

GRMA

Governance Module

GCA Functions

User Role tested: **Risk Assessor, Task User, Risk Controller, Management,
Process owner**

28.02.2025

Risk Assessor: Banesh logged in

Please add the Assessment ID in addition to Assessment Name

List of Internal Assessments Scheduled


Validation Issue: This Assessment was scheduled on 22nd Feb with Start Date of 22nd Feb and End Date of 23rd Feb. When tested on 28th Feb, the status still shows – “Assessment Scheduled”, rather than “Assessment Expired” (as no User attempted it)

Drag a column header here to group by that column

Entity Name	Unit Location	Assessment Na...	Assessment Ty...	Assessment Su...	Competency Ca...	Assessor Name	Assessment St...	Scheduled Freq...	Assessment Start ...	Assessment End D...	Assessment Reque...	Actions
ProBuds Strategy ...	Greater Noida	22.02 Mix Template	Practice Assessm...	POSH Awareness	Level of Understan...	Banesh Vardhan	Assessment Sche...	1 Weekly	22 Feb 2025	23 Feb 2025	22 Feb 2025	View
ProBuds Strategy ...	Greater Noida	22.02 Mix Template	Practice Assessm...	POSH Awareness	Level of Understan...	Banesh Vardhan	Assessment Sche...	1 Weekly	22 Feb 2025	23 Feb 2025	22 Feb 2025	View
ProBuds Strategy ...	Greater Noida	22.02 Mix Template	Practice Assessm...	POSH Awareness	Level of Understan...	Banesh Vardhan	Assessment Sche...	1 Weekly	01 Mar 2025	02 Mar 2025	22 Feb 2025	View
ProBuds Strategy ...	Greater Noida	22.02 Mix Template	Practice Assessm...	POSH Awareness	Level of Understan...	Banesh Vardhan	Assessment Sche...	1 Weekly	01 Mar 2025	02 Mar 2025	22 Feb 2025	View
ProBuds Strategy ...	Greater Noida	22.02 Mix Template	Practice Assessm...	POSH Awareness	Level of Understan...	Banesh Vardhan	Assessment Sche...	1 Weekly	08 Mar 2025	09 Mar 2025	22 Feb 2025	View
ProBuds Strategy ...	Greater Noida	22.02 Mix Template	Practice Assessm...	POSH Awareness	Level of Understan...	Banesh Vardhan	Assessment Sche...	1 Weekly	08 Mar 2025	09 Mar 2025	22 Feb 2025	View
ProBuds Strategy ...	Greater Noida	22.02 Mix Template	Practice Assessm...	POSH Awareness	Level of Understan...	Banesh Vardhan	Assessment Sche...	1 Weekly	15 Mar 2025	16 Mar 2025	22 Feb 2025	View
ProBuds Strategy ...	Greater Noida	22.02 Mix Template	Practice Assessm...	POSH Awareness	Level of Understan...	Banesh Vardhan	Assessment Sche...	1 Weekly	15 Mar 2025	16 Mar 2025	22 Feb 2025	View
ProBuds Strategy ...	Greater Noida	22.02 Mix Template	Practice Assessm...	POSH Awareness	Level of Understan...	Banesh Vardhan	Assessment Sche...	1 Weekly	22 Mar 2025	23 Mar 2025	22 Feb 2025	View
ProBuds Strategy ...	Greater Noida	22.02 Mix Template	Practice Assessm...	POSH Awareness	Level of Understan...	Banesh Vardhan	Assessment Sche...	1 Weekly	22 Mar 2025	23 Mar 2025	22 Feb 2025	View
ProBuds Strategy ...	Greater Noida	22.02 Mix Template	Practice Assessm...	POSH Awareness	Level of Understan...	Banesh Vardhan	Assessment Sche...	1 Weekly	29 Mar 2025	30 Mar 2025	22 Feb 2025	View
ProBuds Strategy ...	Greater Noida	22.02 Mix Template	Practice Assessm...	POSH Awareness	Level of Understan...	Banesh Vardhan	Assessment Sche...	1 Weekly	29 Mar 2025	30 Mar 2025	22 Feb 2025	View

Scheduled Assessments are getting Repeated multiple times (may be based on the number of Users mapped). It should appear once based on the Assessment ID

Risk Assessor: Banesh logged in



GCT Reports

GCA Reports

GGT Governance

Document Awareness

Published Document Listing

Governance Assessment

Assessment Template Library

Governance Question Bank

Map Assessment Template Access

Scheduled Assessment

Begin Assessment

Manage assessment

My Assessments

Monitored Assessment

Monitored Assessments

Select Scheduled Assessment

Validation Issue: This Assessment was “Concluded” on 22nd Feb itself, then why it appears here for modification?
Only Assessments that can appear here are:

- Assessment Scheduled (changes would reflect only to those Users who have not attempted this)
- Assessment In Progress (changes would reflect only to those Users who have not attempted this)

