

GRMA

Governance Module

GCA Functions

User Role tested: **Risk Assessor, Task User, Risk Controller, Management, Process owner**

06.03.2025

Risk Assessor: Banesh logged in

ProBuds Strategy Consulting
New Delhi

Banesh Vardhan

Basic Details of Assessment

Document Type Standard Operating Procedures	Document Category Business Development	Document Sub-Category Account Opening
No. of Users assigned for Assessment 2	No. of Users responded with Assessment Completed 2	No. of Users where Assessment Expired 0
No. of Users responded with Incomplete Assessment 0		

Time Allotted to Attempt Vs Time Taken to Attempt

Users

1 Days

Score Awarded Against : Overall Competency Check Level Subject/Topic

Drag a column header here to group by that column

Search...

User Name	Total Questions	Total Answered Questions	Time Taken	Over all Score	Score Indicator
Supali Dev	4	4	1 Day	8	Disappointing
Amir Khan	4	4	1 Day	21.5	Good

No. of Users with Key Result / Improvement Areas

Score Indicators

Disappointing
Good

This Column needs to be integrated here showing No. of Users with Key Result. Currently, it is being used as a Header. **This needs to integrated all places where User uses this analysis**

Key Improvements

Select Key Improvements Need More Clarity
Select Key Improvements Little more efforts required

Remarks

Testing Disappointing Remarks position
Testing Good Remarks position

For Reference only

This detail was saved to be viewed by other Users

Risk Assessor: Banesh logged in

New Delhi

Basic Details of Assessment

Document Type Standard Operating Procedures	Document Category Business Development	Document Sub-Category Account Opening
No. of Users assigned for Assessment 2	No. of Users responded with Assessment Completed 2	No. of Users where Assessment Expired 0
No. of Users responded with Incomplete Assessment 0		

Time Allotted to Attempt Vs Time Taken to Attempt

Number of Users

Users

1 Days

Score Awarded Against : Overall Competency Check Level Subject/Topic

	Easy	Hard	
No.of.Qstns	2	2	No.of.Qstns
No.of.Answered.Qstns	2	2	No.of.Answered.Qstns
Amir Khan (47)	2	75	2
Supali Dev (44)	2	25	2

scoreindicator

75

25

Score Indicator Name is to be used instead of Weighted Score (similar to "Overall" analysis)

scoreindicator

72.73

27.27

No. of Users with Key Result / Improvement Areas

Score Indicators

Disappointing
Good

Key Improvements

Select Key Improvements
Need More Clarity

Select Key Improvements
Little more efforts required

Remarks

Testing Disappointing Remarks position

Testing Good Remarks position

Like this

Score Indicator

Disappointing

Good

Testing Disappointing Remarks position

Testing Good Remarks position

Risk Assessor: Banesh logged in

ProBuds Strategy Consulting
New Delhi

Banesh Va

Basic Details of Assessment

Document Type Standard Operating Procedures	Document Category Business Development	Document Sub-Category Account Opening
No. of Users assigned for Assessment 2	No. of Users responded with Assessment Completed 2	No. of Users responded with Incomplete Assessment 0
No. of Users where Assessment Expired 0		

Time Allotted to Attempt Vs Time Taken to Attempt

Number of Users

Days

Users

Score Awarded Against : Overall Competency Check Level Subject/Topic

	Maths		Decimals		Sports		Athletics		Cricket	
	No.of.Qstns	No.of.Answered.Qstns								
Amir Khan (47)	1	1	1	1	1	1	1	1	1	1
Supali Dev (44)	1	1	1	1	1	1	1	1	1	1

Score Indicator Name is to be used instead of Weighted Score (similar to “Overall” analysis)

No. of Users with Key Result / Improvement Areas

Score Indicators

- Disappointing
- Good

Key Improvements

- Select Key Improvements
Need More Clarity
- Select Key Improvements
Little more efforts required

