**Guided Email Writing (40 points)**

**TASK**: Write an email of 140-180 words in an appropriate style. **Count** the total number of words (without addressing/signature – just the main text) and **write it down at the end of the email!**

You and your friends are staying in York (UK) and you want to spend two days in the new *Wildlife Learning and Leisure Centre* outside town. You have an advertisement from this month’s *National Trust Magazine* with details about the centre but you need to know more.

Using the notes you have made, write to the centre asking for more information. Make sure that they reserve your two days and give them at least three relevant details about your group.

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| type of information?  What  included? | **WILDLIFE LEARNING AND LEISURE CENTRE**  A completely new concept in wildlife centres  100 square kilometres of unspoilt natural beauty   * See the local wildlife * Learn about the local wildlife in our *Educational Resource Centre* * Overnight accommodation available in nearby hotel * We can create a one-day or two-day programme for your age group and interests * Use of sports facilities free to all visitors * Price: £30 for a day and £45 for two days * Reduction for groups   Write to:  wildlife.learningcentre@yahoo.co.uk  The Manager  York / United Kingdom | guided tours?    can take tents?  what sports? |