

# GRMA

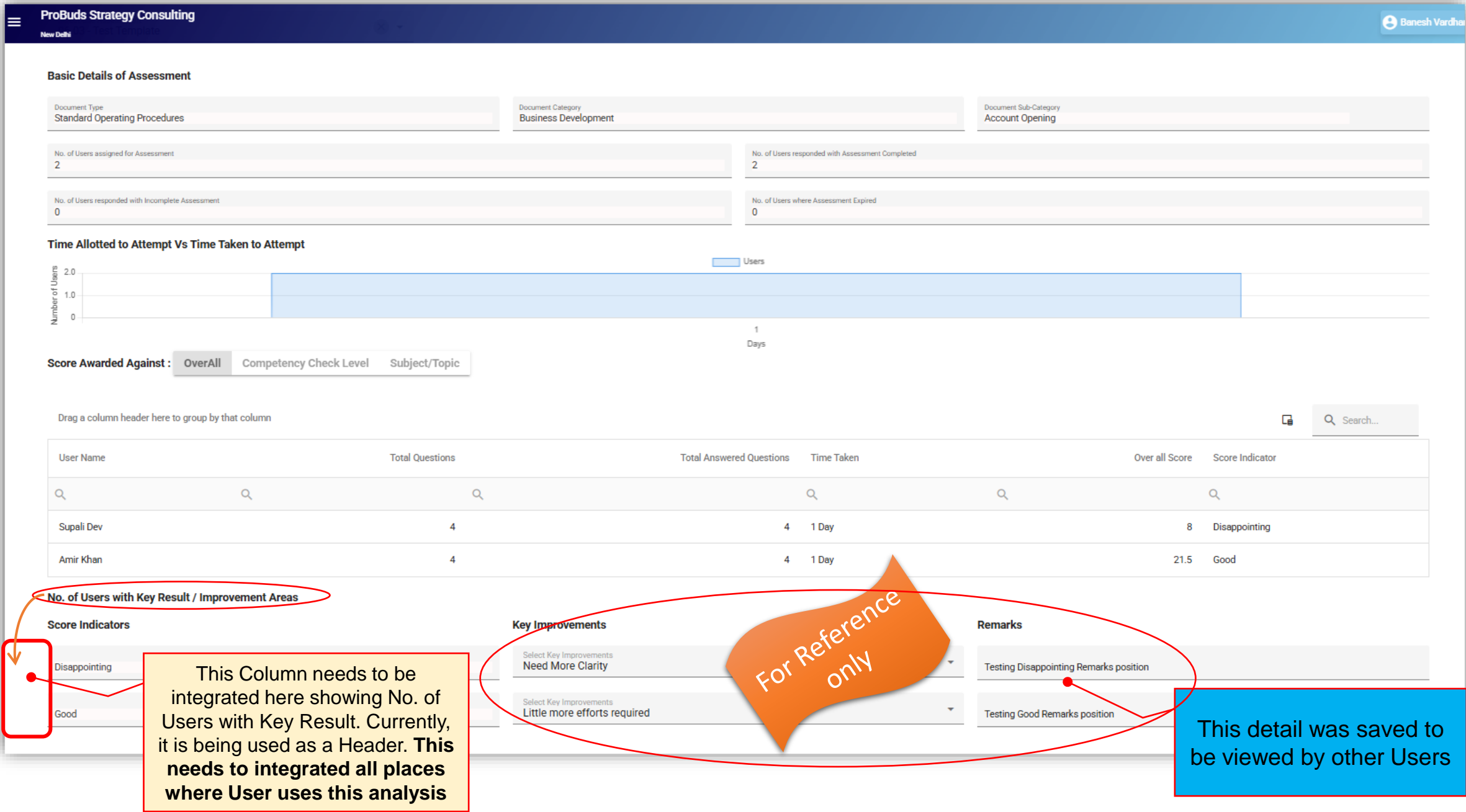
Governance Module

GCA Functions

User Role tested: **Risk Assessor, Task User, Risk Controller, Management,  
Process owner**

