




FINAL Changes in Admin & Governance Modules (GCT)

- Admin
 - Task Owner
 - Gov Admin
- Content Controller
- Management

Common Admin

ADMIN: Admin logged in



arcHAWK

Module Admin Management

Masters

Department

TPA-Entity

Entity

Unit Location

Upload FileConfig

Task master

Add User Role

Review Status Master

Help Desk Master

User Management

Role Management

Hyderabad

Task Master

Drag a column header here to group by that column

Task id

Task Name


5

10

20

COMPLETED Check the change of these alignments in all Application Modules

Super Admin: Malini logged in


E-Compliance

Compliance Logo to appear


Change to "e-Compliance"

Remove this drop-down, and enable the next tree hierarchy (collapsed) to show as default. By default, the Compliance Landing Page shows here, when "e-Compliance" is clicked

Group Headers to be similar to PPT provided

At a time, only one header can remain open. When another Header is clicked, the previously open Header should close.

Like this


e-COMPLIANCE

E-Complains Compliance Task

E-Complains Attributes

E-Complains Masters

It seems there is a shadow on every drop-down arrow which is behaving correctly, so the Black drop-drop icon needs to be removed.

Alignment of Group Tree Hierarchy (2nd and 3rd Level) needs to be corrected (indented)

E-Compliance

E-Complains Compliance Task

E-Complains Attributes

SuperAdmin Common Entity Attributes

SuperAdmin Common Compliance Library Attributes

SuperAdmin Act/Regulator Universe

SuperAdmin other Common Masters

Global Compliance Content Library

E-Complains Masters

e-COMPLIANCE

E-Complains Compliance Task

E-Complains Attributes

E-Complains Masters

Entity Type Master

Unit Location Type Master

Business Sector List Master

Industry Type List Master

Region Master

Sub Region Master

SuperAdmin Common Compliance Library Attributes

SuperAdmin Act/Regulator Universe

SuperAdmin other Common Masters

Global Compliance Content Library

E-Complains Masters

COMPLETED

ADMIN: Admin logged in

COMPELETED

Increase the height a little to make the text appear fully

Arrows appearing twice

The screenshot shows the arcHAWK admin interface. The left sidebar contains a menu with items like 'Module Admin Management', 'Masters', 'Department', 'TPA-Entity', 'Entity', 'Unit Location', 'Upload FileConfig', 'Task master', 'Add User Role', 'Review Status Master', 'Help Desk Master', 'User Management', and 'Role Management'. The main content area displays a table with columns 'Task id' and 'Task Name'. A modal window titled 'Add Task Master' is open, showing a form with a 'Task Name *' field. Annotations with red boxes and arrows point to various elements, providing instructions for renaming and formatting.

arcHAWK

Module Admin Management

Masters

Department

TPA-Entity

Entity

Unit Location

Upload FileConfig

Task master

Add User Role

Review Status Master

Help Desk Master

User Management

Role Management

Task Master

Drag a column header here to group by that column

Task id

Task Name

Count: 4

5 10 20 All

Add Task Master

Task Name *

ADMIN: Admin logged in

COMPELETED

The screenshot shows the 'Add User Role' form in the arcHAWK application. The form includes a sidebar with navigation links, a header with the application name and location, and a main content area with various input fields and a table. Annotations highlight specific design improvements:

- Select Type Of User Role :** A box highlights the radio buttons for 'Internal' and 'External'.
- Add some gap between the options:** A box points to the 'Internal' and 'External' radio buttons.
- Add some gap between the Header and Metafield:** A box points to the 'Map Location:' label.
- Increase the size of the Checkbox for better control on selection:** A box points to the 'TPA' checkbox.

The form fields include:

- Select Type Of User ☒ Internal ☐ External
- Select Module Name*
- Select User Name*
- Map Location:
- Select Entity Name*
- Select Unit Location*
- Select Roles : ☐ TPA
- Cancel
- Save

The table below the form has columns: User L..., User Name, Entity Name, Unit Location Name, Role Names, and Modules. It includes search icons and a 'Drag a column header here to group by that column' instruction.

ADMIN: Admin logged in

Working Tested

arcHAWK

Module Admin Management

Masters

Department

TPA-Entity

Entity

Unit Location

Upload FileConfig

Task master

Add User Role

Review Status Master

Help Desk Master

Add User Role

Select Type of User ☐ Internal ☒ External

Select Module Name*
Governance

Select TPA Entity*
Test Consultancy LLP-DEL

Map Location:
Select Entity Name*

Select Roles :
☐ TPA

Cancel

Save

Drag a column header here to group by that column

User L...	User Name	Entity Name	Unit Location Name	Role Names	Mod
-----------	-----------	-------------	--------------------	------------	-----

No List of User comes after selecting TPA Entity Name

ADMIN: Admin logged in

COMPELETED

The screenshot shows the 'Help Desk Master' interface in the archHAWK system. The left sidebar contains navigation links: Module Admin Management, Masters, Department, TPA-Entity, Entity, Unit Location, Upload FileConfig, Task master, Add User Role, Review Status Master, and Help Desk Master (highlighted). The main content area is titled 'Help Desk' and includes a 'Task Owner*' dropdown menu, a 'User Name*' dropdown menu, a 'Choose Files' section with a 'Submit' button, and a table with columns: serial Number, Task Name, Role Name, File Name, and Actions. The table contains three rows of data. Annotations with red boxes and lines point to specific elements: 'Task Owner*' is renamed to 'Select Module Name'; 'User Name*' is renamed to 'Select User Role Name'; 'Task Name' is renamed to 'Module Name'; 'Role Name' is renamed to 'User Role Name'; and the 'Delete' buttons in the Actions column are to be colored red (#e84765).

