



## **QUARTERLY PROGRESS REPORT**

*Project:*  
**MEGA LAP LEARNERSHIP IMPLEMENTATION**

*For (Client):*  
**MPUMALANGA ECONOMIC GROWTH AGENCY**

*Report Period:*  
**January 2020 to May 2020**

**Contact Person**  
**Maseko DJ**  
**0647293556**

## SECTION 1: PROJECT PROGRESS

### 1. Executive Summary

These reports will detail the activities undertaken on the training that is currently taking place in Nkomazi Municipality where learners are attending Generic Management training course level 4 with the intention to empower them with the skill that will ultimately assist them to run their own successful businesses and cooperates.

### 2. Overview of the Quarterly Progress

#### 2.1 Achievements of the past Quarter

The main activities that were achieved this quarter were as follows:

- Recruitment of over 230 Learners to participate in the project.
- Only 176 learners were able to attend Induction and continued attending classes
- Attendance

Programme	Number Expected	Number Attending	Shortage
Food and Bev	75	69	6
COOP	63	53	10
SMME	62	54	8
Totals	200	176	24

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- The Department of Labour sent us another list of 6 learners to add to the number of learners' food and beverages to add to the number of learners but we are still short of 18 learners to make 200.
- Recruitment of host employers to participate in the project, to date we have adequate host employers to host the first 176 learners participating in the program

#### 2.2 Challenges experienced

- Delays to get the list from the Department of Labour

## Unexpected Challenges

- That the number of learners to show up on the day of the training will be less as all learners had actually confirmed attendance.
- Ceasing of attendance because of Covid19
- Nonpayment of stipend during lockdown

## 2.3 Successes

- Training commenced on 3 February for 176 of learners
- Learners placed in the workplaces as per employer requests

## 2.4 Lists of learners Attending

### A. Food and Beverage Class

No	Surname	Full Names	Id Numbers
1	Bila	Donald Zanele	9008140737085
2	Hlambo	Precious Patience	9107220500080
3	Khoza	Cebile Promise	9306061405082
4	Kubheka	Gugu Refill	9102105363084
5	Lubisi	Daphney Hlobisile	8303280756081
6	Lubisi	Phindile Banele	9605260608085
7	Lubisi	Sindile Patience	9308070922081
8	Lubisi	Thulisile	9406180867087
9	Mabuza	Nkosingiphile	9308215973080
10	Madonsela	Florence Nelisiwe	8907031270083
11	Madonsela	Portia	9011270597089
12	Magagula	Queenton Innocentia	9303120804082
13	Magagula	Silindile Elizabeth	9209161463086
14	Malavela	Lucia Nombulelo	9103051430083
15	Mashaba	Makhosazane	9212300714088
16	Mashaba	Phumzile Ntombi	9201011919086
17	Mashele	Sani Preciose	9802210452082
18	Mathe	Siphiwe Yvone	9011020549083
19	Mathebula	Bongokuhle Sikhanyiso	9211155933082
20	Mathebula	Sebenzile Nokubonga	9202161063089
21	Mdaka	Orelia	9509051098086
22	Mhlongo	Bongekile	9104121175088
23	Mnisi	Khethiwe Khanyisile	8311240316086
24	Mnisi	Nokusha	9611070370080
25	Mpapane	Anele Nomathemba	9110050960085
26	Mtimba	Pertunia Zanele	9801071323085
27	Mtimba	Pretty Thulisile	9604011379088

