

# ASANTE GIDEON

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## **PERSONAL DETAILS**

Sex:	Male	Residential address:	Buduburam-Kasoa
Date of birth:	1 <sup>st</sup> May, 1994	Hometown:	Akim Oda - Eastern Region
Marital Status:	Single	Emergency contact:	0244446092
Nationality:	Ghanaian		(Kwame Boakye)

## **CAREER OBJECTIVE**

With passion for computing, I would like to utilize my skills and experience as well as passion for computing, exploring, teaching and research. Moreover, I would like to work with other professionals to improve my skills and help the organization to fully achieve its set goals and targets as I grow with the organization.

## **EDUCATIONAL BACKGROUND**

University for Development Studies, Tamale- Northern Region, 2014 -2018

BSc. Computing with Accounting

St. Michael's Senior High School, Akoasi – Eastern Region, 2009 - 2013

W.A.S.S.C.E (Agricultural Science)

Pankese Roman Catholic School, Eastern Region, 2006 - 2009

B.E.C.E

## **WORKING EXPERIENCE**

**Adam Family Clinic, Account Person, South Odorkor, Nov., 2020 – April, 2021.**

### **RESPONSIBILITIES**

- In charge of the day to account work within the facility.
- Managing data, files or receipts and processes.
- In charge of all financial records and taking monies to bank.

**Adventist Preparatory School, Head Teacher (Voluntary Service), Asante Akim Agogo, January – September, 2020.**

### **RESPONSIBILITIES**

- In charge of the day to day running of the school.
- Managing people, data, and processes.
- Improving school leadership
- Cultivating leadership in others

**Collins Senior High School, ICT Teacher (Voluntary Service), Asante Akim Agogo, 2019**

### **RESPONSIBILITY**

- Teaching form 3 class elective ICT

**Non-Formal Education Office, Facilitator (National Service), Asante Akim Agogo, 2018 - 2019**

### **RESPONSIBILITY**

- Serving as a class or module facilitator

**St. Gregory Catholic Hospital, Medical Records Unit (Industrial Attachment)  
Gomoa Buduburam, May – July 2017**

## **RESPONSIBILITY**

- In charge of keeping medical records of patients and retrieving those records when needed.

## **Community Field Practical Program (Third Trimester Field Practical Program [TTFPP]) In the Nakpachei Community (Yendi Municipal), 2015 -2016**

## **RESPONSIBILITIES**

- Collection and analysis of data
- Writing community reports
- Writing community proposals for sponsorships

## **ACHIEVEMENTS**

- Ghana National Association of Adventist Students, North Ghana Zonal President, 2017 - 2018
- Ghana National Association of Adventist Students, UDS Navrongo Chapter President, 2017 - 2018
- Ghana National Association of Adventist Students, UDS Navrongo Chapter Youth Leader, 16<sup>th</sup> -18<sup>th</sup> September, 2017

## **SEMINARS ATTENDED**

- Web Development Bootcamp, Udemy
- Human Resource Seminar, October 2017
- Web Development Seminar, December 2017
- Leadership Seminar, September 2017

## **LANGUAGES SPOKEN**

- English, Spoken (Excellent), Written (Excellent)
- Twi, Spoken (Excellent), Written (Excellent)

## **SKILLS/COMPETENCIES**

- Influential person
- Good presentation skills
- Good communication skills
- Able to learn new skills efficiently and apply them when needed
- Fluent in the use of the Microsoft Office Suite
- Good programming skills (Software and Web Development [Frontend & Backend])
- Internet skills
- Operating system installations
- Teaching

## **HOBBIES AND INTERESTS**

- |               |                           |
|---------------|---------------------------|
| • Researching | • Watching documentaries  |
| • Innovation  | • Learning new I.T stuffs |
| • Programming | • Teaching                |

## **REFEREES**

Mr. Opoku-Ware Yeboah  
Nestle Ghana Limited  
Human Resource and Payroll Admin.  
Tema – Ghana  
0501323722  
yeboah.opoku-ware@gh.nestle.com

Dr. Alhassan Abdul-Barik  
University for Development Studies  
Lecturer,  
Department of Computer Science,  
Navrongo Campus.  
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Mr. Edward Attah-Asamoah  
Non-Formal Education Office  
District Coordinator  
Asante Akim Agogo  
0245090074