

Communication Skills Part1

Importance of communication cannot be over emphasized. No being in this planet is an exception to this very important medium. It would not be an exaggeration to say that , 'Communication contributes enormously to survival of the fittest' !

Under this module we would discuss:

- Meaning & Importance of Communication skills
- Principles of Effective Communication
 - Clarity (pronunciation, vocabulary)
 - Adequacy & Consistency (not too verbose / not inadequate)
 - Integration (target oriented)
 - Need for feedback & evaluation
 - Need for network channel
 - Ethics in Communication (appropriate language)
- Five Types of Communication Skills
 - Verbal
 - Non verbal
 - Written
 - Visual
 - Listening

After the initial orientation with the basics of communication skills, We would now embark on to more practical mock sessions on communication assignments such as:

- Play an audio talk for 5mins and quiz them on minute details to test their listening skills
- Screen a video for 2 - 4mins and again quiz them minutely to test their observation / visual skills.
- Many skills are associated with 'verbal communication' such as:
 - Speech - prepared / extempore
 - Story telling
 - Debate & Group discussions
 - Role plays
 - Mono Acting & Stand up comedies
- For written skills, they can draft their Project proposal, case studies etc

Communication Skills - Part 2 -

Debate / Group Discussions by motivational speakers

Each time we moderators would invite guest speakers to choose a topic to either deliberate / debate on the same. The discussions would be demonstrated professionally for students to pick up these skills.

Communication Skills - Part 3 -

Debate / Group Discussions by students

Students would choose a topic well in advance and practice as per the norms laid down for a professional debate or discussion.