Remarks

- Testing Disappointing Remarks position
- Testing Good Remarks position

Like this

Risk Assessor: Banesh logged in

Assessment attempted with answers and right answers

Drag a column header here to group by that column

Question	Correct Answer	No of Users Answered Correct	No of Users Answered Wrong	No of Users Not Attempted
What is the decimal point of 5 in 5.05 number? Select your answer from the below list	2	1	1	0
What will be the result if 256 is added to 200?	456	1	1	0
Three of Australia's Test cricket captains were nicknamed Pugsley, Tubby, and Punter.	TRUE	1	1	0
Which American athlete won four gold medals at the 1936 Olympic Games in Berlin?	Jesse Owens	1	1	0

5 10 20 All Page 1 of 1 (4 items) 1 >

Add Assessment Remarks
Assessor Remarks for Task Users - 1. More Assessments will be undertaken to build up proficiency of Policy understanding

Where is this Remark being used?
Which User sees this Remark?

For Reference only

Risk Assessor: Banesh logged in

Scheduled Assessments Review



Select Assessment Concluded



Mention Assessor Remarks with suggestive action

Suggest Mitigation Action

Suggestion:1
There is bit of more training and awareness needed.

For Reference only

Suggestion:2 *
We must get some external help



Suggestion:3 *
Policy Document must be updated on current situation



Add New Suggestion

Back

Submit

Risk Assessor: Banesh logged in

The selections / Remarks saved by the Assessor are not visible here.
Similar situation is with all screens where the Result is being analysed. Kindly make corrections in all screens.

This was saved by the Assessor

ProBuds Strategy Consulting
New Delhi
06.03 - Test Template

Basic Details of Assessment

Document Type Standard Operating Procedures	Document Category Business Development	Document Sub-Category Account Opening
No. of Users assigned for Assessment 2	No. of Users responded with Assessment Completed 2	No. of Users where Assessment Expired 0
No. of Users responded with Incomplete Assessment 0		

Time Allotted to Attempt Vs Time Taken to Attempt

Number of Users
2.0
1.0
0

Days
1

Users

Score Awarded Against : Overall Competency Check Level Subject/Topic

Drag a column header here to group by that column

User Name	Total Questions	Total Answered Questions	Time Taken
Supali Dev	4	4	0 Day
Amir Khan	4	4	0 Day

No. of Users with Key Result / Improvement Areas

Score Indicators

Disappointing	Key Improvements Select Key Improvements	Remarks Enter Remarks
Good	Select Key Improvements	Enter Remarks

Score Indicators

Disappointing	Key Improvements Select Key Improvements Need More Clarity	Remarks Testing Disappointing Remarks position
Good	Select Key Improvements Little more efforts required	Testing Good Remarks position

Acknowledge Suggestive Action(s)
Banesh Vard

Task User: Amir logged in

Name of the Assessor (Banesh in this case) is wrongly shown here

Score Indicator Name is to be used instead of Weighted Score (similar to “Overall” analysis)

It seems here no. of Questions attempted by all Users are appearing, rather than Questions pertaining to the logged in Task User (Amir in this case). Only 4 Questions should have been listed here.

Like this

Score Indicator	Score
Disappointing	0
Correct	1
Good	1
Wrong	2

Task User: Supali logged in

ProBuds Strategy Consulting
Greater Noida
Select Assessment Concluded
Supali Dev
Analyse Own Result

Name of the Assessor (Banesh in this case) is wrongly shown here

Basic Details of Assessment
Name of Assessor: Supali Dev
Assessment Start Date: 06-03-2025

Assessment Type: General
Assessment Due Date: 09-03-2025

Score Awarded Against : Overall Competency Check Level Subject/Topic

Drag a column header here to group by that column

User Name	Total Questions	Total Answered Questions	Time Taken	Over all Score	Score Indicator	key improvement In
Supali Dev	4	4	1 Day	8	Disappointing	Little more efforts required

This Key improvement remark pertains to "Good" Score Indicator. It is wrongly shown here

Assessment attempted with answers and right answers
Drag a column header here to group by that column

Question
What is the decimal point of 5 in 5.05 number? Select your answer from the below list
What is the decimal point of 5 in 5.05 number? Select your answer from the below list
What will be the result if 256 is added to 200?
What will be the result if 256 is added to 200?
Three of Australia's Test cricket captains were nicknamed Pugsley, Tubby, and Punter.
Three of Australia's Test cricket captains were nicknamed Pugsley, Tubby, and Punter.
Which American athlete won four gold medals at the 1936 Olympic Games in Berlin?
Which American athlete won four gold medals at the 1936 Olympic Games in Berlin?

