

Soft Skill training program by Barclays with GTT & NASSCOM Foundation.

As part of Barclay's CSR initiative, **Barclays** has decided to skill unemployed youths as per the industry requirement. Barclays has decided to partner with **GTT & NASSCOM Foundation** in this initiative. GTT would be executing the Soft Skill training program under this initiative, with limited number of colleges across India.

Training Programme Details:

1. 24 Hrs. of high impact workshop by industry expert on Soft Skills and Communication, topics are mentioned below:

Main Topic	Sub Topic	Objectives	Duration
DAY 1			
Interview Skills	Introducing the connect with work programme	What is in it for me? Understanding the objective of the CWW programme	0.25
	SWOT Analysis	To Self evaluate and analyze strengths and areas of improvement	1
	LinkedIn (Profile Management)	To gain knowledge on LinkedIn account management and tips to enhance a profile	1
	Resume	To build a strong profiles through effective resume writing	1
	Grooming	To study corporate grooming habits (The right attire)	0.5
	Body Language	To imbibe the right body language for a professional environment	0.5
	Confidence	To increase self-belief and faith in one's own abilities	0.5
	Interview FAQs	Learn to face frequently asked interview questions	0.5
	Mock Interview + Group Discussions	Tips to handle Interviews and enhance Public Speaking skills (Group Discussion)	2.25
	Rejections	To understand how to handle interview rejections and come back from set-backs	0.5
DAY 2			
Corporate Readiness	Values	An introduction to values in a corporate environment	0.5
	Online Image	Building a strong impression online and sustaining online credibility	0.5
	Self-Awareness	To Know your personality through an MBTI	1
	Ownership	To learn how to be accountable and own tasks, projects etc.	0.5
	Respect	To understand the importance of respect as a critical corporate value	0.5
	Teamwork	To understand collaboration and its importance in the corporate world	1
	Autodidacticism	To leverage self-learning and self-directed education	0.5
	Flexibility	To learn how to be flexible while playing multiple roles	1
	Time Management	To improve effectiveness at work and achieve a balance	1
	Stress Management	To understand how stress can be managed and to lower depression	0.5
	Positive Attitude	To take the step towards positive success by adapting the right approach	1

DAY 3			
Mock Interviews & Group Discussions	Learning application	Group Discussion rules	8
		Tips to handle Interviews and enhance Public Speaking skills (Group Discussion)	

2. **All the students should be registered on our portal (www.careerclap.com)/ on and before 8th August 2018.**
3. Post face to face training all the student needs to undergo an assessment.
4. All the participating student would get NASSCOM Foundation-GTT's Certificate
5. As of now this program is open for all the **Final Year Student** and this program would help student during their campus / off campus placements.
6. All the student should carry any 1 Government ID during the training – Gov. ID like Aadhar card, License, PAN card, etc. They just have to mention the number of any one ID card.

Date of Training- 20th August -23rd August 2018.

Venue-Respective Class Room

Time-10:00 am - 5 :00 PM

We would also like to mention that the entire program is being funded by Barclays and there would be no cost to either the students.

Please feel free to contact undersigned for any assistance.

Thanks and Regards,

**Shweta Sharma
Training and Placement Officer
Dr D Y Patil Technical Campus,
Charholi BK via Lohegaon, Pune-412105
Contacts - +91 9922672679**