

# Phase 2 — Org setup & basic security

## Hospital Management System

Go to Setup → Company Information → Edit details → Save.

CityCare Hospital Management Pvt. Ltd.

The organization's profile is below.

[User Licenses \(10+\)](#) | [Permission Set Licenses \(10+\)](#) | [Feature Licenses \(11\)](#) | [Usage-based Entitlements \(10+\)](#)

Organization Detail 

Edit

Organization Name	CityCare Hospital Management Pvt. Ltd.	Phone	+91-20-12345678
Primary Contact	Dr. Akshay Sharma (CEO)	Fax	
Division		Default Locale	English (India)
Address	23, MG Road, Pune, Maharashtra, India - 411001 Pune 411001 Maharashtra India	Default Language	English
Fiscal Year Starts In	April	Default Time Zone	(GMT+05:30) India Standard Time (Asia/Kolkata)
Activate Multiple Currencies	<input type="checkbox"/>	Currency Locale	English (India) - INR
Enable Data Translation	<input type="checkbox"/>	Used Data Space	342 KB (7%) <a href="#">View</a>
Newsletter	<input checked="" type="checkbox"/>	Used File Space	27 KB (0%) <a href="#">View</a>
Admin Newsletter	<input checked="" type="checkbox"/>	API Requests, Last 24 Hours	0 (15,000 max)
Hide Notices About System Maintenance	<input type="checkbox"/>	Streaming API Events, Last 24 Hours	0 (10,000 max)
Hide Notices About System Downtime	<input type="checkbox"/>	Restricted Logins, Current Month	0 (0 max)
Locale Formats	ICU	Salesforce.com Organization ID	00DgK00000BDfGI
		Organization Edition	Developer Edition
		Instance	CAN96
Created By	OrgFarm EPIC, 9/10/2025, 12:46 AM	Modified By	Akshay.Thakare, 9/13/2025, 7:17 AM

SETUP

Business Hours

If you enter blank business hours for a day, that means your organization does not operate on that day.

Business Hours Edit

SaveCancel

Step 1. Business Hours Name

Business Hours Name

Default

Use these business hours as the default

☒

Active

☒

Step 2. Time Zone

Time Zone

(GMT+05:30) India Standard Time (Asia/Kolkata)

Step 3. Business Hours

Sunday	12:00 AM	to	12:00 AM	<input checked="" type="checkbox"/> 24 hours
Monday	9:00 AM	to	6:00 PM	<input type="checkbox"/> 24 hours
Tuesday	9:00 AM	to	6:00 PM	<input type="checkbox"/> 24 hours
Wednesday	9:00 AM	to	6:00 PM	<input type="checkbox"/> 24 hours
Thursday	9:00 AM	to	6:00 PM	<input type="checkbox"/> 24 hours
Friday	9:00 AM	to	6:00 PM	<input type="checkbox"/> 24 hours
Saturday	9:00 AM	to	6:00 PM	<input type="checkbox"/> 24 hours

SaveCancel

Setup → Business Hours → New → Save.

SETUP

Holidays

Holidays

Holidays are dates and times at which business hours are suspended. Business hours are the days and hours that your support team is available.

New

Action	Holiday Name	Description	Date and Time
<a href="#">Edit</a>   <a href="#">Del</a>	Christmas	Christmas	9/1/2026 All Day
<a href="#">Edit</a>   <a href="#">Del</a>	Diwali	Diwali	9/1/2026 All Day
<a href="#">Edit</a>   <a href="#">Del</a>	Gandhi Jayanti	Gandhi Jayanti	9/1/2026 All Day
<a href="#">Edit</a>   <a href="#">Del</a>	Independence Day	Independence Day	8/15/2026 All Day
<a href="#">Edit</a>   <a href="#">Del</a>	New Year's Day	New Year's Day	9/1/2026 All Day
<a href="#">Edit</a>   <a href="#">Del</a>	Republic Day	Republic Day	1/26/2026 All Day

Elapsed Holidays

Action	Holiday Name	Description	Date and Time
<a href="#">Clone</a>	Independence Day	Independence Day	8/15/2025 All Day
<a href="#">Clone</a>	Republic Day	Republic Day	1/26/2025 All Day

Setup → Holidays → New → Save.

SETUP

Users

Active Users

On this page you can create, view, and manage users.

