Regular spending with 'magnati' and 'burgiraa' warrants further investigation to explore potential vendor consolidation or negotiated discounts.

Unusual Activities:

- Significant difference in spending between January and February.

Optimization Recommendations

Savings Opportunities:

- Negotiate preferred rates with frequently used travel providers like Emirates.
- Explore cost-saving measures for meals, such as per diems or preferred restaurants.

Process Improvements:

- Implement a system for tracking and analyzing expenses throughout the year to enable more effective budget management.

Forecasted Spend: Unable to generate a reliable forecast due to limited data. A full year of expense data is required for accurate forecasting.