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SCHOOL OF COMPUTING AND INFORMATION SCIENCE

OFFICE OF THE HEAD, DEPARTMENT OF COMPUTER SCIENCE

30th November. 2023

FROM: THE HEAD DEPARTMENT OF COMPUTER SCIENCE

TO: ALL PROSPECTIVE GRADUANDS (BIS3, BITC3 AND DCS2 FINALISTS 2020/2021)
FOR THE DECEMBER 2022 GRADUATION CEREMONY

RE: SUBMISSION OF THE RESEARCH PROJECT REPORT COPY TO THE DEPARTMENT

This is to inform you that it is a requirement that you will have to submit your Research Project Report to the Department and register its submission in the Departmental Research Project Submission Book (HoD's Office). This *is mandatory for every student* who has done research as a partial requirement for the award of the degree/diploma.

NOTE: This is NOT the same as registering your research topic with the *Undergraduate Research Coordinator*. This is Registration of the Submission of Final Report **FOR MARKING**.

Note that you will, ideally, be required to print three copies:

1. One copy to your supervisor
2. One copy is for yourself (optional)
3. One copy is for the Department - mandatory

The supervisor's copy **SHOULD NOT BE TAKEN TO BE THE DEPARTMENTAL COPY!**

NOTE: YOU WILL HAVE NO MARKS IF YOUR RESEARCH PROJECT REPORT IS NOT SUBMITTED TO, AND REGISTERED WITH, THE DEPARTMENT

THE RESEARCH REPORT WILL BE MARKED BY 2 PEOPLE EXCLUDING YOUR SUPERVISOR

Dr. Fredrick Kanobe

Ag. HoD, Computer Science.