Dear [Salutation] [First Name] [Last Name],

It’s been a while since our last interaction on [Last Contacted]. We hope all is well at [Company Name]

We are delighted to extend an invitation to you for our Event in 2023. This esteemed event is not just a celebration, but also a reflection of our collective achievements and aspirations in our respective industries. With leaders and representatives from organizations like [Company Name], we are confident that year’s gala will be memorable.

Date: 10th of November 2023

Venue: The Prestige Hall, Downtown

Time: 7:00 PM onwards

Expect an evening of captivating conversations, entertainment and fine dining, where you can mingle with the best minds from various sectors.

Dress Code: Black Tie

Kindly RSVP by 20th of November. It would be wonderful to catch up and hear about the latest achievements and innovations at [Company Name]

Looking forward to celebrating with you,

Warm regards,

The Organizing Committee

Event in 2023