Drag a column header here to group by that column							
Scheduled Asses...	Assessor Name	Assessment ID	Start Date	End Date	Name of Assess...	Created Date	status
internal One time	Shyam Kumar	202558948	22 Feb 2025	22 Feb 2025	22.02 Test Template	22 Feb 2025	Assessment Compl...
internal Repeat freq...	Kavya	202517789	22 Feb 2025	23 Feb 2025	22.02 Mix Template	22 Feb 2025	Assessment Schedu...
internal Repeat freq...	Kavya	202566295	01 Mar 2025	02 Mar 2025	22.02 Mix Template	22 Feb 2025	Assessment Schedu...
internal Repeat freq...	Kavya	202596704	08 Mar 2025	09 Mar 2025	22.02 Mix Template	22 Feb 2025	Assessment Schedu...
internal Repeat freq...						2025	Assessment Schedu...
internal Repeat freq...						2025	Assessment Schedu...
internal Repeat freq...						2025	Assessment Schedu...
internal Repeat freq...						2025	Assessment Schedu...

Validation Issue: This Assessment was scheduled on 22nd Feb with Start Date of 22nd Feb and End Date of 23rd Feb. When tested on 28th Feb, the status still shows – “Assessment Scheduled”, rather than “Assessment Expired” (as no User attempted it)

Page 1 of 1 (8 items) < 1 >

Task User: Supali logged in

ProBuds Strategy Consulting
Greater Noida

My Assessments

Select Assessment Template

Drag a column header here to group by that column

Assessm...	Type Name	Sub Type	Comple...	Assessor	Version N...	Objective	Message	Start D...	End Date	Assesse...
22.02 Mix Te...	Practice Ass...	POSH Aware...	Level of Und...	Banesh Vard...	1	This i sthe O...	This messag...	29 Mar 2025	30 Mar 2025	22 Feb 2025
22.02 Mix Te...	Practice Ass...	POSH Aware...	Level of Und...	Banesh Vard...	1	This i sthe O...	This messag...	05 Apr 2025	05 Apr 2025	22 Feb 2025

10 20 All

Page 1 of 1 (2 items) < 1 >

Validation Issue: This Assessment was scheduled on 22nd Feb with Start Date of 29th Mar and End Date of 30th Mar. When tested on 22nd Feb , the application allowed this Assessment to be attempted before Due Date. The Application should not allow the User to attempt any Assessment that is Not Due yet

Validation Issue: This Assessment was scheduled on 22nd Feb with Start Date of 05th Apr and End Date of 05th Apr. When tested on 22nd Feb , the application allowed this Assessment to be attempted before Due Date. The Application should not allow the User to attempt any Assessment that is Not Due yet

GCT Reports

GCA Reports

Document Awareness

Begin Assesment

Manage assessment

Assessment Result

My Assessments

My Assessments Review

Select Assessment

22.02 Test Template

1

Select Assessment Concluded

2

Analyse Own Result

Basic Details of Assessment

Name of Assessor

Supali Dev

Assessment Type

Sample Assessment

Assessment Start Date

22-02-2025

Assessment Due Date

22-02-2025

Score Awarded Against :

OverAll

Competency Check Level

Subject/Topic

Drag a column header here to group by that column

Search...

User Name	Total Questions	Total Answered Questions	Time Taken	Over all Score	Score Indicator	key Improvement Indicator Name
No data						

Score Analysis Data not showing under “Overall” Tab.

Scoring calculation logic discussed with Vishnu

Task User: Supali logged in

ProBuds Strategy Consulting
Greater Noida

Supali Dev

My Assessments Review

Select Assessment
22.02 Test Template

Select Assessment Concluded

Remarks

Back

Analyse Own Result

Missing Fields: The Overall Score Indicator and Key Improvements fields are missing here. They need to be put together along with the Remarks column

No. of Users with Key Result / Improvement	Score Indicators	Key Improvements	Remarks
	Disappointing	Select Key Improvements Need More Clarity	Enter Remarks

CRC User: Malini logged in

ProBuds Strategy Consulting
New Delhi

Malini K

My Mitigation Tasks

Select one Assessment
22.02 Test Template

Drag a column header here to group by that column

Assessment Na...	TrackerID	Assessment Type	Assessment Sub...	Version-No	Competency Skill...	Assessment Due...	Tentative Due Date	Suggested Documentary Supp...	Management Remarks	Actions
22.02 Test Template	609	Sample Assessment	Employee Induction...	1	Level of Understan...	22/Feb/2025				

Page 1 of 1 (1 items)

Why does this appear in Malini's "My Mitigation Tasks" window. Then, no data also shows. Please explain the flow here

My Mitigation Tasks

Management User: Varun logged in

Please add the Assessment ID in addition to Assessment Name

GCA Reports

GGT Governance

Document Awareness

Published Document Listing

Assessment Template Library

Governance Question Bank

Begin Assessment

Manage assessment

Assessment Result

ProBuds Strategy Consulting

New Detail

1

Select Assessment Commented

Select one Assessment

22.02 Test Template

22.02 Test Template

Version-No

TrackerID

Assessment Type

Assessment Sub...