06.03.2025

# Risk Assessor: Banesh logged in



# Risk Assessor: Banesh logged in

## Basic Details of Assessment

Document Type  
Standard Operating Procedures

Document Category  
Business Development

Document Sub-Category  
Account Opening

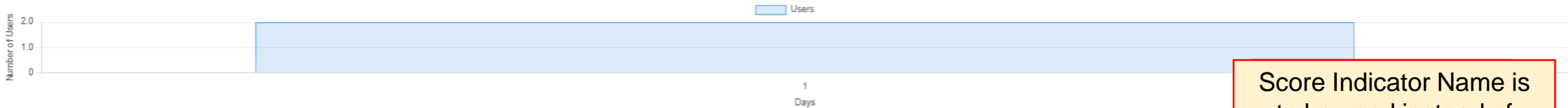
No. of Users assigned for Assessment  
2

No. of Users responded with Assessment Completed  
2

No. of Users responded with Incomplete Assessment  
0

No. of Users where Assessment Expired  
0

## Time Allotted to Attempt Vs Time Taken to Attempt



Score Awarded Against : OverAll Competency Check Level Subject/Topic

	Easy			Hard		
	No. of.Qstns	No. of.Answered.Qstns	scoreindicator	No. of.Qstns	No. of.Answered.Qstns	scoreindicator
Amir Khan (47)	2	2	75	2	2	72.73
Supali Dev (44)	2	2	25	2	2	27.27

Score Indicator Name is to be used instead of Weighted Score (similar to “Overall” analysis)

## No. of Users with Key Result / Improvement Areas

### Score Indicators

Disappointing

Good

### Key Improvements

Select Key Improvements  
Need More Clarity

Select Key Improvements  
Little more efforts required

### Remarks

Testing Disappointing Remarks position

Testing Good Remarks position

Score Indicator

Disappointing

Good

Like this

# Risk Assessor: Banesh logged in

ProBuds Strategy Consulting

New Delhi

Banesh Var

Basic Details of Assessment

Document Type  
Standard Operating Procedures

Document Category  
Business Development

Document Sub-Category  
Account Opening

No. of Users assigned for Assessment  
2

No. of Users responded with Assessment Completed  
2

No. of Users responded with Incomplete Assessment  
0

No. of Users where Assessment Expired  
0

Time Allotted to Attempt Vs Time Taken to Attempt

Number of Users

2.0  
1.0  
0

1 Days

Users

Score Awarded Against : 

OverAll

Competency Check Level

Subject/Topic

Maths

Addition/ Subtraction

Decimals

Sports

Athletics

Cricket

	No.of.Qstns	No.of.Answered.Qstns	scoreindicator	No.of.Qstns	No.of.Answered.Qstns	scoreindicator	No.of.Qstns	No.of.Answered.Qstns	scoreindicator	No.of.Qstns	No.of.Answered.Qstns	scoreindicator
Amir Khan (47)	1	1	10	1	1	0	1	1	100	1	1	0
Supali Dev (44)	1	1	0	1	1	100	1	1	0	1	1	100

Score Indicator Name is to be used instead of Weighted Score (similar to "Overall" analysis)

Like this

No. of Users with Key Result / Improvement Areas

Score Indicators

Disappointing

Good

Key Improvements

Select Key Improvements  
Need More Clarity

Select Key Improvements  
Little more efforts required

Remarks

Testing Disappointing Remarks position

Testing Good Remarks position

# Risk Assessor: Banesh logged in

For Reference only

## Assessment attempted with answers and right answers

Drag a column header here to group by that column

Question	Correct Answer	No of Users Answered Correct	No of Users Answered	No of Users Not Attempted
What is the decimal point of 5 in 5.05 number? Select your answer from the below list	2	1	1	0
What will be the result if 256 is added to 200?	456	1	1	0
Three of Australia's Test cricket captains were nicknamed Pugsley, Tubby, and Punter.	TRUE	1	1	0
Which American athlete won four gold medals at the 1936 Olympic Games in Berlin?	Jesse Owens	1	1	0

5 10 20 All

Page 1 of 1 (4 items) < 1 >

Add Assessment Remarks

Assessor Remarks for Task Users - 1. More Assessments will be undertaken to build up proficiency of Policy understanding

Where is this Remark  
being used?  
Which User sees this  
Remark?

Back

Next

Scheduled Assessments Review



Select Assessment Concluded



Mention Assessor Remarks with suggestive action

Suggest Mitigation Action

Suggestion:1  
There is bit of more training and awareness needed.

