BASICS OF COMPUTER SCIENCE

Subject Code: 4300005

Date: 2025-03-20

Subject Name: BASICS OF COMPUTER SCIENCE

Time Duration: 26.0 minutes

Total Marks: 26

Instructions:

1. Stable Internet Required: Ensure a good connection.
2. Use Allowed Devices: Only a laptop/PC; no mobile phones or smartwatches.
3. No Switching Tabs: Changing windows may lead to disqualification.
4. Answer all questions within the given time limit. No extra time will be provided.
5. Submit the exam before the deadline, as responses will not be accepted afterward.

Columns in MS Excel are named in the form of _____

Marks: 2

- ○ roman numerals
- ○ numbers
- ◉ alphabets
- ○ none of them

Rows in MS Excel are named in the form of _____

Marks: 2

- ○ alphabets
- ○ roman numerals
- ◉ numbers
- ○ none of them

The interaction of a row and column in MS Excel is called

Marks: 2

- ○ spreadsheet
- ○ workbook
- ○ document
- ◉ cell

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What is entered by the function =today() ?

- ● The date value for the day according to system clock
- ○ The time value according to system clock
- ○ Today's date as text format
- ○ All of Above

In MS Excel, a function is entered by typing ___ symbol

- ○ @'
- ○ '#'
- ● '='
- ○ '$'

The latest version of MS Excel have ____ rows.

- ● 1048576
- ○ 16334
- ○ 102443
- ○ 5124

The latest version of MS Excel have ____ columns.

- ● 16384
- ○ 1048576
- ○ 5124
- ○ 102443

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Can you set a border for page layout in EXCEL ? (T/F)

Marks: 2

Answer: False

Each file in MS Excel is known as

Marks: 2

- ○ Notebook
- ○ worksheet
- ◉ workbook
- ○ spreadsheet

By default excel worksheet are named as

Marks: 2

- ○ book1..book2…book3
- ○ page1…page2…page3
- ◉ sheet1…sheet2….sheet3
- ○ note1…note2…note3

Which of the following is an absolute cell reference ?

Marks: 2

- ○ !A!1
- ◉ A1
- ○ #a#1
- ○ A1

Which symbol is used for all formula begin with ?

Marks: 2

Answer: =

Hyperlinks can be

Marks: 2

○   Text

○   Drawings

○   Picture

◉   All of Above

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