JOLENE HEPSIBAH

📍 Dearborn, MI

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🎓 EDUCATION

University of Michigan – Dearborn

Bachelor of Business Administration in Supply Chain Management

Expected: May 2027

Relevant Coursework: Operations Management, Procurement, Business Analytics, Logistics Systems

Vellore Institute of Technology – Andhra Pradesh, India

Transferred Credits toward BBA

Completed: 2023

⚙ SKILLS

Technical: Tableau (Certified), Microsoft Excel, PowerPoint, ERP Systems (Basic)

Analytical: Forecasting, Inventory Management, Data Visualization, Process Improvement

Soft Skills: Communication, Teamwork, Cross-Cultural Collaboration, Adaptability

💼 EXPERIENCE

Business Intern — Krupa Meditronics, Andhra Pradesh, India

January 2023 – June 2023

Supported procurement and supply operations by maintaining supplier records and comparing quotations for medical equipment.

Assisted in inventory control by tracking stock levels, recording usage data, and helping optimize reorder schedules.

Collaborated with the logistics team to ensure timely deliveries and accurate shipment documentation.

Organized and updated Excel-based tracking sheets, improving data accuracy and internal reporting efficiency.

Observed and contributed to quality assurance procedures to ensure compliance with biomedical standards.

Prepared vendor performance and purchase summary reports to support management decision-making.

🏅 CERTIFICATIONS

Tableau Data Visualization Certificate — 2024

🌐 ACTIVITIES & LEADERSHIP

Member, Women Innovators Club — VIT-AP (India)

Contributed to initiatives promoting women's participation in entrepreneurship, business innovation, and leadership.

🎯 CAREER INTERESTS

Supply Chain Operations • Procurement • Logistics • Data Analytics