



# How to Clone a Policy?

Hello and Welcome to WeGuard Enterprise Visual Knowledge-base Series.  
In this KB article, We will explain how to clone a policy on WeGuard Enterprise Portal.

Cloning a new Policy in other ways is called Duplicate Policy in WeGuard. After signup, a default policy gets created with name “Default”, you can clone/duplicate the default policy.

- Go to ‘Policy Groups’ on the left pane and search a particular policy which you want to clone in the search bar which is located at the top of the screen.

NAME	VERSION	TYPE	NO OF DEVICES	ACTIONS
H_NCL	10	Kiosk	0	[Icons]
H_NCL_WM	1	Work Managed	0	[Icons]
Preeti-VST-Kiosk	89	Kiosk	0	[Icons]
S_NVS-Kiosk-2	47	Kiosk	2	[Icons]
Shahid-Tirouga-Kiosk	0	Kiosk	0	[Icons]
Shahid-VST-Kiosk	41	Kiosk	1	[Icons]
V_Abhida	14	Kiosk	1	[Icons]
V_NCL	45	Kiosk	1	[Icons]
V_NVS-KIOSK	13	Kiosk	1	[Icons]

- For this example I want to clone ‘Default Android Policy’ so I will search for the same name as shown below.

**Note:** You may type the partial name of your policy as well and all the related policies will populate on the screen(as shown in below pic).

**POLICY GROUPS**

Search: default Columns to display: Name (+4 others)

NAME	VERSION	TYPE	NO OF DEVICES	ACTIONS
Default Android Kiosk	83	Kiosk	3	[Icons]
Default Android Kiosk	3	Kiosk	0	[Icons]
Default Android Non Play Kiosk	8	Kiosk	0	[Icons]
Default Android Non Play Work Managed	8	Work Managed	1	[Icons]
Default Android Non Play Work Profile	0	Work Profile	0	[Icons]
Default Android Work Managed	29	Work Managed	0	[Icons]
Default Android Work Profile	31	Work Profile	0	[Icons]
Default IOS DEP	118	DEP	3	[Icons]
Default IOS Non DEP	3	Non-DEP	0	[Icons]
Default Windows	34	Company Owned	3	[Icons]

Items per page: 10 1 - 10 of 10

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- Once you see your policy name you may proceed to the next step which is by clicking + symbol as shown in pic below.
- Path: Policy Groups > +

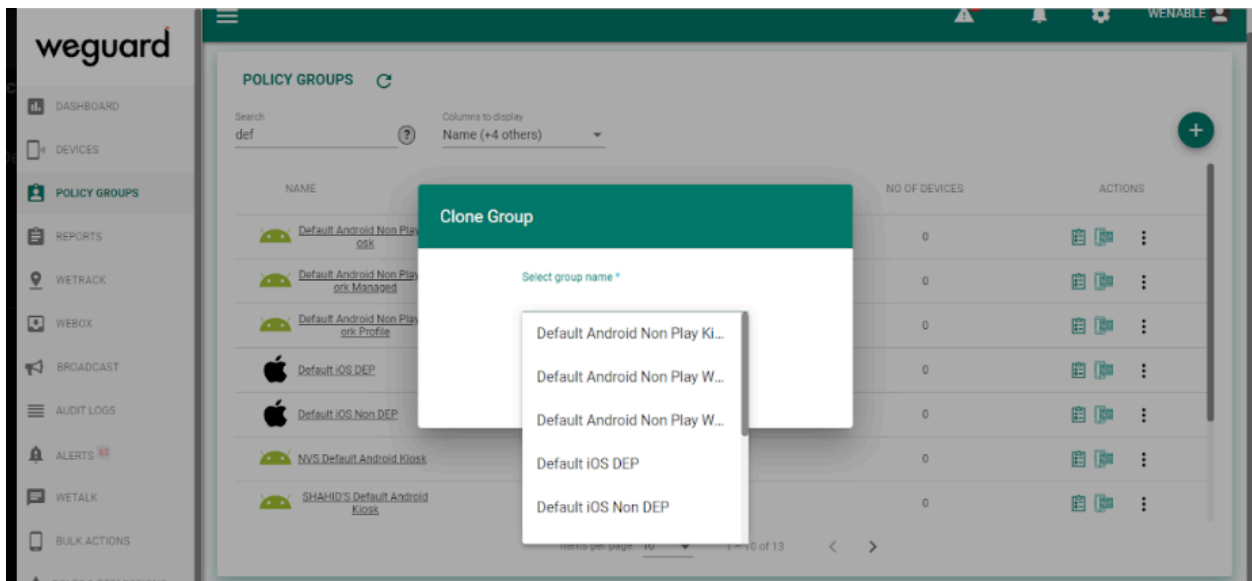
**POLICY GROUPS**

Search: default Columns to display: Name (+4 others)