Suggestion:2 \*  
We must get some external help

Suggestion:3 \*  
Policy Document must be updated on current situation

Add New Suggestion

Back

Submit

For Reference only

# Risk Assessor: Banesh logged in

GCT Reports

GCA Reports

GGT Governance

Document Awareness

Published Document Listing

Governance Assessment

Assessment Template Library

Governance Question Bank

Map Assessment Template Access

Scheduled Assessment

Begin Assessment

Manage assessment

Assessment Result

My Assessments

Schedule Assessment

Monitored Assessment

Management Monitored Assessment

ProBuds Strategy Consulting

New Data

06.03 - Test Template

Basic Details of Assessment

Document Type  
Standard Operating Procedures

Document Category  
Business Development

Document Sub-Category  
Account Opening

No. of Users assigned for Assessment  
2

No. of Users responded with Assessment Completed  
2

No. of Users responded with Incomplete Assessment  
0

No. of Users where Assessment Expired  
0

Time Allotted to Attempt Vs Time Taken to Attempt

User	Time Taken
Supali Dev	1 Day
Amir Khan	1 Day

Score Awarded Against : OverAll Competency Check Level Subject/Topic

Drag a column header here to group by that column

User Name	Total Questions	Total Answered Questions	Time Taken
Supali Dev	4	4	0 Day
Amir Khan	4	4	0 Day

No. of Users with Key Result / Improvement Areas

Score Indicators

Disappointing

Good

Key Improvements

Select Key Improvements

Select Key Improvements

Remarks

Enter Remarks

Enter Remarks

Score Indicators

Disappointing

Good

Key Improvements

Select Key Improvements

Need More Clarity

Select Key Improvements

Little more efforts required

Remarks

Testing Disappointing Remarks position

Testing Good Remarks position

The selections / Remarks saved by the Assessor are not visible here.

Similar situation is with all screens where the Result is being analysed. Kindly make corrections in all screens.

This was saved by the Assessor


## Basic Details of Assessment

Name of Assessor  
Supali DevAssessment Start Date  
06-03-2025Assessment Type  
GeneralAssessment Due Date  
09-03-2025

Name of the Assessor  
(Banesh in this case) is  
wrongly shown here

Score Awarded Against : OverAll Competency Check Level Subject/Topic

Score Indicator Name is  
to be used instead of  
Weighted Score (similar  
to "Overall" analysis)

	Maths					Sports					to Overall analysis)		
	Addition/ Subtraction			Decimals			Athletics			Cricket			
	No.of.Qstns	No.of.Answered.Qstns	scoreindicator	No.of.Qstns	No.of.Answered.Qstns	scoreindicator	No.of.Qstns	No.of.Answered.Qstns	scoreindicator	No.of.Qstns	No.of.Answered.Qstns	scoreindicator	
Amir Khan (47)	1	1	100	1	1	0	1	1	100	1	1	0	

## Assessment attempted with answers and right answers

Drag a column header here to group by that column

Question ID	Question	User Selected Answer	Score Indicator
11	What is the decimal point of 5 in 5.05 number? Select your answer from the below list	1	Disappointing
11	What is the decimal point of 5 in 5.05 number? Select your answer from the below list	2	Good
12	What will be the result if 256 is added to 200?	456	Wrong
12	What will be the result if 256 is added to 200?	356	Wrong
16	Three of Australia's Test cricket captains were nicknamed Pugsley, Tubby, and Punter.	TRUE	Wrong
16	Three of Australia's Test cricket captains were nicknamed Pugsley, Tubby, and Punter.	TRUE	Correct
17	Which American athlete won four gold medals at the 1936 Olympic Games in Berlin?	Jesse Owens	Correct
17	Which American athlete won four gold medals at the 1936 Olympic Games in Berlin?	Jim Brown	Wrong

Count: 8

It seems here no. of Questions  
attempted by all Users are appearing,  
rather than Questions pertaining to the  
logged in Task User (Amir in this case).  
**Only 4 Questions should have been  
listed here.**