It seems here no. of Questions attempted by all Users are appearing, rather than Questions pertaining to the logged in Task User (Supali in this case). **Only 4 Questions should have been listed here.**

Selected Answer
result for qstn
Reference
Wrong

Score Indicators
Disappointing
Good

Key Improvements
Select Key Improvements
Need More Clarity
Select Key Improvements
Little more efforts required

This was saved by the Assessor

CRC User: Malini logged in

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New Delhi

Basic Details of Assessment

Document Type: Standard Operating Procedures Document Category: Business Development Document Sub-Category: Account Opening

No. of Users assigned for Assessment: 2 No. of Users responded with Assessment Completed: 2

No. of Users responded with Incomplete Assessment: 0 No. of Users where Assessment Expired: 0

Time Allotted to Attempt Vs Time Taken to Attempt

Number of Users: 2.0

Days: 1

Score Awarded Against: Overall Competency Check Level Subject/Topic

User Name: Supali Dev, Amir Khan

This Column needs to be integrated here showing No. of Users with Key Result. Currently, it is being used as a Header. **This needs to integrated all places where User uses this analysis**

Total Answered Questions: 4 Time Taken: 0 Day

Total Answered Questions: 4 Time Taken: 0 Day

No. of Users with Key Result / Improvement Areas: Disappointing, Good

Score Indicators: Disappointing, Good

Key Improvements: Select Key Improvements

Remarks: Enter Remarks

The selections / Remarks saved by the Assessor are not visible here. Similar situation is with all screens where the Result is being analysed.

Score Indicators: Disappointing, Good

Key Improvements: Need More Clarity, Little more efforts required

Remarks: Testing Disappointing Remarks position, Testing Good Remarks position

This was saved by the Assessor

CRC User: Malini logged in



ProBuds Strategy Consultants
New Delhi

Malini K

GCT Reports

GCA Reports

Document Awareness

Governance Assessment

Assessment Template Library

Governance Question Bank

Scheduled Assessment

Begin Assessment

Manage assessment

Assessment Result

My Assessments

Schedule Assessment

Monitored Assessment

Management Monitored Assessment

Monitored Assessments

1

Select Assessment Commented

Select one Assessment
06.03 - Test Template

2

Acknowledge Suggestive Action(s)

Basic Details of Assessment

Document Type
Standard Operating Procedures

Document Category
Business Development

Document Sub-Category
Account Opening

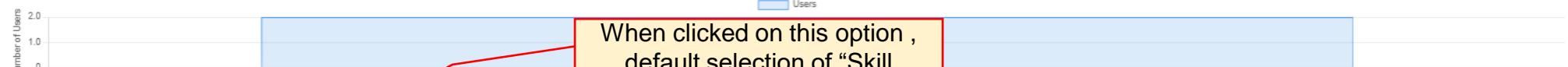
No. of Users assigned for Assessment
2

No. of Users responded with Assessment Completed
2

No. of Users responded with Incomplete Assessment
0

No. of Users where Assessment Expired
0

Time Allotted to Attempt Vs Time Taken to Attempt



Score Awarded Against : **Overall** Competency Check Level Subject/Topic

When clicked on this option ,
default selection of "Skill
Name " is missing which is
why this erroneous result is
coming

	No.of.Qstns	No.of.Answered.Qstns	scoreindictor
Amir Khan (47)	4	4	147.73000000000002
Supali Dev (44)	4	4	52.26999999999998

No. of Users with Key Result / Improvement Areas

Score Awarded Against : **Overall** Competency Check Level Subject/Topic

	No.of.Qstns	No.of.Answered.Qstns	scoreindictor	No.of.Qstns	No.of.Answered.Qstns	scoreindictor
Amir Khan (47)	2	2	75	2	2	72.73
Supali Dev (44)	2	2	25	2	2	27.27