Help Desk

Task Owner*

User Name*

Choose Files

Choose files No file chosen

Submit

serial Number	Task Name	Role Name	File Name	Actions
1	Governance	Task User	User Manual on Governance Control Tasks (Task User)_v0_638790223310065967.pdf	Download Delete
2	Governance	Content Controller	User Manual on Governance Control Tasks (Content Controller)_638790223463877973.pdf	Download Delete
3	Governance	Governance Admin	User Manual on Governance Control Tasks (Gov Admin)_638790223689589653.pdf	Download Delete

ADMIN: Admin logged in

COMPELETED

Why are these values not in straight line??
Introduce wrapping, if required

arcHAWK

Module Admin Management

Masters

User Management

User Management

TPA User Management

Role Management

User Management

Create New User

Search

User ID	Entity Name	Unit location Name	Department Name	Designation	Name	Email ID	Mobile Number	Edit	Status	Remove
1	Neemus Software Solutions	Hyderabad	Human Resources	ADMIN	Administrato	vishnu.vardhan@neemus	8019899506			
2	Neemus Software Solutions	Hyderabad	Human Resources	CC	Vishnu Vardhan	vishnu.vardhan103@gmail.com	8019899506			
3	Neemus Software Solutions	Hyderabad	Human Resources	Taskuser	Bharth	eeannagaribharath860@gmail.com	8019899506			
4	Neemus Software Solutions	Hyderabad	Human Resources	Taskuser2	Akhilesh	akhilesh70328@gmail.com	8019899506			
5	Neemus Software Solutions	Hyderabad	Risk (Credit)	Risk Assessor	Kavya	kavya@neemus.com	8019899506			
6	Demo Company Ltd	New Delhi (HO)	Management	MD & CEO	Ganesh Vardhan	ganesh@demo	9988776655			
7	Demo Company Ltd	New Delhi (HO)	Audit	Head - Internal Audit	Shyam Kumar	shyam@demo	9988776665			
8	Demo Company Ltd	New Delhi (HO)	Finance (Accounts)	CFO	Tarun Hira	tarun@demo	9988776675			
9	Demo Company Ltd	New Delhi (HO)	Operations	COO	Arun Kumar	arun@demo	9988776685			
10	Demo Company Ltd	New Delhi (HO)	Operations	COO	Arun Kumar	arun@demo	9988776685			

TPA User Management

Create New TPA User

Search

User ID	Name	Designation	Email ID	Mobile Number	Edit	Status	Remove
3	Anil Kumar	AuditManager-TPA	anil@test	8759223698		Active	

Items per page: 10 1 - 1 of 1

Check the same in TPA User Table as well.






ADMIN: Admin logged in

COMPELETED

Role Management

control

This Search function is not as Dynamic and similar to 'User Management'. Check the code

Sr No	Role Type	Role Name	Module Type	Edit
1	Internal	Content Controller	Governance	
2	Internal	Chief Risk Controller	Governance	
3	Internal	Compliance Controller	e-Compliance	
4	Internal	Risk Content Controller	Risk	
5	Internal	Risk Admin	Risk	

User Management

jai ho

User ID	Entity Name	Unit location Name	Department Name	Designation	Name	Email ID
10	Demo Company Ltd	New Delhi (HO)	Risk (Credit)	EVP-Credit Risk	Jaiveer Singh	jaiveer@demo
12	Demo Company Ltd	New Delhi (HO)	Human Resources	CPO	Ramesh Jairam	ramesh@demo
15	Demo Company Ltd	New Delhi (HO)	Finance (Accounts)	Sr. Finance Mgr	Vineeta Jain	vineeta@demo
25	Demo Company Ltd	New Delhi (HO)	Legal & Secretarial	Compliance Mgr	Vijay Jain	vijay@demo
33	Demo Company Ltd	New Delhi (HO)	Legal & Secretarial	Assistant	Neeru Jain	neeru@demo

ADMIN: Admin logged in

COMPELETED

Activity Role Management

Select Type Of User Role : ☒ Internal ☐ External

Select Module Type *
Common Admin

Role Name *

Role Description

0/100 chrs

Search

Menu Item Sr No	Main Menu Item	Components	Description
	Common Masters	Task master	Allow user to Access Task master on Governance Document
		Unit Location Master	Allow user to perform Unit Location Master.
		Entity Master	Allow user to perform Entity Master.
		TPA Entity Master	Allow user to perform TPA Entity Master.
		Department Master	Allow user to perform Department Master.
		Review Status Master	Allow user to perform Review status Master
2	Governance Configuration	Admin Configuration	Allow user to perform Admin Configuration.
3	Notification & Helpdesk	Notification & Helpdesk	Allow user to perform Raise Queries, Track Status and Helpdesk.
	Role Management	Role Master	Allow user to perform Role Master
	User Management	User Master	Allow user to perform UserMaster
		TPA User Management	Allow user to Access TPA User
		Add User Role	Allow user to perform Add User Role.