28	Ndlovu	Cynthia Lindiwe	9010260454087
29	Ndlovu	Phindile Sibongile	9311101154088
30	Ngobeni	Goodness Petronella	9211270486081
31	Ngobeni	Phindile Danisile	9604160614087
32	Ngobeni	Tibuyile Philile	9408160663080
33	Ngomane	Julius Sibusiso	9310055292084
34	Ngomane	Sizakele	9512090806089
35	Ngwenya	Nothabo Pretty	9406240937086
36	Nhlabathi	Nonjabulo Precious	9801080638085
37	Nhlambo	Thulile Pretty	8903240622081
38	Nkomo	Gontse	9806250714087
39	Nkosi	Sithandwa Ntombekhaya	9302090495087
40	Nkuna	Thembinkosi	9110175730082
41	Ntimba	Nokubonga Portia	9208270477086
42	Nyambi	Lwazi Trueman	9608205724082
43	Nzima	Bhekumuzi Godfrey	7807145540085
44	Sambo	Busi Betty	8706180667085
45	Sambo	Collen	9012206260081
46	Sambo	Jennifer Shirley	8809120526088
47	Sambo	Ncobile Padia	9005220879084
48	Sambo	Nhlanhla Innocent	9409196030088
49	Sangwane	Nombulelo Cristobel	9010280483082
50	Shabangu	Nobanhle	8610290415080
51	Sibisi	Bheki Mishack	9006066416080
52	Sibuyi	Sindisiwe Precious	9606201298085
53	Sono	Sipho Aubrey	9306035339086
54	Thobela	Senzo Innocent	9312256312083
55	Zwane	Thembelihle Gift	9410080650080
56	Mthethua	Lindokuhle Monica	8906261329080
57	Magagula	Zwakele Clement	9009225581083
58	Mzamo	S'thembiso Thom	9112065890083
59	Shongwe	Thab'sile Carol	9102201302085
60	Khoza	Clinton Mfundo	9611285677089
61	Lubisi	Nomsa	9209110635081
62	Mashabane	Precious Goodness	9603100749086
63	Mokoena	Nontobeko	9810160925080
64	Mondlane	Zodwa	9311161118080
65	Ngomane	Thulile Priscilla	9106100869086
66	Chavango	Bongumenzi Nhlanhla	9702106278080
67	Khoza	Philile Precious	8710020920084
68	Mhlongo	Christinah Pretty	8508260558089

69	Sambo	Zandile C	8701190720081
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B. Cooperate clase

No	SURNAME	FULL NAMES	ID NUMBER
1.	Dlamini	Tengetile Precious	8907131117085
2.	Gama	Landane Veronica	9110090471085
3.	Khoza	Banele	9306165806086
4.	Khoza	Donald Nkosinathi	9801285833085
5.	Khoza	Khethiwe	9504160788081
6.	Khoza	Phindile Sweetness	9009041345085
7.	Lekhuleni	Babazile Whitney	9205020388084
8.	Luphoko	Condile Gracious	9203081053085
9.	Mabuza	Priscilla Jester	9605221151084
10.	Machava	Prudence Ncobile	9409181008081
11.	Magagula	Thabile Andy	9409061435081
12.	Mahlalela	Happiness Evelinah	9612051285081
13.	Mahlela	Thobile Patricia	9104200677087
14.	Makhoba	Banele Alfa	9804095839086
15.	Maminza	Ncobile Venencia	9007211082082
16.	Manikela	Nonkululeko Surprise	9904280636089
17.	Manikela	Zwelo Kenny	9205095602088
18.	Manzini	Ntombifuthi Patricia	9002200730080
19.	Mashabane	Malibongwe Lizzie	0006200466081
20.	Mashele	Nelisiwe Christinah	9202260923084
21.	Masoka	Tinyiko Sphiwe	9506050890083
22.	Mathonsi	Thobile Happiness	9310011377086
23.	Mawecele	Themba Lungi	9203086043081
24.	Maziba	Rinah Nelisiwe	8506020392088

25.	Mazibuko	Ntombifuthi	9405201120088
26.	Mbebe	Penwell Kholiswa Sandile	8911205631088
27.	Mbokoto	Themba Sibusiso	9106146293085
28.	Mdhuli	Thandeka	9206020585083
29.	Metiso	Bongani Welcome	9511025594083
30.	Mgwenya	Simphiwe Trudy	9605230712082
31.	Mhlanga	Khethukuthula Anele	9107041009089
32.	Mhlongo	Lucia	8911170933089
33.	Mkhabela	Agreeneth Duduzile	8903151256085
34.	Molele	Nonduduzo Maria	9603080385083
35.	Ndlovu	Monica Sophie	9511251306087
36.	Ngubane	Tevin Mbali	9904195680081
37.	Ngwenya	Thembeke Pretty	9204110410080
38.	Nkosi	Bongane Nkosikhona	9806146209086
39.	Nkosi	Sibongile Nolwazi	9305030483089
40.	Nkosi	Thobile Prudence	8912221261082
41.	Nkosi/Anwar	Bongekile Fortunate	9005071160089
42.	Nkuna	Elsie Jabulile	9109270561087
43.	Nobela	Lucky Zweli	9110285498083
44.	Ntshangula	Thandeka Noja	9312090589086
45.	Shabangu	Felicia Nokulunga	9106270998087
46.	Shabangu	Nombuso Gcebile	9201161246082
47.	Shongwe	Mlungisi Banele	9601255526085
48.	Sibiya	Rainos	9001025869081
49.	Sifunda	Derick Mfanukhona	9212266201088
50.	Sihlangu	Nkosinathi George	9610155741082
51.	Sithole	Luyanda Sibongile	8906051360089

