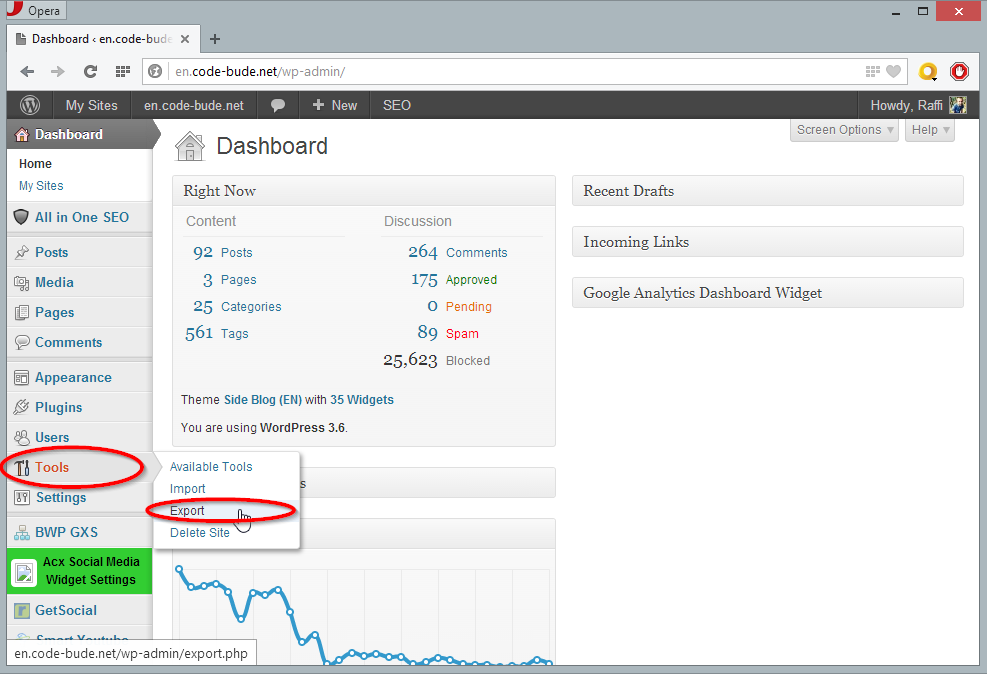
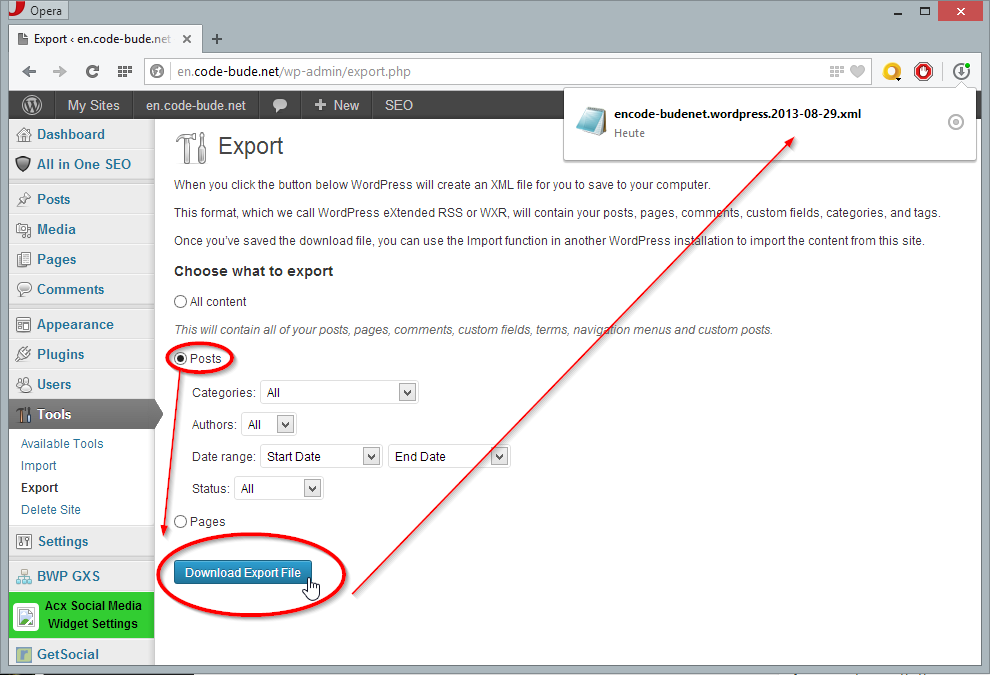
# Wordpress2Doc – Help

# **1. Open the export menu**

Open the backend of your Wordpress blog, click on the „Tools“ menu item and then on the subitem „Export“.

