

# PROGRAM OUTLINE

Instructor score: \_\_\_\_/100  
Instructor initials \_\_\_\_

Your name: \_\_\_\_\_

Your title (fill this in last): \_\_\_\_\_

Mission: \_\_\_\_\_

Theme: \_\_\_\_\_

Audience: \_\_\_\_\_

Goal(s) Why are you doing the program?

\_\_\_\_\_  
\_\_\_\_\_

Objective(s): What do you want the audience to think/feel/do?

What is the objective?

How will you measure it?

\_\_\_\_\_  
\_\_\_\_\_

Resources/materials needed: \_\_\_\_\_

\_\_\_\_\_

Introduction: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Body (subtheme, written as a complete sentence):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Conclusion: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_