

# Samuel Imoleayo Akinboyo

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## **PROFILE SUMMARY:**

I am a curious, and highly focused individual who sets goals to achieve a desired result and contributes immensely positively to organizational goals through an effective teamwork spirit.

## **EDUCATION AND TRAINING**

- Master of Science (M.Sc.) Political Science University of Texas at Dallas. In view.
- Bachelor of Science (B.Sc.) with First Class Honors, Political Science. University of Ibadan, Ibadan, Nigeria. 2015-2020.

## **PROFESSIONAL EXPERIENCE**

### **Deloitte. Dallas, Texas. Full-Time May 2024 Till Date.**

**Job Title:** Data Entry clerk.

#### **Job Task:**

- I am responsible for gathering, organizing, and analyzing quantitative data through various interfaces such as Child Support Disbursements, SDX individual inquiries, Bendex inquiries, SOLQ Reports, and Work Number ECF.
- I also collect information from SDX and Bendex, including RSDI income, SSI income, Medicare claim numbers, and SSN information.
- I analyze tax documents, update records in the unearned income interface, and update school documents for student aid.

### **University of Texas at Dallas: 2023-till date.**

**Job Title:** Graduate Teaching Assistant

#### **Job Task:**

- As a graduate teaching assistant, I work in both an administrative and academic capacity as I assist my professor in teaching undergraduate courses, leading discussions, grading, and proctoring exams, and helping with data collection and analysis for assessment evaluations.

### **Self-Employed: Jan 2018-2023.**

**Job Title:** Activation partner at Globacom Telecommunication Nigeria

#### **Job Task:**

- Worked as a customer care representative thereby taking customer complaints and resolving them, onboarding new subscribers, attending to their various mobile data needs then reporting other daily routine activities to my back end.

**Super Elite Academy: 2017-2019.**

**Job Title:** Tutor (Part-Time)

**Job Task:**

- Tutoring undergraduate of the political science department, University of Ibadan Distance Learning Center.

**Mayorcom Communication and Tech Solution, Ikorodu, Lagos state Nigeria. 2014-2015**

**Job Title:** Manager

**Job Task:**

- Staff supervised field activation routine and coordination of colleagues for customer care services and other related tasks to be executed.

**Sunflag Textile, Odoguyan, Ikorodu, Lagos state. 2013-2014.**

**Job Title:** Administrative officer (Industrial Training)

**Job Task:**

- Assisted the unit in keeping staff records, production records, and stocktaking. Also assisted the human resources unit in recruitment process exercise, writing of memo's query, appraisal Etc.

**Attributes and Skills.**

- Computer literate: Expert user of Stata, R, SQL, and Microsoft Excel.
- Strong Leadership and Entrepreneurship skill
- Good Communication Skills
- Cinematography

**Languages**

- Native language      Yoruba (Expert)
- Other language        English (Expert)

**Hobbies:**

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Researching, Traveling.