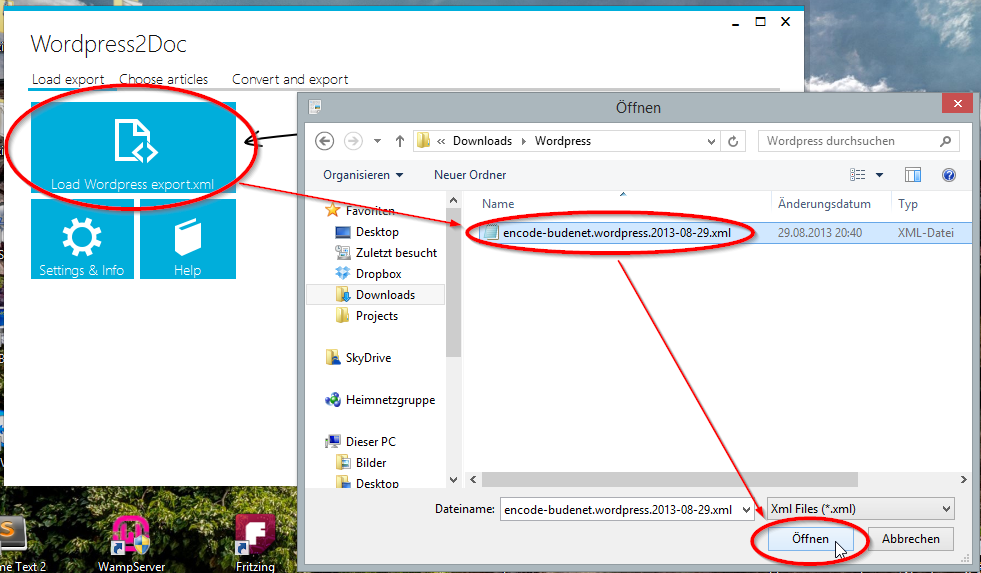


# **2. Export your articles**

Select the „Posts“ option, choose your preferred criteria and click on „Download Export File”.