52.	Sithole	Valencia Rashedi	9501280652080
53.	Venjana	Nomzamo	9110060475082

C. List of SMME Learners

No	SURNAME	FULL NAMES	ID NUMBER
1	Hlongo	Petros Siyabonga	9111116155082
2	Msimango	Xolani	8710125570081
3	Ndlala	Thulile Cynthia	9206180332086
4	Ngwenya	Sakhile Innocent	9109305569089
5	Sambo	Vusi Conwell	9009235574086
6	Mondlane	Ewart	9411256090085
7	Gumede	Jabulile	9105060745088
8	Kholiswa	Penwell	8911205631088
9	Khumalo	Nelisiwe Kateko	9308190695088
10	Kubhayi	Banele	9702031320080
11	Limane	Ncobile Doreen	9209190651081
12	Luphoko	Jama Hemmy	9306075268088
13	Mabunda	Ntombifuthi Winnie	8712190497083
14	Mona	Nondumiso Agrenecia	9009241478082
15	Shabangu	Sikhulile Nicholus	9010305763088
16	Shekwa	Nokuthula Gift	9005220960082
17	Thobela	Landiwe Sipiwe	9006120952088
18	Timana	Chicco Thambo	9212206261085
19	Chauke	Nokwanda Precious	9603161195088
20	Hongwane	Nomsa Goodness	9403220018086
21	Kalanga	Sphiwe Precious	9707050279083
22	Mabuza	Promise Lindokuhle	9108300462084
23	Mabuza	Sifiso Eugene	9102195267088
24	Madonsela	Sipiwe Nikie	9501041041086
25	Magagula	Margaret Zithwele	9710220478080
26	Mandela	Henry Obed	9604145466082
27	Maphanga	Silindokuhle Patricia	9405071165080
28	Maseko	Sthembile Ntombikayise	9404070419085
29	Matukane	Fikile	8408050792081
30	Mhlanga	Nonhlanhla	9303180563081
31	Mhlongo	Sidwell Oupa	9610085769088
32	Mhlongo	Sizwe Trevor	9501215711084
33	Mkhabela	Maria Lindiwe	9603040438089

34	Mkhabela	Sphephile Gnificent	9202030958089
35	Mndebele	Thandeka Charmain	9705191233084
36	Mokoena	Sizolwethu Pretty	9903241319082
37	Mthethwa	Kholeka Theodorah	9601151057086
38	Nkentshane	Bongiwe Nomcebo Innocensia	9503180056081
39	Nkosi	Siphesihle Fortunate	9802261183081
40	Sambo	Precious Danisile	9506040628080
41	Sigauka	Thulisile Sphiwe	9407240769081
42	Makhubela	Khanyisile Riah	9208311177083
43	Ngomane	Martin Mncedisi	9108246237087
44	Nxumalo	Tebenguni Precious	9410161102084
45	Motshegoa	Zinzi Nkeletso	9605100857082
46	Sambo	Agnes Pretty	8502040727080
47	Sibande	Victor Sandile	0006195670085
48	Nhlambo	Linnah Costance	8711121108082
49	Phisane	Masesi Cyntia	9405071130084
50	Mahole	Thabisile Pertunia	9107060794082
51	Makofane	Lesedi Naledi	9708150383080
52	Mdlovu	Nonhlanhla Fortunate	8801151070086
53	Mkhabela	Badanile Cynthia	8508261243087
54	Mkhatshwa	Mangena Harry	9703205832082

### 3. Progress against planned Outputs for past quarter

Outputs planned between December-March 2020 to the end of January are as follows:

Target- Key Activities	Progress to date	Outstanding Activities	Proposed completion date
107 UI contributors/ beneficiaries integrated/re-integrated into the labour market through <b>GENERIC MANAGEMENT</b> training interventions and work readiness programmes	Completion of 65% Theoretical Attendance	<ul style="list-style-type: none"> <li>Completion of class attendance</li> <li>Starting and Completion of Workplace attendance</li> </ul>	April/May 2021
69 UI contributors/ beneficiaries integrated/re-integrated into the labour market through <b>FOOD AND BEVERAGE HANDLING</b> training interventions and work readiness programmes	Completion of 65% Theoretical Attendance	<ul style="list-style-type: none"> <li>Completion of class attendance</li> <li>Starting and Completion of Workplace attendance</li> </ul>	April/May 2021