Rename this as
"App Module
Master"

Shift this item
to "Under
Management"

Text Changes
as per next
page

Please confirm if this is linked
to only 'uploading' the Help
Manuals or also connected to
Raise/ Review / Track Queries?

Menu Item Sr No	Module	Main Menu Item	Components	Description
1	Common Admin	Common Masters	App Module Master	Allow user to Access App Module Master
			Unit Location Master	Allow user to perform Unit Location Master related activities
			Entity Master	Allow user to perform Entity Master related activities
			TPA Entity Master	Allow user to perform TPA Entity Master related activities
			Department Master	Allow user to perform Department Master by adding Departments commonly to be used by all Modules
2	Common Admin	Governance Configuration	Review Status Master	Allow user to perform Review status Master related activities
			Admin Configuration	Allow user to perform Admin Configuration related to Governance Documents
3	Common Admin	Notification & Helpdesk	Notification & Helpdesk	Allow user to perform Helpdesk related activities (uploading Help Manuals).
4	Common Admin	Role Management	Role Master	Allow user to perform Role Master where the Roles are created by selecting the Activity Tasks that needs to be done by the respective User selected for such Role
5	Common Admin	User Management	User Master	Allow user to perform User Master related activities
			TPA User Management	Allow user to Access TPA User related activities
			Add User Role	Allow user to map User Roles for every App Module.

qrcHAWK

Module Admin Management

Masters

User Management

Role Management

Role Management

Activity Role Management

Select Type Of User Role : ☒ Internal ☐ External

Select Module Type *
Governance

Role Name *

Search
dashb

Since these are new entries and same are not yet mapped to any User Role, then how are these being shown in few User screens???

Menu Item Sr No	Main Menu Item	Components	Description
8	Govenance Dashboard	My Tasks and Monitored Tasks	Allow user to perform Governance Documents in Dashboard.
14	Grovence Dashboard	Home Component	Allow user to Perform Governance Documents in Dashborad
		TaskownerDashboardComponent	Allow user to Perform Govenance Documents in Dashborad
		ManagementDashboardComponent	Allow user to Perform Govenance Documents in Dashborad

Spell Check

Replace it with
Content
ControllerSpaces are
missingMatch the
content as per
thisMore Text Changes are on
Next page

Governance	Governance Control	Governance	Homepage Component	Allow user to access Module specific Homepage
	Task	Dashboard	Task Owner Dashboard Component	Allow Task Owner to access Module specific Dashboard
			Management Dashboard Component	Allow Management or Monitoring User to access Module specific Dashboard
			Content Controller Dashboard???	Allow Content Controller User to access Module specific Dashboard

ADMIN: Admin logged in


Changes are Done
COMPLETED

Menu Item Sr No	Module	Tab Name	Main Menu Item	Components	Description
6	Governance	Module Admin Management	Default Notifier	Default Notifier	Allow user to configure Default Notifier Settings
9	Governance	Module Admin Management	Govenance Document Attributes	Document Classification / Nature of Document	Allow user to add / view/ edit Document Classification or Nature of Document on Governance Document Attributes
				Authority Name	Allow user to add / view/ edit Authority Name on Governance Document Attributes
				Authority Type	Allow user to add / view/ edit Authority Type on Governance Document Attributes
				Document Type	Allow user to add / view/ edit Document Type on Governance Document Attributes
				Document Category	Allow user to add / view/ edit Document Category on Governance Document Attributes
				Document Sub Category	Allow user to add / view/ edit Document Sub Category on Governance Document Attributes
				Document Confidentiality	Allow user to add / view/ edit Document Confidentiality on Governance Document Attributes
10	Governance	Module Admin Management	Governance Assessment Attributes	Check Level	Allow user to add Check Level in Question Bank Attributes.
				Define Topic	Allow user to add Define Topic in Question Bank Attributes.
				Define Subject	Allow user to add Define Subject in Question Bank Attributes.
				Assessment Template Attributes Type Master	Allow user to perform Add, Edit and View Assessment Type
12	Governance	Governance Content Management	Governance Content Reports	List of Document Accessibility Status	Allow user to Access Reports related to Document Accessibility Status
				List of Published Documents (Depository)	Allow user to Access List of Published Documents (Depository)
				List of Document Access Mapping Status	Allow user to Access Reports related to Document Access Mapping Status
				List of Acknowledgement Requested Documents	Allow user to Access Reports related to Acknowledgement Requested Documents
				List of Published Document Review Status	Allow user to Access Reports related to Published Document Review Status
				List of Disabled Published Documents	Allow user to Access Reports related to Disabled Published Documents
				List of Published Document Versioning	Allow user to Access Reports related to Published Document Versioning
				List of Document draft saved	Allow user to Access Reports related to Document draft saved
				List of Discarded Draft	Allow user to Access Reports related to Discarded Draft
13	Governance	Governance Control Assessment	Governance Question Bank	Question Bank Reserve	Allow user to access Question Bank Reserve in Question Bank Library that were added by other Users/ Authors
14	Governance	Governance Control Tasks	Govenance Dashboard	Content Controller Dashboard	Allow Content Controller User to access Module specific Dashboard
				Task Owner Dashboard	Allow Task Owner to access Module specific Dashboard
				Management Dashboard	Allow Management or Monitoring User to access Module specific Dashboard
17	Governance	Governance Content Management	Publish Governance Document	Add Document	Allow User to Add Governance Document to be published for Access/ Repository purposes
				Saved Drafts	Allow user to Access Saved Drafts that are to be published in Governance Module
18	Governance	Governance Content Management	Published Document Listing	Document Review Period Status	Allow user to perform activities related to Document Review Period Status
				Version Change	Allow user to Access / Perform Version Change on Published Document Versioning
				Reactive Published Document	Allow user to Reactivate Published Document after it has been disabled
				Update Published Document	Allow user to Update Published Document information other than change of Versioning