To get more licenses, use the Your Account app. [Let's Go](#)

View:

Active Users

Create New User

New User

Reset Password(s)

Add Multiple Users

Action	Full Name	Alias	Username	Role	Active	Profile
<a href="#">Edit</a>	Chatter Expert	Chatter	chatty.00d9k00000bdfyualvoh@a01coth@chatter.salesforce.com		<input checked="" type="checkbox"/>	Chatter Free User
<a href="#">Edit</a>   <a href="#">Login</a>	EPIC_OrgFarm	CEPIC	epic.8d371dcb2b9@orgfarm.salesforce.com		<input checked="" type="checkbox"/>	System Administrator
<a href="#">Edit</a>   <a href="#">Login</a>	Lee, Dr. Michael	dlee	michael.lee@clinic.com	Doctor	<input checked="" type="checkbox"/>	Platform Doctor
<a href="#">Edit</a>   <a href="#">Login</a>	Rogers, Emily	e.srg	emilv.rogers@clinic.com	Receptionist	<input checked="" type="checkbox"/>	Platform Receptionist
<a href="#">Edit</a>	Thakare, Akshay	aks	akshaythakare545708@agentforce.com		<input checked="" type="checkbox"/>	System Administrator
<a href="#">Edit</a>   <a href="#">Login</a>	Thompson, Sarah	sthom	sarah.admin@gmail.com	Admin	<input checked="" type="checkbox"/>	Platform Admin
<a href="#">Edit</a>	User Integration	integ	integration@00d9k00000bdfyual.com		<input checked="" type="checkbox"/>	Analytics Cloud Integration User
<a href="#">Edit</a>	User Security	sec	insightsecurity@00d9k00000bdfyual.com		<input checked="" type="checkbox"/>	Analytics Cloud Security User

New User

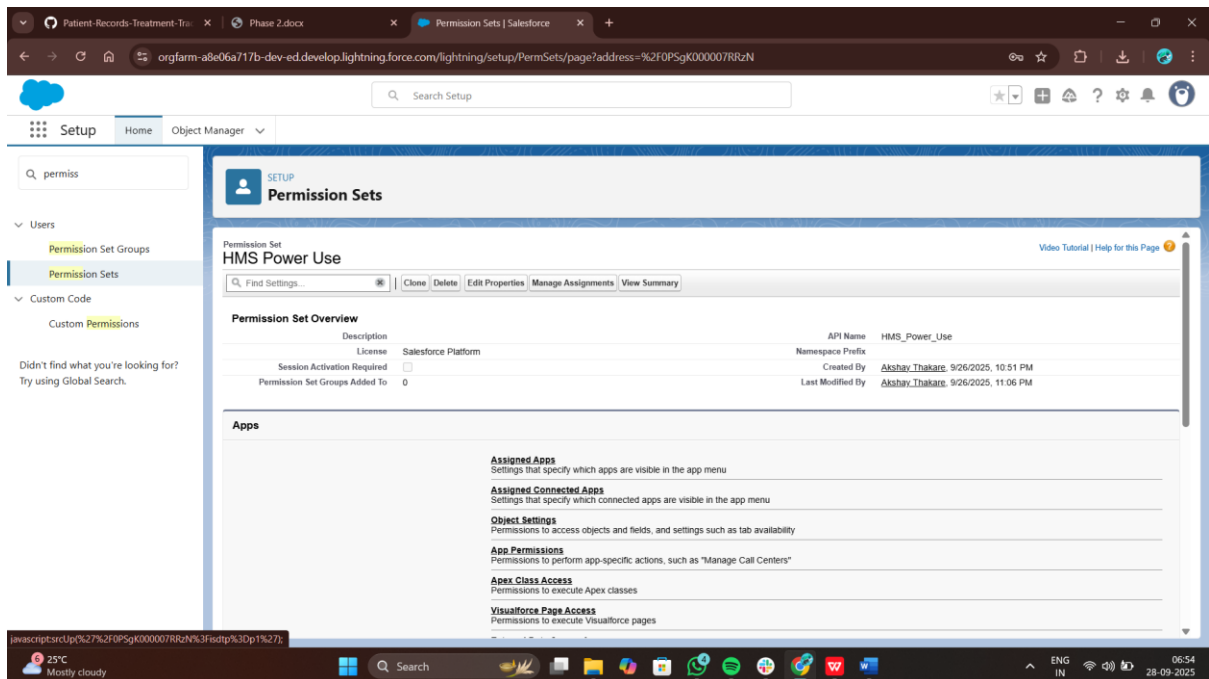
Reset Password(s)

Add Multiple Users

Setup → Users → New User (Admin, Doctor, Receptionist).

Setup → Profiles → Clone and Save.

Setup → Permission Sets → New (HMS Power User).



Setup → Sharing Settings → Set internal access Private → Save.

Setup → Roles → Add Role (Admin, Doctor, Reception).

Setup → Roles → Add Role (Admin, Doctor, Reception).

Setup → Roles → Add Role (Admin, Doctor, Reception).