Like this



# Task User: Supali logged in

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Greater Noida

Select Assessment Concluded

Supali Dev

Analyse Own Result

Basic Details of Assessment

Name of Assessor  
Supali Dev

Assessment Start Date  
06-03-2025

Assessment Type  
General

Assessment Due Date  
09-03-2025

Score Awarded Against : OverAll Competency Check Level Subject/Topic

Drag a column header here to group by that column

User Name	Total Questions	Total Answered Questions	Time Taken	Over all Score	Score Indicator	key improvement In
Supali Dev	4	4	1 Day	8	Disappointing	Little more efforts required

Assessment attempted with answers and right answers

Drag a column header here to group by that column

Question	Selected Answer	result for qstn	Reference
What is the decimal point of 5 in 5.05 number? Select your answer from the below list			
What is the decimal point of 5 in 5.05 number? Select your answer from the below list	2	Wrong	
What will be the result if 256 is added to 200?	456		
What will be the result if 256 is added to 200?	456		
Three of Australia's Test cricket captains were nicknamed Pugsley, Tubby, and Punter.	TRUE		
Three of Australia's Test cricket captains were nicknamed Pugsley, Tubby, and Punter	TRUE		
Which American athlete won four gold medals at the 1936 Olympic Games in Berlin?	Jesse Owens		
Which American athlete won four gold medals at the 1936 Olympic Games in Berlin?	Jesse Owens	Jim Brown	Wrong

Score Indicators

Disappointing

Good

Key Improvements

Select Key Improvements  
Need More Clarity

Select Key Improvements  
Little more efforts required


Name of the Assessor (Banesh in this case) is wrongly shown here

This Key improvement remark pertains to "Good" Score Indicator. It is wrongly shown here

It seems here no. of Questions attempted by all Users are appearing, rather than Questions pertaining to the logged in Task User (Supali in this case). **Only 4 Questions should have been listed here.**

This was saved by the Assessor

# CRC User: Malini logged in



GCT Reports

GCA Reports

Document Awareness

Governance Assessment

Assessment Template Library

Governance Question Bank

Scheduled Assessment

Begin Assessment

Manage assessment

Assessment Result

My Assessments

Schedule Assessment

Monitored Assessment

Management Monitored Assessment

Assessment Mitigation

Assessment

ProBuds Strategy Consulting

New Delhi

Basic Details of Assessment

Document Type  
Standard Operating Procedures

Document Category  
Business Development

Document Sub-Category  
Account Opening

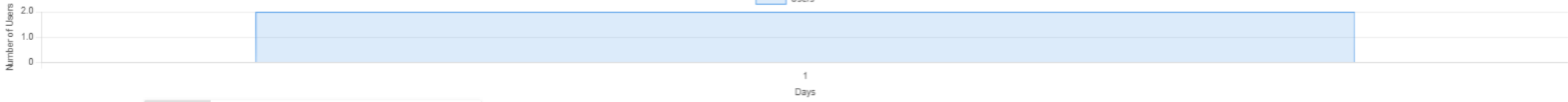
No. of Users assigned for Assessment  
2

No. of Users responded with Assessment Completed  
2

No. of Users responded with Incomplete Assessment  
0

No. of Users where Assessment Expired  
0

Time Allotted to Attempt Vs Time Taken to Attempt



Score Awarded Against : OverAll Competency Check Level Subject/Topic

Drag a column header here

User Name	Total Answered Questions	Time Taken
Supali Dev	4	0 Day
Amir Khan	4	0 Day

No. of Users with Key Result / Improvement Areas

Score Indicators

Disappointing

Good

Key Improvements

Select Key Improvements  
Need More Clarity

Select Key Improvements  
Little more efforts required

Remarks

Enter Remarks

Enter Remarks

Score Indicators

Disappointing

Good

Key Improvements

Select Key Improvements  
Need More Clarity

Select Key Improvements  
Little more efforts required

Remarks

Testing Disappointing Remarks position

Testing Good Remarks position

This Column needs to be integrated here showing No. of Users with Key Result. Currently, it is being used as a Header. **This needs to integrated all places where User uses this analysis**

The selections / Remarks saved by the Assessor are not visible here. Similar situation is with all screens where the Result is being analysed.

