

You

Write an e-mail for me.

Copilot

Sure, I'd be happy to help! Could you please provide me with some details about the email? Here are a few questions to get us started:

1. **Who is the recipient?** (e.g., a colleague, friend, client)
2. **What is the subject of the email?**
3. **What is the main message or purpose of the email?**
4. **Any specific points or details you want to include?**
5. **How would you like to sign off?** (e.g., Best regards, Sincerely)

Feel free to share any other information that might be relevant!

You

The e-mail should be about A2. It should be to a careers advisor from my university telling him about a friend who who's taken a gap year, is about 19 years old now and wants to pursue a career in medicine.

Copilot

Here's a draft for your email to the careers advisor:

Subject: Guidance for a Friend Interested in Pursuing Medicine

Dear [Advisor's Name],

I hope this email finds you well. My name is [Your Name], and I am currently a student at [University Name]. I am writing to seek your guidance on behalf of a friend who is considering a career in medicine.

My friend, [Friend's Name], is 19 years old and has recently taken a gap year to explore various interests and gain some practical experience. During this time, [he/she/they] has developed a strong interest in pursuing a career in medicine. [Friend's Name] is now eager to understand the steps required to achieve this goal, including any preparatory courses, relevant work experience, and application processes for medical school.

Given your expertise and experience, I believe you would be the best person to provide [Friend's Name] with the necessary advice and resources. Could you please suggest the best way for [him/her/them] to get started on this path? Any information on relevant programs, internships, or volunteer opportunities would be greatly appreciated.

Thank you very much for your time and assistance. I look forward to your response.

Best regards,

[Your Name]

[Your Contact Information]

[Your Student ID, if applicable]

Feel free to adjust any details to better fit your situation! Would you like any changes or additions to this draft?

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Conversation by Fifa Utuber with Copilot on Tuesday, Sep 3 2024