

**VISITOR PASS****Date** 21-09-2023**Visitor Name** :KGFJDSFDJG**Name of Organisation** NEEMUS**Whom To Meet** AKHILESH**Purpose of Visit** WORK VISIT**Pass No****Visitor-ID:** NGRI-1-15**Sign of issuing authority****Sign of Employee****No of Visitors** 0**Issued by**

Satheesh



Emergency Contact Numbers : 91 40 2701 2000

Please return the pass at entrygate before leaving the premises. This Pass only is  
Valid For Day Only**INSTRUCTIONS:**

1. This Pass Should be Worn by the Pass holder at all Time within the institute
2. This pass is valid only for Department indication
3. This pass must be surrendered at the entry gate while leaving the premises.
4. The Pass is valid for the day only.
5. The loss of this pass shall immediately be reported to the Security office.

**Safety DO'S**

1. Follow pedestrian pathway
2. See the Sign boards and follow

**Safety DONT'S**

1. Do not use lift for movement during emergency situation.
2. Do not trespass inside the premises.
3. Once inside the Office Do not use mobile cameras without authorised person permission.

**Sign of Visitor**