Task Owners

TASK USER: Girish logged in

Removing Data Will Work



GOVERNace

- Governance Control Tasks
- Governance Documents Dashboard
- Governance Document
- Acknowledgement Requested**
- Access Governance Document Here
- Document Repository
- Governance Co Management
- Governance Co Assessment

ProBuds Strategy Consulting
New Delhi

Acknowledgement Requested

List of Documents Acknowledged For Reading

Select Document

Drag a column header here to group by that column

Title Doc	Document Classi...	Doc Type Name	Authority Type N...	Doc Category Na...	Doc Sub Categor...	Keywords tags	Authority Name
Neemus Test Docu...	Public	Policy	Statutory	RBI	Risk Related	set key,words	RBI
Neemus Test Docu...	Public	Policy	Statutory	RBI	Risk Related	set key,words	RBI

5 10 20 All

Page 1 of 1 (2 items) < 1 >

These two documents were not created from App. These need to be permanently removed

Type text here

TASK USER: Girish logged in

COMPELETED

Font Size

GOVERNance

Governance Control Tasks

Governance Content Management

Governance Content Reports

List of Document Repository

Governance Control Assessment

ProBuds Strategy Consulting

New Delhi

Select Date Type
Publishing

Enter a date range
1/1/2025 - 4/30/2025

Search

Drag a column header here to group by that column

Docu...	Version Control No.	Title of Document	Sub-Title of Document	Document Type	Document Category	Document Sub-Category	Acknowledgement Status	Acknowledgement Date	Company Name
024-250...	1.1	Client Onboarding Procedure	For Domestic Customers only	Standard Operating Procedures	Business Development	Account Opening	false		Finance (Accounts)
028-250...	1.0	Test 05.03.25 Policy Upload Doc after Client Changes	Test Sub-title Policy Upload Doc	Policy	RBI	Risk Related	false		Finance (Accounts)
029-250...	1.0	15th IT Strategy Committee Meeting - 11.04.25	IT Steering Committee	Meeting Minutes	Committee Meetings	IT Strategy Meeting	false		Finance (Accounts)

5 10 20 All

Still the status shows
"false" instead of NA or
Not Required or as per
the status mentioned.

Incorrect Data
showing

More Issues are on Next
page

COMPELETED

TASK USER: Girish logged in

Date Format
Dd-mmm-yyyy

Replace it with
"Name of
Uploader"

Document Id	Version Control No.	Title of Document	Sub-Title of Document	Document Type	Document Category	Document Sub-Category	Acknowledgment Status	Acknowledgment Date	Company Name	Location Name	Document Effective Date	Accessibility Status	Name of Publisher
024-250114-68081	1.1	Client Onboarding Procedure	For Domestic Customers only	Standard Operating Procedures	Business Development	Account Opening	false		Finance (Accounts)	New Delhi	0/16/2022 2:00:00 AM	false	Bijay Jain
028-250305-06079	1.0	Test 05.03.25 Policy Upload Doc after Client Changes	Test Sub-title Policy Upload Doc	Policy	RBI	Risk Related	false		Finance (Accounts)	New Delhi	1/1/2025 2:00:00 AM	false	Bijay Jain
029-250412-91492	1.0	15th IT Strategy Committee Meeting - 11.04.25	IT Steering Committee	Meeting Minutes	Committee Meetings	IT Strategy Meeting	false		Finance (Accounts)	New Delhi	1/13/2025 2:00:00 AM	false	Bijay Jain

INCORRECT
Data is
appearing

If no Acknow
date is fixed,
mention "N/A"

INCORRECT
Data is
appearing

INCORRECT
Data is
appearing

Indicative Reading Time
1days
15mins
1hrs
20mins
1days
2hrs
1days
2days
1days
1days