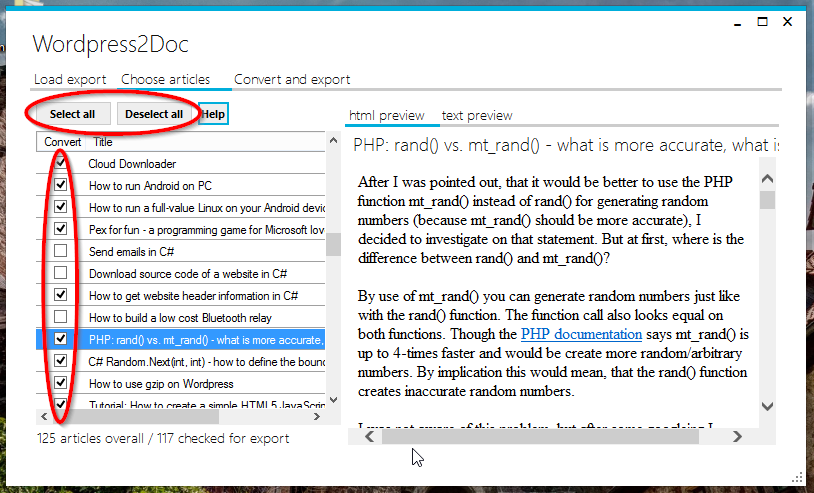
# **3. Load the export file**

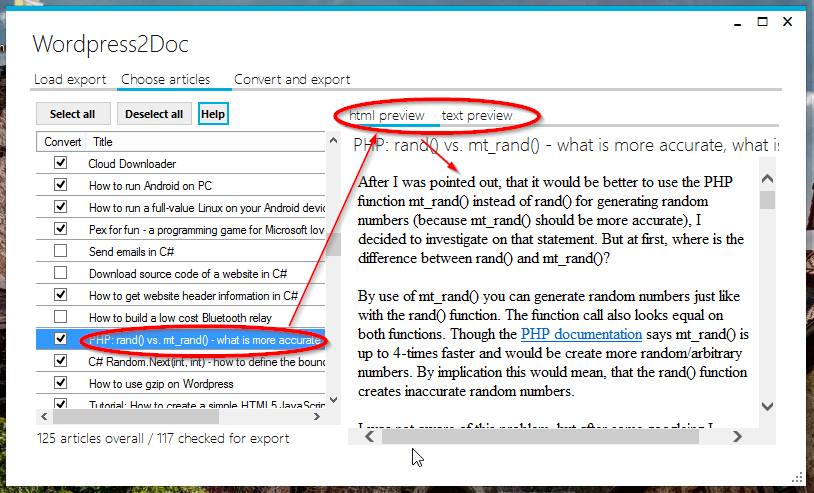
Open Wordpress2Doc, click on the “Load Wordpress export.xml” tile and select the previously downloaded Wordpress export file.

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# **4. Choose articles**

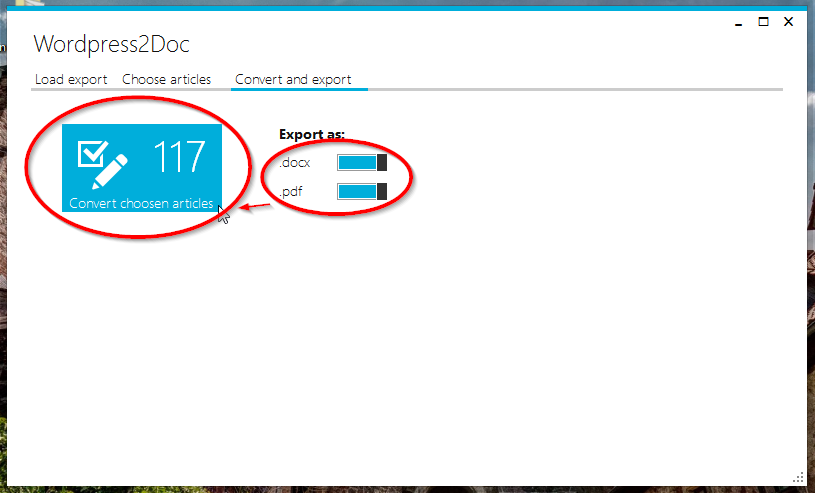
Now choose the articles, which should be converted. You either use the “de-/select all” buttons or check every article one for one by hand.

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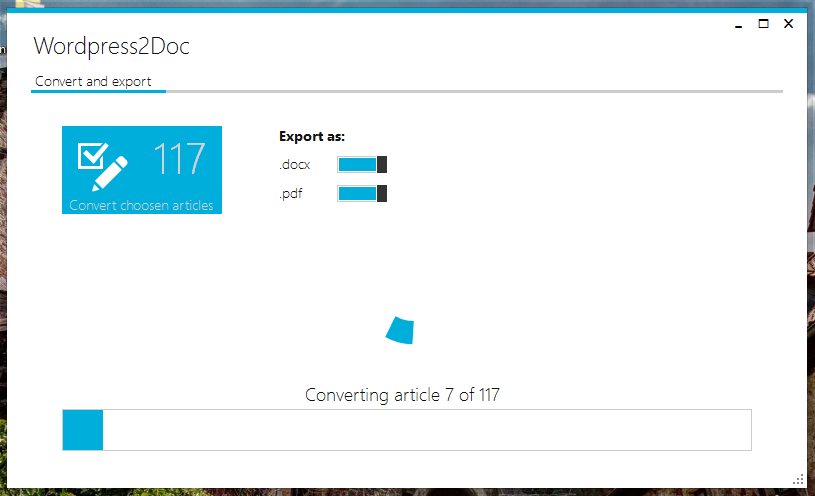
If you want to preview an article, you can double-click its title in the left-hand list. By double-clicking a headline, a html and a (sourcecode-)text preview will be loaded on the right-hand.****

# **5. Convert your articles**

In the last step, choose one or both of the available export formats (.docx and .pdf). Then click on the “Convert choosen articles” tile, to begin the conversion process.

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During the conversion process, Wordpress2Doc will show you the current status, so that you know how long you have to wait, until the process is finished.

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If you need more help, have a question or a feature wish, visit <http://en.code-bude.net> or send me an email to: [webmaster@code-bude.net](mailto:webmaster@code-bude.net)