CRC User: Malini logged in

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New Delhi

Basic Details of Assessment

Document Type Standard Operating Procedures	Document Category Business Development	Document Sub-Category Account Opening
No. of Users assigned for Assessment 2	No. of Users responded with Assessment Completed 2	No. of Users where Assessment Expired 0
No. of Users responded with Incomplete Assessment 0		

Time Allotted to Attempt Vs Time Taken to Attempt

Users

Days

Score Awarded Against : Overall Competency Check Level Subject/Topic

	Maths		Decimals		Sports		Athletics		Cricket		
	Addition/ Subtraction										
	No.of.Qstns	No.of.Answered.Qstns	No.of.Qstns	No.of.Answered.Qstns	No.of.Qstns	No.of.Answered.Qstns	No.of.Qstns	No.of.Answered.Qstns	No.of.Qstns	No.of.Answered.Qstns	
Amir Khan (47)	1	1	1	100	scoreindicator	0	1	100	scoreindicator	1	100
Supali Dev (44)	1	1	1	0	scoreindicator	1	1	0	scoreindicator	1	0

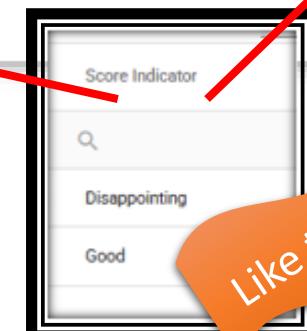
No. of Users with Key Result / Improvement Areas

Score Indicators

Key Improvements

Remarks

Score Indicator Name is to be used instead of Weighted Score (similar to "Overall" analysis)



Like this

CRC User: Malini logged in

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06.03 - Test Template

Acknowledge Suggestive Action(s)
Malini K

Basic Details of Assessment

Document Type Standard Operating Procedures	Document Category Business Development	Document Sub-Category Account Opening
No. of Users assigned for Assessment 2	No. of Users responded with Assessment Completed 2	No. of Users where Assessment Expired 0
No. of Users responded with Incomplete Assessment 0		

Time Allotted to Attempt Vs Time Taken to Attempt

Number of Users

Score Awarded Against : Overall Competency Check Level Subject/Topic

Drag a column header here to group by that column

Search...

User Name	Total Questions	Total Answered Questions	Time Taken	Over all Score	Score Indicator
Supali Dev	4	4	0 Day	8	Disappointing
Amir Khan	4	4	0 Day	21.5	Good

No. of Users with Key Result / Improvement Areas

Score Indicators	Key Improvements	Remarks
Disappointing	Select Key Improvements	Enter Remarks
Good	Select Key Improvements	Enter Remarks

Scheduled Assessment

Begin Assesment

Manage assessment

Assessment Result

Assessment Mitigation

Monitored Assessments

My Mitigation Tasks

Data not showing. In earlier screens it was showing (see prev page)

Selected Mitigation Task Details

MitigationTask:
There is bit more training and awareness needed.

Assessor:
Banesh Vardhan

Acknowledge

Risk Controller Mitigation Remarks

Yes, agreed. We should develop a comprehensive plan in this case

Management Input Required
Yes

Action Required

End Date
3/7/2025

Assign Responsibility
Tamesh Jairam

Tentative End Date
3/31/2025

Suggestive Documents
Comprehensive Plan of Activities

CRC Inputs

Selected Mitigation Task Details

MitigationTask:
We must get some external help

Assessor:
Banesh Vardhan

Acknowledge

Risk Controller Mitigation Remarks

We should try MMM Partners for this job

Action Required

Selected Mitigation Task Details

MitigationTask:
Policy Document must be updated on current situation

Assessor:
Banesh Vardhan

Acknowledge

Risk Controller Mitigation Remarks

Policy Document Review is due in next 3 months. Let us try to draft a Guidance Note that can be inserted later in the Policy

