Manual for TechTasker Version Alpha 0.1



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**Summary**

The reason of this manual is to get you familiar with our prototype of the software TechTasker who’s job is to help you in every day life with your tasks. The product looks like an ordinary task manager, however it includes features that some task managers in the market are lacking of. It is meant for personal use and not for heavy industrial use.

**Menu bar**

To browse the different options that our software has we created a menu selection bar where you only must click what option you need to hep you with your task and the window will appear

**Motivational Bar**

Everyone has rough days in life , or some days you feel like you wont be able to complete the job that you are assigned to do. Us the development team we thought about a way to help you out reaching your goals in your day. Hit the motivational bar and select one of our options to be able to go through the day.

**Calendar Window**

The calendar has many functionalities, on the left part of the scree you have an actual calendar where you can research any date in the Georgian calendar, on the middle of the screen you have the task manager where you can add and delete task for future days, and on the right side you have a contact list, where you can input contacts names and phone numbers. The window has the capability of saving task and contacts.

**Future task list**

On the middle of the calendar window we have a the future task manager. To add a new task please write your task to do on the text field by the label “to do “, next select the date you want with the small button on the right side of the text field by the label named “Date”, then you can hit add.

To edit you must double click on the task itself and make sure you hit enter after you are done, when you are changing the date of an even please make sure that you input the date in the format yyyy/MM/dd. After you have changed the task hit Enter.

To delete your task you must click one time on the task you want to delete then hit the delete button.

**Contact List**

For the usage of the contact list you have to input the information of your contact in the fields needed and then hit the button Add Contact. \*NOTE : It wont be added in alphabetical order\*

To edit you must double click on your contact and then make the correction needed for your contact.

To delete the contact you have to click one time on your contact then hit the Delete Contact button.

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**Note saving and dropbox integration**

The user can save notes to a text file, and upload these notes to dropbox straight from the application. The user can also edit the notes and simply save them to be viewed later. To save the results to dropbox, the user clicks on ‘Save to Dropbox”, and the file is available in dropbox.

**To-do list**

The user can write a daily to-do list, and the progress bar shows how many items have been completed. Each time a user adds an item, the items are populated in order. To add a new item in the to do list, the user types into the text field, and presses enter. The use will see the item on the right side, along with checkboxes to allow for completion.

**Search engine**

The user can quickly and easily search for results on google through our application. To search you have to simply enter in your search term, and it takes you directly to the default browser to search the entered query.

**Note taking**

Under the note taking option we can select the notes we need to edit or also we create a new note using the button create a note. We input the name and then we use the text box underneath to be able to change the notes. You can also save the notes in your documents using the button save notes.