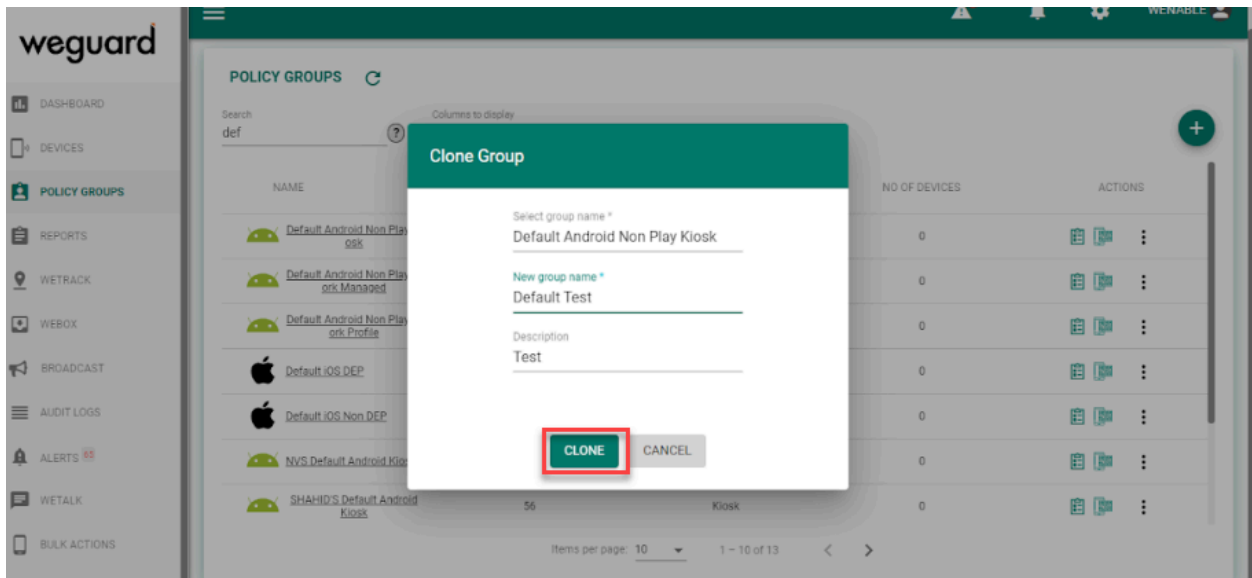
NAME	VERSION	TYPE	NO OF DEVICES	ACTIONS
Default Android Kiosk	83	Kiosk	3	[Icons]
Default Android Kiosk	3	Kiosk	0	[Icons]
Default Android Non Play Kiosk	8	Kiosk	0	[Icons]
Default Android Non Play Work Managed	8	Work Managed	1	[Icons]
Default Android Non Play Work Profile	0	Work Profile	0	[Icons]
Default Android Work Managed	29	Work Managed	0	[Icons]
Default Android Work Profile	31	Work Profile	0	[Icons]
Default IOS DEP	118	DEP	3	[Icons]
Default IOS Non DEP	3	Non-DEP	0	[Icons]
Default Windows	34	Company Owned	3	[Icons]

Items per page: 10 1 - 10 of 10

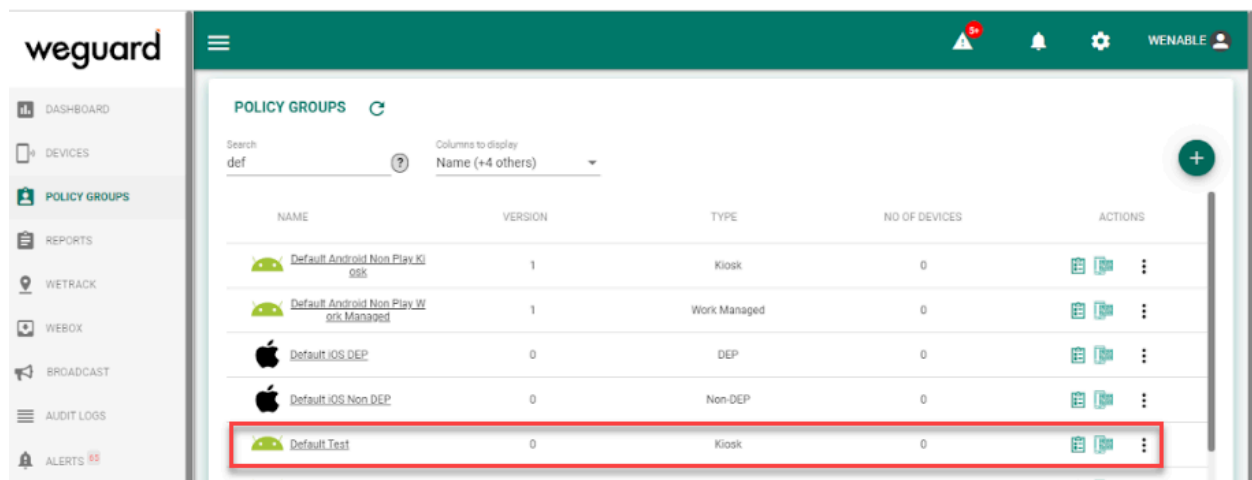
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- Select the default policy you want to clone and press OK.
- A dialogue prompt will appear to enter the New group name and Description
  - New Group name is a \* Mandatory field.
  - Description can be your choice.
- Once done with entering the details, Please press CLONE.



- Now, you will see a message that Policy Cloned Successfully and the created policy will appear in the policy group sections.



The screenshot shows the WeGuard dashboard with the 'POLICY GROUPS' section active. A table lists several policy groups. The row for 'Default Test' is highlighted with a red border.

NAME	VERSION	TYPE	NO OF DEVICES	ACTIONS
 Default Android Non Play Ki osk	1	Kiosk	0	  
 Default Android Non Play W ork Managed	1	Work Managed	0	  
 Default iOS DEP	0	DEP	0	  
 Default iOS Non DEP	0	Non-DEP	0	  
 Default Test	0	Kiosk	0	  

 Note: Any policy, including the default policy, can be cloned/duplicated in the same way.

We hope this article was useful. Thank you for reading.

For more WeGuard insights, please explore the [Visual Knowledge-base Series](#)

For more details, please do visit <https://www.weguard.com>

If you need any help on this, do call up WeGuard Support +1 833-936-2253 or contact [WeGuard Support Email](#)

<https://support.weguard.com/portal/en/kb/articles/how-to-clone-a-policy>