Management Input Required
Yes

Action Required

End Date
3/10/2025

Assign Responsibility
Tamesh Jairam

Tentative End Date

Suggestive Documents
New Guidance Note for Training Development

Selected Mitigation Task Details

MitigationTask:
CRC should hold workshops every 3 months

Assessor:
Malini K

Acknowledge

Risk Controller Mitigation Remarks

Schedule of Action to be prepared

Action Required

Management Input Required
No

Tentative End Date

Assign Responsibility
Marin Hira

Tentative End Date
3/31/2025

Suggestive Documents
Schedule of Action Plan

Management User: Varun logged in



1 Select Assessment Commented

2 Acknowledge Suggestive Action(s)

Select one Assessment
06.03 - Test Template

Basic Details of Assessment

Document Type: Standard Operating Procedures
Document Category: Business Development
Document Sub-Category: Account Opening

No. of Users assigned for Assessment: 2
No. of Users responded with Assessment Completed: 2

No. of Users responded with Incomplete Assessment: 0
No. of Users where Assessment Expired: 0

Time Allotted to Attempt Vs Time Taken to Attempt

Number of Users: 0 Days

Error as reported in previous pages

Key Improvements

Risk Controller Mitigation Remarks

No. of Users with Key Result / Improvement Areas

Score Indicators

User Name	Total Questions	Total Answered Questions	Time Taken	Over all Score	Score Indicator
Supali Dev	4	4	0 Day	8	Disappointing
Amir Khan	4	4	0 Day	21.5	Good
Disappointing					
Good					

Management User: Varun logged in

Select Assessment Commenced

Select one Assessment
06.03 - Test Template

Acknowledge Suggestive Action(s)

GCT Reports

GCA Reports

GGT Governance

Document Awareness

Published Document Listing

Assessment Template Library

Governance Question Bank

Begin Assessment

Manage assessment

Assessment Result

Assessment Mitigation

Management Inputs

Assessment Mitigation Monitoring

Business Process Mapping

Basic Details of Assessment

Document Type: Standard Operating Procedures

Document Category: Business Development

Document Sub-Category: Account Opening

No. of Users assigned for Assessment: 2

No. of Users responded with Assessment Completed: 2

No. of Users responded with Incomplete Assessment: 0

No. of Users where Assessment Expired: 0

Time Allotted to Attempt Vs Time Taken to Attempt

Number of Users: 1.0

Score Awarded Against: Overall Competency Check Level Subject/Topic

Users

When clicked on this option , default selection of “Skill Name “ is missing which is why this erroneous result is coming

Score Indicators: Disappointing Good

Key Improvements: Select Key Improvements

Risk Controller Mitigation Remarks: Enter Remarks

Table Data:

User	No.of.Qstns	No.of.Answered.Qstns	scoreindicator
Amir Khan (47)	4	4	147.73000000000002
Supali Dev (44)	4	4	52.26999999999996

Management User: Varun logged in

GCA Reports

GGT Governance

Document Awareness

Published Document Listing

Assessment Template Library

Governance Question Bank

Begin Assessment

Manage assessment

Assessment Result

Assessment Mitigation

Management Inputs

Text Box Height too short to read full text (wrapping required)

Use the same Text Box as used for Management Inputs

Selected Mitigation Task Details

Mitigation Task: There is bit of more training and awareness needed.

Assessor: Banesh Vardhan

Risk Controller Mitigation Remarks: Yes, agreed. We should develop a comprehensive plan in this

Acknowledge

Assign Responsibility: Tamesh Jairam

Suggestive Documents: Comprehensive Plan of Activities

Add Management Remarks: Please go ahead

Assessor: Banesh Vardhan

Status: Processing

End Date: 2025-03-07T00:00:00

Action Required: Mitigation Action Required

Tentative End Date: 3/31/2025

Close **Submit**

Management User: Varun logged in

Published Document Listing

Assessment Template Library

Governance Question Bank

Begin Assessment

Manage assessment

Assessment Result

Assessment Mitigation

Assessment Mitigation Monitoring

View Action Taken

Update Mitigation Action

Text Box Height too short to read full text (wrapping required)

Use the same Text Box as used for Management Inputs

Name of the Assignee (Assign Responsibility) is missing

Mitigation Task:
There is bit of more training and awareness needed.