This was saved by the Assessor

## Monitored Assessments

Select Assessment Commented

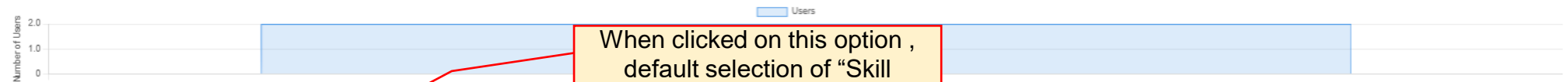
Select one Assessment  
06.03 - Test Template

Acknowledge Suggestive Action(s)

## Basic Details of Assessment

Document Type  
Standard Operating ProceduresDocument Category  
Business DevelopmentDocument Sub-Category  
Account OpeningNo. of Users assigned for Assessment  
2No. of Users responded with Assessment Completed  
2No. of Users responded with Incomplete Assessment  
0No. of Users where Assessment Expired  
0

## Time Allotted to Attempt Vs Time Taken to Attempt



Score Awarded Against :

OverAll

Competency Check Level

Subject/Topic

When clicked on this option ,  
default selection of "Skill  
Name " is missing which is  
why this erroneous result is  
coming

	No. of Qstns	No. of Answered Qstns	scoreindicator
Amir Khan (47)	4	4	147.73000000000002
Supali Dev (44)	4	4	52.269999999999996

## No. of Users with Key Result / Improvement Areas

Score Awarded Against :