## List of Host Employers

DATE	HOST EMPLOYER	MENTOR/CONTACT PERSON	PHYSICAL ADDRESS	DISTRICT
	Siyavuya Cooperatives	Gilmo Mubi /0829313356	100 Steenbok 1347	Ehlanzeni
	Matsamo Custom and Tradition Center	SB Shongwe / 072 3666299	2812 Schoemansdal 1332	Ehlanzeni
	Siya Buddy	Siyabonga Shabangu / 0679473386	Steenbok	Ehlanzeni
	Nico's Lodge	Nico Mpanza 0137857901	KaMhlushwa East Gate Section	Ehlanzeni
	Luvolwetfu	MC Khoza / 0822577517	Kamhlushwa Central	Ehlanzeni
	Skhwahlane Secondary	Maseko TB 0790234249	5/r3/51 Ntunda Trust	Ehlanzeni
	Galitos Schoemansdal	Rose Tayes /0720716440	Schoemansdal Kamasimini	Ehlanzeni
	Lomatidraai Primary	Zitha NO/ 0826764536	14 Langelooop	Ehlanzeni
	Langelooop Homebased Care	Tsabetse NM / 0727099466	1774 Langelooop	Ehlanzeni
	Lovunywa	EN Ngwenya / 0835347722	Langelooop	Ehlanzeni
	Ekuphumuleni	ZC Sibiya / 0767356242	Schoemansdal	Ehlanzeni
	Nkomazi Signs	Nkosi DX/ 0724760204	Schoemansdal	Ehlanzeni
	Golomu Trading	Ngwenya E / 0766609116	1 Malelane	Ehlanzeni

## Scheduled contact training sessions are as follows:

Facilitator Name		Training Venue	Date
Thandiwe Ntuli	LNMR Food Bev A	ZFTI Kamhlushwa Townmship, Nkomazi Municipality	03 February – 27 March 2020
Nonkululeko Gumedede	LNMR Food Bev B	ZFTI Kamhlushwa Townmship, Nkomazi Municipality	03 February – 27 March 2020
Joshua Nkambule	LNMR Generic Management COOP D	ZFTI Kamhlushwa Townmship, Nkomazi Municipality	03 February – 27 March 2020
Velisile Sithole	LNMR Food Bev C	ZFTI Kamhlushwa Townmship, Nkomazi Municipality	03 February – 27 March 2020
Michael Kunene	LNMR Generic Management COOP E	ZFTI Kamhlushwa Townmship, Nkomazi Municipality	03 February – 27 March 2020

Simon	Malindisa	LNMR Generic Management SMME F	ZFTI Kamhlushwa Township, Nkomazi Municipality	03 February – 27 March 2020
Phuti	Mothupi	LNMR Generic Management SMME G	ZFTI Kamhlushwa Township, Nkomazi Municipality	03 February – 27 March 2020

## 8. Financial Report

### 8.1 Actual Income

An amount of R3, 000,008.33 was received to date for the project. The Bank Account is sitting at R0.00

### 8.2 Expenditure Incurred

Expenditure that has been incurred to date is as follows:

AGSA EXPENDITURE TO DATE			
Service Provider	Unit Description	Expenditure to Date	Budget
LNMR	Identify, recruit & select learners, Learners Induction of 176 Learner	January	R85 000.00
	Mega Payment	January	R199 774,08
	Implementation Plan, Facilitators' induction, Learnership Contracting and Agreements Completion , Facilitation stipend)	December - March	R426 700.00
	Administration (Telephone, Project Stationary, office Printing, Transport, Assessment, Learners Training Material)	December - March	R1 407 541.04
	Learners Stipend	February - March	R 684 900,00
	25% Generic Management Assessment	April	R24 075,00
	Bank Charges	December – March	R13 881.00
<b>Total</b>	<b>Expenditure per each line item</b>		<b>R2 842 109.12</b>

#### Narratives to financial expenditure:

Expenditure incurred to date is mostly linked to the training of learners. Only 25% of expenditure was paid, therefore the same amount was processed for payment of trainers, tools of trade and project management.

### 8.3 Financial Position of the project bank account

The position of the bank account as at 30 April 2020 was R487 458.88.

#### **8.4 Request for the next disbursement**

We are hereby requesting the second disbursement that has been scheduled for the end of June 2020