Competency Skill...

Assessment Due...

22.02 Test Template

1

609

Sample Assessment

Employee Induction...

Level of Understan...

22/Feb/2025

20

All

Page 1 of 1 (1 items)

Document Sub-Category

Borrower Profile

assessment Completed

nt Expired

Score Awarded Against :

OverAll

Competency Check Level

Subject/Topic

	GK			Science			Sports		
	No.of.Qstns	No.of.Answered.Qstns	scoreindicator	No.of.Qstns	No.of.Answered.Qstns	scoreindicator	No.of.Qstns	No.of.Answered.Qstns	scoreindicator
Amir Khan (47)	2	0	0	2	0	0	3	0	0
iv (44)	2	0	0	2	0	0	3	0	0

Users with Key Result / Improvement Areas

Indicators

Key Improvements

Remarks

Data is showing for “Unattempted Assessment”, whereas the Management Input required should be shown for “Attempted”/ “Concluded” Assessments

Management Input for Mitigation Action

2

Select Assessment Commented

Task

Assessor

Acknowledge

Status

Remarks

End Date

Actions

More Skill Training Required

Banesh Vardhan

☒

Processing

Agreed . Lets get teh Training Manual Up...

2025-03-03T00:00:00

Open

Process Owner: Tamesh logged in

The screenshot displays a web application interface for a process owner. On the left is a sidebar with a logo and a list of navigation items: GCT Reports, GCA Reports, Document Awareness, Governance Assessment, Assessment Template Library, Governance Question Bank, Scheduled Assessment, Begin Assesement, Manage assessment, Assessment Result, and Assessment Mitigation. A 'My Mitigation Tasks' button is at the bottom of the sidebar. The main content area shows a 'Selected Task Details' form. The form fields are: Task (More Skill Training Required), Assessor (Banesh Vardhan), Status (Assigned), Requested by (Malini K), Mitigation Comments (Agreed . Lets get teh T...), Tentative Due Date (2025-03-31T00:00:00), Upload File (Choose file GCT - Client Suggestive changes.pdf), and Suggested Remarks (Updated Training Manual has been attached. Task Completed from my side). An error message 'Error Saving Data.' is displayed in a white box with an 'Ok' button. A red line points from a yellow callout box to the 'Submit' button. The 'Submit' button is circled in red.

Selected Task Details

Task: More Skill Training Required

Assessor: Banesh Vardhan

Status: Assigned

Requested by: Malini K

Mitigation Comments: Agreed . Lets get teh T...

Tentative Due Date: 2025-03-31T00:00:00

Upload File: Choose file GCT - Client Suggestive changes.pdf

Suggested Remarks: Updated Training Manual has been attached. Task Completed from my side

Error Saving Data.

Ok

Close Submit

Error came while "Submit" was selected

Selected Task Details

Task: More Skill Training Required

Assessor: Banesh Vardhan

Acknowledge ☒

Remarks: Agreed . Lets get teh Training Manual Updated

Management Input Required: Yes

Assign Responsibility: Tamesh Jairam

Suggestive Documents: Updated Training Manual

End Date: 3/3/2025

Tentative End Date: 3/31/2025

Submit

CRC – Malini Window:
Change the Label to
“Risk Controller Mitigation Remarks”

Replace the Word – Task with
“Mitigation Task”

CRC- Malini added this Task
also, but it did not show
anywhere.
Please explain the flow
here.

Add New Task

Task: External Consultant must be taken onboard for better results

Close Submit

Selected Task Details

Task: More Skill Training Required

Assessor: Banesh Vardhan

Remarks: Agreed . Lets get teh Training Manual Updated

Acknowledge ☒

Assign Responsibility: Tamesh Jairam

Suggestive Documents: Updated Training Manual

Assessor: Banesh Vardhan

Status: Processing

End Date: 2025-03-03T00:00:00

Action Required: Mitigation Action Required

Tentative End Date: 3/31/2025

Add Remarks: I too Agree with CRC. Training Manual needs updation

Close Submit

Management – Varun Window:
Change the Label to
“Management Remarks”

Selected Task Details

Task: More Skill Training Required

Status: Assigned

Mitigation Comments: Agreed . Lets get teh Training Manual Updated

Tentative Due Date: 2025-03-31T00:00:00

Upload File: Choose file GCT - Client Suggestive changes.pptx

Suggested Remarks: Updated Training Manual has been attached. Task Completed from my side

Assessor: Banesh Vardhan

Requested by: Malini K

Management Remarks: I too Agree with CRC. Training Manual needs updation

Suggested Documentary Support: Updated Training Manual

Close Submit

Process Owner – Tamesh Window:
Change the Label to
“Task Completion Remarks”