OverAll

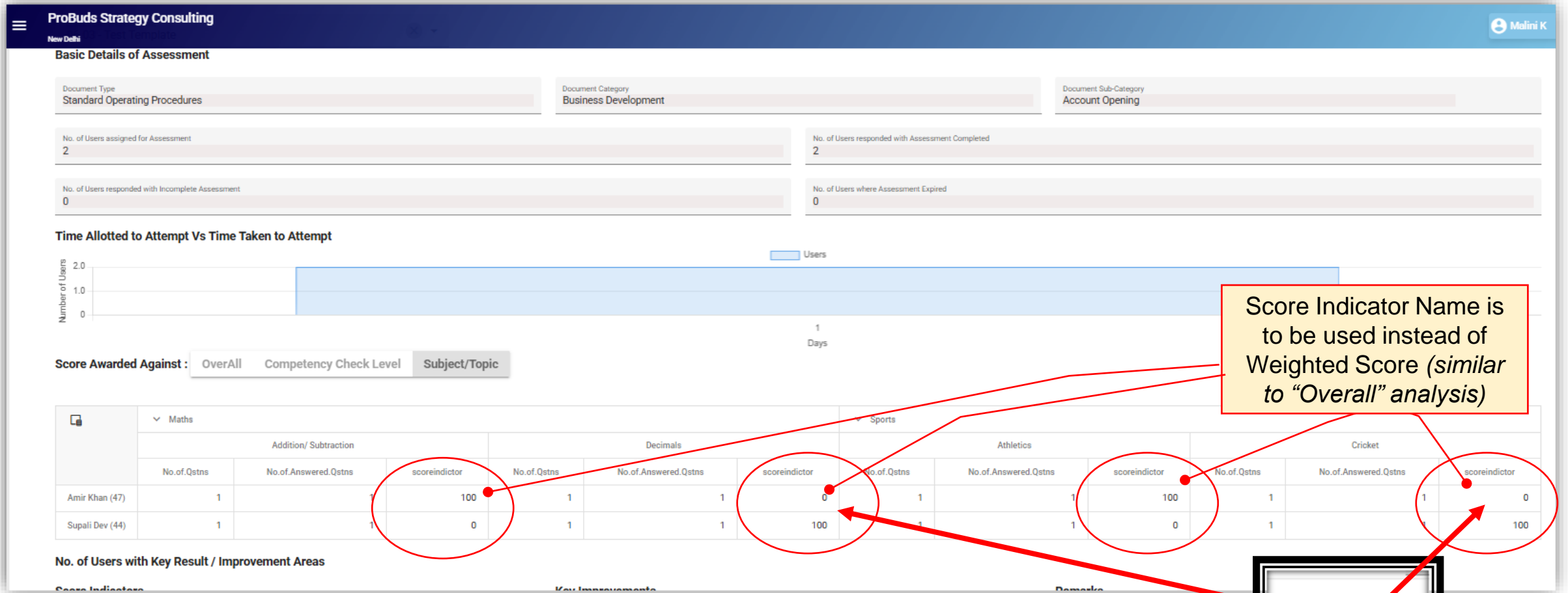
Competency Check Level

Subject/Topic

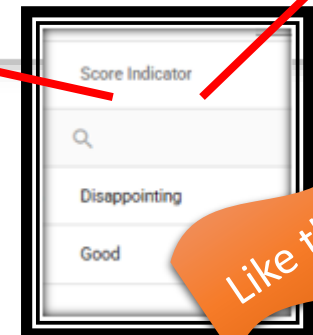
1  
Days

	No. of Qstns	No. of Answered Qstns	scoreindicator	No. of Qstns	No. of Answered Qstns	scoreindicator
Amir Khan (47)	2	2	75	2	2	72.73
Supali Dev (44)	2	2	25	2	2	27.27

# CRC User: Malini logged in



Score Indicator Name is to be used instead of Weighted Score (similar to "Overall" analysis)



Like this

Scheduled Assessment

Begin Assessment

Manage assessment

Assessment Result

Assessment Mitigation

Monitored Assessments

My Mitigation Tasks

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06.03 - Test Template

Basic Details of Assessment

Document Type  
Standard Operating Procedures

Document Category  
Business Development

Document Sub-Category  
Account Opening

No. of Users assigned for Assessment  
2

No. of Users responded with Incomplete Assessment  
0

No. of Users responded with Assessment Completed  
2

No. of Users where Assessment Expired  
0

Time Allotted to Attempt Vs Time Taken to Attempt

Number of Users

1.0

0.5

0

Users

0 Days

Score Awarded Against :

OverAll

Competency Check Level

Subject/Topic

Drag a column header here to group by that column

Search...

User Name	Total Questions	Total Answered Questions	Time Taken	Over all Score	Score Indicator
Supali Dev	4	4	0 Day	8	Disappointing
Amir Khan	4	4	0 Day	21.5	Good

No. of Users with Key Result / Improvement Areas

Score Indicators

Key Improvements

Remarks

Disappointing

Select Key Improvements

Enter Remarks

Good

Select Key Improvements

Enter Remarks

Data not showing. In earlier screens it was showing (see prev page)

### Selected Mitigation Task Details

MitigationTask:

There is bit of more training and awareness needed.

Assessor:

Banesh Vardhan

Acknowledge ☒

Risk Controller Mitigation Remarks

Yes, agreed. We should develop a comprehensive plan in this case

Action Required

Mitigation Action Required

Management Input Required

Yes

End Date

3/7/2025

Assign Responsibility

Tamesh Jairam

Tentative End Date

3/31/2025

Suggestive Documents

Comprehensive Plan of Activities

Close

Submit

### Selected Mitigation Task Details

MitigationTask:

Policy Document must be updated on current situation

Assessor:

Banesh Vardhan

Acknowledge ☒

Risk Controller Mitigation Remarks

Policy Document Review is due in next 3 months. Let us try to draft a Guidance Note that can be inserted later in the Policy

Action Required

Mitigation Action Required

Management Input Required

Yes

End Date

3/10/2025

Assign Responsibility

Tamesh Jairam

Tentative End Date

Suggestive Documents

New Guidance Note for Training Development

Close

Submit

### Selected Mitigation Task Details

MitigationTask:

We must get some external help

Assessor:

Banesh Vardhan

Acknowledge ☒

Risk Controller Mitigation Remarks

We should try MMM Partners for this job

Action Required

No Action Required

Close

Submit

### Selected Mitigation Task Details

MitigationTask:

CRC should hold workshops every 3 months

Assessor:

Malini K

Acknowledge ☒

Risk Controller Mitigation Remarks

Schedule of Action to be prepared

Action Required

Mitigation Action Required

Management Input Required

No

Assign Responsibility

Marin Hira

Tentative End Date

3/31/2025

Suggestive Documents

Schedule of Action Plan

Close

Submit

CRC Inputs

# Management User: Varun logged in



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New Delhi

Varun Kumar

Select Assessment Commented

Select one Assessment  
06.03 - Test Template

Basic Details of Assessment

Document Type  
Standard Operating Procedures

Document Category  
Business Development

Document Sub-Category  
Account Opening

No. of Users assigned for Assessment  
2

No. of Users responded with Assessment Completed  
2

No. of Users responded with Incomplete Assessment  
0

No. of Users where Assessment Expired  
0

Time Allotted to Attempt Vs Time Taken to Attempt

Number of Users

1.0  
0.5  
0

Users  
0  
Days

Data not showing. In earlier screens it was showing (see prev page)