Date of Uploading	Document Internal Number	Date of Last Edited On	Document Confidentiality	Nature of Document	Document Access Owner	Document Approver	Number of Attachments	Publisher Comments	Indicative Reading Time	Date of Reading Complet	Time Taken to Read the Document	Action
1/14/2025 5:17:15 PM	1/14/2025 5:17:15 PM	4/25/2025 11:11:42 AM	General		Company	By Board	Varun Kumar	Board of Directors	0	The Document must be in Limited Circulation	1	View
3/5/2025 5:24:17 PM	3/5/2025 5:24:17 PM		General		Company	By Board	Risk		0			Main Document added (With Watermark)
4/12/2025 11:49:22 AM	4/12/2025 11:49:22 AM		General		Company	By Board	Indermohan	Dinesh T	1	Testing for deployment	2	Main Document added (With Watermark)

Replace it with
"Document
Classification"

Replace it with
"No. of Support
Attachments"


INCORRECT
Data is
appearing

No Data is
appearing

Like this!!

Value + units,
Like it appears
in List of
Published
Documents

TASK USER: Girish logged in



GOVERNace

- Governance Control Tasks
- Governance Documents Dashboard
- Governance Document
- Governance Content Management
- Governance Control Assessment

ProBuds Strategy Consulting

New Delhi

GOVERNace

Girish Sharma

Document User Accessibility

List of Documents with Reading in Progress Status

Select Document

Client Onboarding Procedure , Standard Operating Procedures , Business Development , ...

Document Viewer

No access to view the document.

This User has View Access Permission rights but the viewer is not showing any document

Document ID
024-250114-68081

Nomenclature

Add Document Attributes

Add-ON's

Published Upload Change

Main Published Document

Supported File(s)

Linked Document(s)

Document Permission(s)

Start Date	End Date
29/Apr/2025	None

User Permissions

1. View Main Document uploaded (With Watermark)

TASK USER: Girish logged in

COMPELETED

Will this popup always
come before loading the
document??
Can popping of this
message be avoided?

grma.neemus.com says
[http://rmscoreapi.neemus.com/Resources/028-250305-06079/1.0//Girish Sharma_57/Published_watermarked.pdf](http://rmscoreapi.neemus.com/Resources/028-250305-06079/1.0//Girish%20Sharma_57/Published_watermarked.pdf)

OK

Document User Accessibility

List of Documents with Reading in Progress Status

Select Document

Test 05.03.25 Policy Upload Doc after Client Changes , Policy , RBI , Risk Related , null , ...

Document Viewer

No access to view the document.

Document ID
028-250305-06079

Nomenclature

Add Document Attributes

Add-ON's

Published Upload Change


Main Published Document

Supported File(s)

Linked Document(s)

Document Permission(s)

TASK USER: Girish logged in



OVERNace

vernance Control Tasks

vernance Documents shboard

CS

vernance Document

vernance Content nagement

vernance Control sessment

Notification Center

Inbox

Outbox

☆ Bijay Jain

☆ Bijay Jain

☆ Bijay Jain

☆ Bijay Jain

☆ Bijay Jain

☆ Bijay Jain

☆ Bijay Jain

Document Access Provided

Dear User, Document Access for the following documents has been provided: Account Ev...

Document Access Provided

Dear User, Document Access for the following documents has been provided: Account Ev...

Document Access Provided

Dear User, Document Access for the following documents has been provided: Account Ev...

Documents has been provided: Account Ev...

Documents has been provided: Account Ev...

Documents has been provided: Account Ev...

Documents has been provided: Code of Co...

Filter

All

29 April 2025

29 April 2025

29 April 2025

29 April 2025

29 April 2025

29 April 2025

25 April 2025

ProBuds Strategy Consulting

New Delhi

Notification Center

Inbox

Outbox

Document Access Provided

From: Bijay Jain

Sent On: 29 April 2025

Dear User,

Document Access for the following documents has been provided:

- Account Evaluation Procedures
- Code of Conduct
- Attendance Procedure-ND
- Client Onboarding Procedure
- Test 05.03.25 Policy Upload Doc after Client Changes
- 15th IT Strategy Committee Meeting - 11.04.25

Please log in to the site using your credentials to view the details.

To Access Site: [Click Here](#)

Best regards,
GRMA

BACK TO INBOX

Add Time Stamp too

Replace GRMA with "grcHAWK" in all the application

COMPELETED

TASK USER: Girish logged in

ProBuds Strategy Consulting
New Delhi

Add Query/ Issue

Select Importance *
High

Select MenuItem *
Governance Dashboard

Select Task *
Governance

Select Components *
Home Component

Select ReportingPerson *
Select ReportingPerson

Banesh Vardhan/MD & CEO/Management/ProBuds Strategy Consulting/New Delhi

Ram Kumar/Head – Internal Audit/Audit/ProBuds Strategy Consulting/New Delhi

Varun Kumar/COO/Operations/ProBuds Strategy Consulting/New Delhi

Marin Hira/CFO/Finance (Accounts)/ProBuds Strategy Consulting/New Delhi

VK Singla/EVP-BD/Business Development/ProBuds Strategy Consulting/New Delhi

Tamesh Jairam/CPO/Human Resources/ProBuds Strategy Consulting/New Delhi

Malini K/CS/ CCO/Legal & Secretarial/ProBuds Strategy Consulting/New Delhi

Kinjay Kumar/Sr Mgr-BD/Business Development/ProBuds Strategy Consulting/New Delhi

