



### **VISITOR PASS**

**Date** 21-09-2023  
**Visitor Name** ;KGFJDSFDJG  
**Name of Organisation** NEEMUS  
**Whom To Meet** AKHILESH  
**Purpose of Visit** WORK VISIT  
**Pass No**

**Visitor-ID:** NGRI-1-15

**Sign of issuing authority**

\_\_\_\_\_

**Sign of Employee**

\_\_\_\_\_

**No of Visitors** 0

**Issued by**

Satheesh

**1037000000**



Emergency Contact Numbers : 91 40 2701 2000  
Please return the pass at entrygate before leaving the permises.This Pass only is  
Vaild For Day Only

### **INSTRUCTIONS:**

- 1.This Pass Should be Worn by the Pass holder at all Time within thw institute
- 2.This pass is valid only for Department indication
- 3.This pass must be surrendered at the entry gate while leaving the premises.
- 4.The Pass is valid for the day only.
- 5.The loss of this pas shall immediately be reported to the Security office.

### **Safety DO'S**

- 1.Follow pedestrain pathway
- 2.See the Sign boards and follow

### **Safety DONT'S**

- 1.Do not use lift for movement during emergency situation.
- 2.Do not tresspass inside the premises.
- 3.Once inside the Office Do not use mobile cameras without authorised person permission.

**Sign of Visitor**