Risk Controller Mitigation Remarks:
Yes, agreed. We should develop a comprehensive plan in this regard.

Status:
Assigned

Document Evidence: No File Available

Assessor: Banesh Vardhan

Management Remarks:
Please go ahead

Suggested Documents:
Comprehensive Plan of Activities

Tentative timeline:
2025-03-31T00:00:00

Add Management Remarks:
Please go ahead

Like this

Like this

View Selected Mitigation Task Details

Mitigation Task:
There is bit of more training and awareness needed.

Risk Controller Mitigation Remarks:
Yes, agreed. We should develop a comprehensive plan in this regard.

Status:
Assigned

Document Evidence: No File Available

Assessor: Banesh Vardhan

Management Remarks:
Please go ahead

Suggested Documents:
Comprehensive Plan of Activities

Tentative timeline:
2025-03-31T00:00:00

Add Management Remarks:
Please go ahead

Selected Mitigation Task Details

Mitigation Task:
There is bit more training and awareness needed.

Assessor:
Banesh Vardhan

Risk Controller Mitigation Remarks:
Yes, agreed. We should develop a comprehensive plan in this

Acknowledge

Assign Responsibility

Tamesh Jairam

Suggestive Documents
Comprehensive Plan of Activities

Add Management Remarks
Please go ahead

Close

Submit

Assessor:
Banesh Vardhan

Status:
Processing

End Date:
2025-03-07T00:00:00

Action Required

Mitigation Action Required

Tentative End Date

3/31/2025

Selected Mitigation Task Details

Mitigation Task:
Policy Document must be updated on current situation

Assessor:
Banesh Vardhan

Risk Controller Mitigation Remarks:
Policy Document Review is due in next 3 months. Let us try to

Acknowledge

Assign Responsibility

Tamesh Jairam

Suggestive Documents
New Guidance Note for Training Development

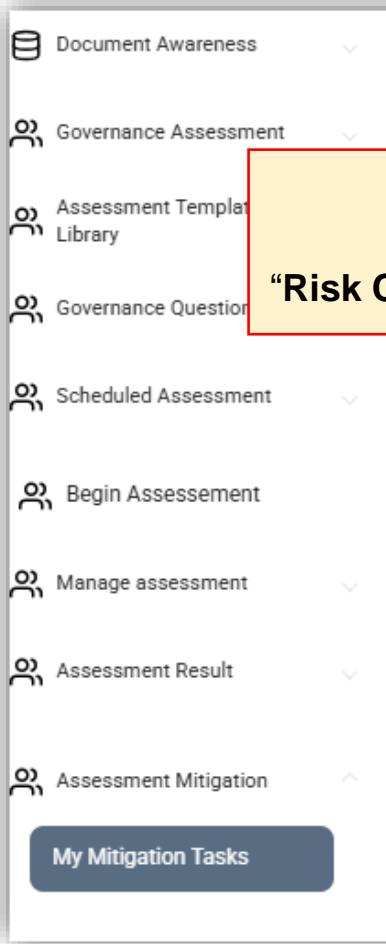
Add Management Remarks
Gather all inputs and call for a Committee Meeting on this. It is importance task to do

Close

Submit

MGT Inputs

Process Owner: Tamesh logged in



CRC – Malini Window:
Change the Label to
“Risk Controller Mitigation Remarks”

Selected Mitigation Task Details

Mitigation Task:	There is bit of more training and awareness needed.	
Status:	Assigned	
Mitigation Comments:	Yes, agreed. We should develop a comprehensive plan in this.	
Tentative Due Date:	2025-03-31T00:00:00	
Upload File:	<input type="button" value="Choose file"/> ClassificationData Tag.docx	
Task Completion Remarks:	Task Completed	
<input type="button" value="Close"/> <input type="button" value="Submit"/>		

Text Box Height too short to read full text (wrapping required)

Use the same Text Box as used for Management Inputs