Shyam Naresh/HR & Admin Mgr/Human Resources/ProBuds Strategy Consulting/New Delhi

Manjay Singh/Admin Sr Incharge/Human Resources/ProBuds Strategy Consulting/New Delhi

Bijay Jain/Compliance Mgr/Legal & Secretarial/ProBuds Strategy Consulting/New Delhi

Manpreet Kumar/Accountant/Finance (Accounts)/ProBuds Strategy Consulting/New Delhi

Indermohan Sharma/CIO/Information Technology/ProBuds Strategy Consulting/New Delhi

COMPELETED

TASK USER: Girish logged in

COMPELETED

The screenshot shows a web application interface for 'ProBuds Strategy Consulting, New Delhi'. A modal dialog box is displayed in the center, titled 'grma.neemus.com says', with the message 'Please upload at least one file.' and an 'OK' button. The background form, titled 'Add Query/ Issue', contains several fields: 'Select Importance *' (High), 'Select Menuitem *' (Grovence Dashboard), 'Select ReportingPerson *' (Malini K/CS/ CCO/Legal & Secretarial/ProBuds Strategy Consulting/New Delhi), 'Subject Title: *' (Correct the Spellings), and 'Issue Details: *' (Correct the Spelling of Menu Item and replace Task with Module). At the bottom, there is an 'Attachments:' section with a 'Choose files' button and the text 'No file chosen'. A 'SUBMIT' button is located at the bottom left of the form. Two red boxes with arrows point to the modal message and the 'Choose files' button, both with a callout box stating 'We can make the Attachment Optional'.

grma.neemus.com says

Please upload at least one file.

OK

Add Query/ Issue

Select Importance *
High

Select Menuitem *
Grovence Dashboard

Select ReportingPerson *
Malini K/CS/ CCO/Legal & Secretarial/ProBuds Strategy Consulting/New Delhi

Subject Title: *
Correct the Spellings

Max 100 Characters

Issue Details: *
Correct the Spelling of Menu Item and replace Task with Module

Min 5 - Max 1500 Characters

Attachments:

Choose files No file chosen

SUBMIT

We can make the Attachment Optional

We can make the Attachment Optional

TASK USER: Girish logged in

COMPELETED

Add Query/ Issue

Select Importance * High	Select Task * Governance
Select MenuItem * Grovence Dashboard	Select Components * Home Component
Select ReportingPerson * Malini K/CS/ CCO/Legal & Secretarial/ProBuds Strategy Consulting/New Delhi	
Subject Title: * Correct the Spellings	
Max 100 Characters	
Issue Details: * Correct the Spelling of Menu Item and replace Task with Module	
Min 5 - Max 1500 Characters	
Attachments:	<div>Choose files 4 files</div> <div><div>GRC-Client-FINAL-UAT-Changes (Reply).pdf Remove</div><div>SBOM_Guidelines_CERT - IN.pdf Remove</div><div>GRO-Details.pdf Remove</div><div>Published_watermarked (1).pdf Remove</div></div>
<div>SUBMIT</div>	

Can we think of aligning this? Like under two columns

Capital
"T"

track status of Issue/ Query raised

Drag a column header here to group by that column



Search...

Tracking ID	Subject Title	Importance	Module	Main Menu	C	Action
TRK1746012636722	Correct the Spellings	high	Governance	Grovence Dashboard	H	View
TRK1746012898701	Correct the Spellings	high	Governance	Grovence Dashboard	H	View
Count: 2						

5 10 20 All

Page 1 of 1 (2 items)

< 1 >

Only 1 Query
was raised, then
how come two
queries are
shown?

TASK USER: Girish logged in

[Back](#) View Query/ Issue Details

Details of Query/ Issue Raised:			
Tracking ID:	TRK1746012636722	Status:	Open
Importance:	high	Module:	Governance
Main Menu:	Grovence Dashboard	Component:	Home Component
Subject Title:	Correct the Spellings		
Issue Details:	Correct the spelling of menu item and replace Task with Module		
Attachments:			
Issue Raised By/ On:	Girish Sharma/2025-04-30 17:00:39	Reporting Person:	Malini K
Details of Query/ Issue Resolved:			
Resolution Category:			
Resolution Details:			
Attachments:			

This Query has no Attachments, whereas, 4 attachments were uploaded

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[Back](#) View Query/ Issue Details

Details of Query/ Issue Raised:			
Tracking ID:	TRK1746012898701	Status:	Open
Importance:	high	Module:	Governance
Main Menu:	Grovence Dashboard	Component:	Home Component
Subject Title:	Correct the Spellings		
Issue Details:	Correct the Spelling of Menu item and replace Task with Module		
Attachments:	1. raise_GRC-Client-FINAL-UAT-Changes (Reply).pdf (Download)		
Issue Raised By/ On:	Girish Sharma/2025-04-30 17:05:01	Reporting Person:	Malini K
Details of Query/ Issue Resolved:			