Error as reported in previous pages

Awarded Against :

OverAll

Competency Check Level

Subject/Topic

column header here to group by that column

User Name

Total Questions

Total Answered Questions

Time Taken

Over all Score

Score Indicator

Supali Dev

4

4

0 Day

8

Disappointing

Amir Khan

4

4

0 Day

21.5

Good

No. of Users with Key Result / Improvement Areas

Score Indicators

Disappointing

Good

Key Improvements

Select Key Improvements

Select Key Improvements

Risk Controller Mitigation Remarks

Enter Remarks

Enter Remarks

# Management User: Varun logged in

- GCT Reports
- GCA Reports
- GGT Governance
- Document Awareness
- Published Document Listing
- Assessment Template Library
- Governance Question Bank
- Begin Assessment
- Manage assessment
- Assessment Result
- Assessment Mitigation
- Management Inputs
- Assessment Mitigation Monitoring
- Business Process Mapping

Select Assessment Completed

Acknowledge Suggestive Action(s)

Select one Assessment  
06.03 - Test Template

## Basic Details of Assessment

Document Type  
Standard Operating Procedures

Document Category  
Business Development

Document Sub-Category  
Account Opening

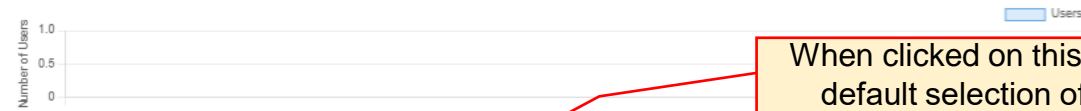
No. of Users assigned for Assessment  
2

No. of Users responded with Assessment Completed  
2

No. of Users responded with Incomplete Assessment  
0

No. of Users where Assessment Expired  
0

## Time Allotted to Attempt Vs Time Taken to Attempt



Score Awarded Against : OverAll Competency Check Level Subject/Topic

When clicked on this option ,  
default selection of "Skill  
Name " is missing which is  
why this erroneous result is  
coming

	No. of Qstns	No. of Answered Qstns	scoreindicator
Amir Khan (47)	4	4	147.73000000000002
Supali Dev (44)	4	4	52.269999999999996

## No. of Users with Key Result / Improvement Areas

### Score Indicators

Disappointing

Good

### Key Improvements

Select Key Improvements

Select Key Improvements

### Risk Controller Mitigation Remarks

Enter Remarks

Enter Remarks



## Management User: Varun logged in

GCA Reports

GGT Governance

Document Awareness

Published Document Listing

Assessment Template Library

Governance Question Bank

Begin Assesment

Manage assessment

Assessment Result

Assessment Mitigation

Management Inputs

Selected Mitigation Task Details

Mitigation Task:

There is bit of more training and awareness needed.

Assessor:

Banesh Vardhan

Risk Controller Mitigation Remarks:

Yes, agreed. We should develop a comprehensive plan in this

Acknowledge

☒

Assign Responsibility

Tamesh Jairam

Suggestive Documents

Comprehensive Plan of Activities

Assessor:

Banesh Vardhan

Status:

Processing

End Date:

2025-03-07T00:00:00

Action Required

Mitigation Action Required

Tentative End Date

3/31/2025

Add Management Remarks

Please go ahead

Close

Submit

Text Box Height too short to read full text (wrapping required)

Use the same Text Box as used for Management Inputs

## Management User: Varun logged in

The screenshot shows a web application interface for a Management User. The left sidebar contains a navigation menu with the following items: Published Document Listing, Assessment Template Library, Governance Question Bank, Begin Assessment, Manage assessment, Assessment Result, Assessment Mitigation, and Assessment Mitigation Monitoring. A 'View Action Taken' button is located below the menu. The main content area displays the 'View Selected Mitigation Task Details' form. The form includes fields for Mitigation Task, Assessor, Risk Controller Mitigation Remarks, Management Remarks, Status, Suggested Documents, and tentative timeline. Annotations with red arrows point to specific areas of the form: a yellow box notes that the text box height is too short for wrapping and suggests using the same box as for Management Inputs; another yellow box notes that the Assignee's name is missing; two orange callouts labeled 'Like this' point to examples of the desired text box styling for 'Assign Responsibility' and 'Add Management Remarks'.