This Query has Attachments, but only 1 shows, whereas, 4 attachments were uploaded

TASK USER: Girish logged in

The screenshot shows a 'Set new password' form with the following elements:


- Header:** A green bar at the top states 'TASK USER: Girish logged in'.
- Form Fields:** 'New Password *' and 'Confirm Password *'.
- Buttons:** 'Back' and 'Reset Password'.
- Validation Message:** A red box highlights the 'New Password' field, with a message below stating: 'Password must contain at least one number, one uppercase and a lowercase letter and a special character and at least 8 characters'.
- Annotations:**
 - A red arrow points from the 'New Password' field to a text box: 'At this point, the Parameters set in the Password Management, as mentioned below, do not work for validation purposes.'
 - A red dot on the 'Confirm Password' field points to the same text box.
 - A red dot on the 'Reset Password' button points to a text box: 'This function is missing'.
 - A red dot on the validation message points to a text box: 'This text should be mentioned as standard'.

COMPELETED

Below the form, a 'Password reset' section shows a message: 'Your password has been successfully reset.' and a 'Login' button. A red dot on the 'Login' button points to a text box: 'Simple password can be set by-passing the set Password Policy'.

TASK USER: Malini logged in

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GOVERNace

- Governance Control Tasks
- Governance Content Management
- Governance Control Assessment

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GOVERNace Malini K

New Governance Tasks

For Task Owner

Document Status	No. of Gov Documents
Pending Acknowledgement	2
Reading in Progress	4

Monitoring Governance Actions

Document Status	No. of Gov Documents
Newly Published Documents (in last 30 days)	4
Saved Drafts	5
Disabled Published Documents (in last 30 days)	0

New Assessment Tasks

For Task Owner

Assessment Status	No. of Gov Assessments
Assessment in Progress	0
Assessment Pending Acknowledgement	0

Monitoring Assessment Actions

Assessment Status	No. of Gov Assessments
Assessment Comments Requested	0
Assessment Expired	00

!! Attention Required !!

Review Status	No. of Gov Documents
Expired	0
Take Immediate Action	0
Expiring Soon	0

See Details

Notifications Received

Date	Topic
<p>See Details</p>	

Like this!!

Count: 0

5 10 20 All

Page 1 of 1 (0 items)

View Open Queries

Drag a column header here to group by that column

Tracking ID	Subject Title	Importance	Module	Main Menu	C	Acti
TRK1746012636722	Correct the Spellings	high	Governance	Grovence Dashboard	H	View
TRK1746012898701	Correct the Spellings	high	Governance	Grovence Dashboard	H	View

Count: 2

5 10 20 All

Page 1 of 1 (2 items)

Notifications Received

Date	Topic
15-Apr-2025	[Inbox] Document Access Provided
15-Apr-2025	[Inbox] Document Access Provided
11-Apr-2025	[Outbox] New Issue Raised - Please Check
11-Apr-2025	[Outbox] New Issue Raised - Please Check
11-Apr-2025	[Inbox] New Issue Raised - Please Check

See Details

Extracted from Marin User

Only 1 Query was raised, then how come two queries are shown?

No Notification received by this User if any Query has been raised. How will this User be notified about the same?

Gov Admin

Set Upload File
Configurations

Select File Category

COMPELETED

Main Document(s)

Enter Size Limit (MB)

Select File Type

- ☐ .DOC
- ☐ .DOCX
- ☐ .PDF
- ☐ .PPT
- ☐ .PPTX

Increase Font Size.
Same for Support
Document Tab

Size Limit


File Types



12

.DOC, .DOCX, .PDF, .PPT, .PPTX

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GOVERNace

Governance Control Tasks

Governance Content Management

Module Admin Management

Masters

Governance Document Attributes

Document Type

Document Category

Document Sub Category

Authority Type

Authority Name

New Delhi

Document Type

Drag a column header here to group by that column

+ ADD

Search...

Document id	Task Name	Document Type Name	Description
	(All)		
1	Governance	Policy	
2	Go		
3	Go		

5

10

20

All

Add Document Type

Task Name *

Select...

Document Type Name *

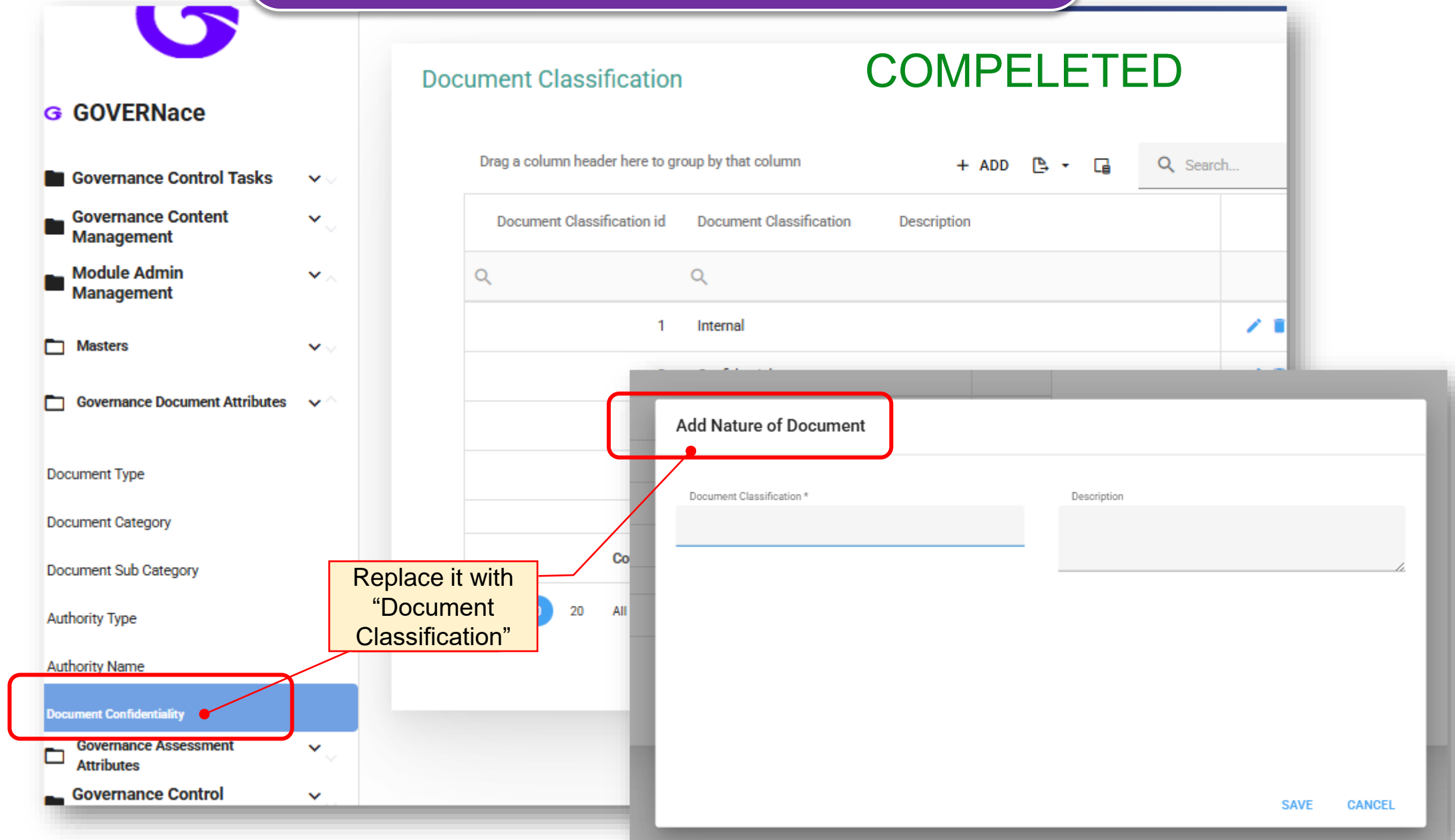
Description

SAVE

CANCEL

Replace with "Module Name"

GOV ADMIN: Indermohan logged in



Process Owner/ Management/ Entity Owner

PO/ TO: Marin logged in

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GOVERNace

- Governance Control Tasks
- Governance Documents Dashboard
- Governance Document

Acknowledgement Requested

Access Governance Document Here

Document Repository

- Governance Content Management
- Governance Control Assessment

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Document User Accessibility

List of Documents with Reading in Progress Status

Select Document
Code of Conduct , Policy , Human Resource , Employee Related , COC , Company , By B...

Document Viewer

No access to view the document.

Document not getting viewed in first instance. After another document is opened, later this document opens

Document ID
021-240829-35060

- Nomenclature
- Add Document Attributes
- Add-ON's
- Published Upload Change
- Main Published Document
- Supported File(s)
- Linked Document(s)
- Document Permission(s)

PO/ TO: Marin logged in

Notification Center

Inbox

Outbox

New Issue Raised - Please Check

From: Banesh Vardhan
Sent On: 11 April 2025

Dear Reporting Person,

A new issue has been raised. Please check the

Issue Title: Query/Issue Details

Description: New Issue Raised

Please log in to the site using your credentials to review and take necessary

To Access Site: [Click Here](#)

Best regards,
GRMA

[Back to Inbox](#)

Make correct here.
Input should be
based on Issue
Raised

COMPELETED

Notification Center

Inbox

Outbox

New Issue Raised - Please Check

To: Banesh Vardhan
Sent On: 11 April 2025

Dear Reporting Person,

A new issue has been raised. Please check the details below:

Issue Title: Query/Issue Details

Description: Issue Resolved

Please log in to the site using your credentials to review and take necessary action.

To Access Site: [Click Here](#)

Best regards,
GRMA

[Back to Outbox](#)

Why same message is
appearing in Outbox
also. It should appear
in the Outbox of
Banesh.??

Rather, message for
issue resolution should
have gone out. Some
logical error here.