**View Selected Mitigation Task Details**

Mitigation Task: There is bit of more training and awareness needed.

Assessor: Banesh Vardhan

Risk Controller Mitigation Remarks: Yes, agreed. We should develop a comprehensive plan in this

Management Remarks: Please go ahead

Status: Assigned

Suggested Documents: Comprehensive Plan of Activities

Document Evidence: No File Available

tentative timeline: 2025-03-31T00:00:00

Close

**Annotations:**

- Text Box Height too short to read full text (wrapping required)
- Use the same Text Box as used for Management Inputs
- Name of the Assignee (Assign Responsibility) is missing
- Like this (pointing to Assign Responsibility example)
- Like this (pointing to Add Management Remarks example)

**Assign Responsibility Example:**

Assign Responsibility

Tamresh Jairam

**Add Management Remarks Example:**

Add Management Remarks

Please go ahead

### Selected Mitigation Task Details

Mitigation Task:

There is bit of more training and awareness needed.

Assessor:

Banesh Vardhan

Risk Controller Mitigation Remarks:

Yes, agreed. We should develop a comprehensive plan in this

Acknowledge ☒

Assign Responsibility

Tamesh Jairam

Suggestive Documents

Comprehensive Plan of Activities

Assessor:

Banesh Vardhan

Status:

Processing

End Date:

2025-03-07T00:00:00

Action Required

Mitigation Action Required

Tentative End Date

3/31/2025

Add Management Remarks

Please go ahead

Close

Submit

### Selected Mitigation Task Details

Mitigation Task:

Policy Document must be updated on current situation

Assessor:

Banesh Vardhan

Risk Controller Mitigation Remarks:

Policy Document Review is due in next 3 months. Let us try to

Acknowledge ☒

Assign Responsibility

Tamesh Jairam

Suggestive Documents

New Guidance Note for Training Development

Assessor:

Banesh Vardhan

Status:

Processing

End Date:

2025-03-10T00:00:00

Action Required

Mitigation Action Required

Tentative End Date

3/31/2025

Add Management Remarks

Gather all inputs and call for a Committe Meeting on this. It is importance task to do

Close

Submit

MGT Inputs

## Process Owner: Tamesh logged in

The screenshot shows a web application interface for managing mitigation tasks. On the left is a sidebar with a menu containing: Document Awareness, Governance Assessment, Assessment Template Library, Governance Question, Scheduled Assessment, Begin Assessment, Manage assessment, Assessment Result, and Assessment Mitigation. A 'My Mitigation Tasks' button is at the bottom of the sidebar. The main content area displays the 'Selected Mitigation Task Details' form. The form includes fields for Mitigation Task, Status, Mitigation Comments, Tentative Due Date, Upload File, Task Completion Remarks, Assessor, Requested by, Management Remarks, and Suggested Documentary Support. Red circles and lines highlight specific areas: the 'Mitigation Task' field, the 'Mitigation Comments' field, the 'Management Remarks' field, and the 'Task Completion Remarks' field. A yellow callout box points to the 'Mitigation Comments' field, and another yellow callout box points to the 'Management Remarks' field.

**CRC – Malini Window:  
Change the Label to  
“Risk Controller Mitigation Remarks”**

**Text Box Height too short to read full text (wrapping required)**

**Use the same Text Box as used for Management Inputs**

**Selected Mitigation Task Details**

Mitigation Task:  
There is bit of more training and awareness needed.

Status:  
Assigned

Mitigation Comments:  
Yes, agreed. We should develop a comprehensive plan in this

Tentative Due Date:  
2025-03-31T00:00:00

Upload File:  
Choose file ClassificationData Tag.docx

Task Completion Remarks:  
Task Completed

Assessor:  
Banesh Vardhan

Requested by:  
Malini K

Management Remarks:  
Please go ahead

Suggested Documentary Support:  
Comprehensive Plan of Activities

Close Submit