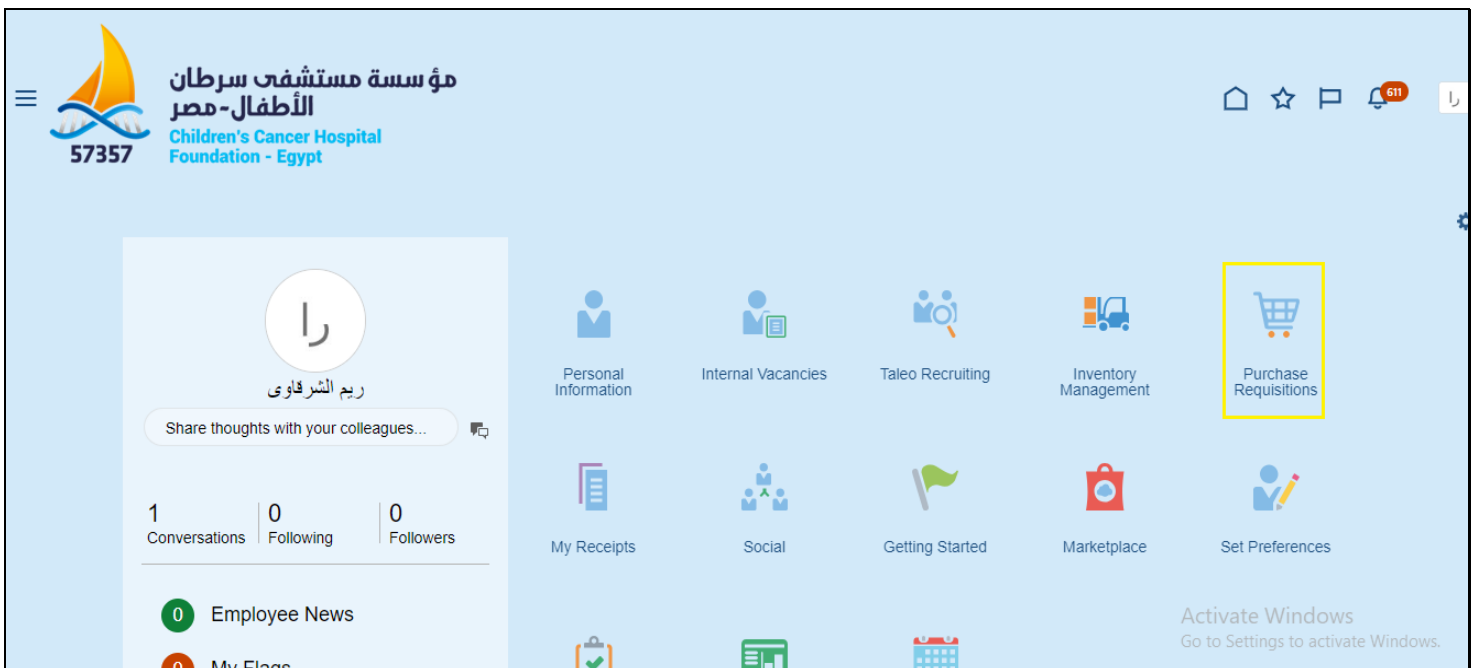


Requisition Order


- 1- Open google chrome
- 2- Open link <https://eimo.login.em2.oraclecloud.com/>
- 3- Enter user name and password
- 4- Press on مستشفى سرطان الاطفال



- 5- Press (**Purchase Requisition**)



- 6- Press on (**pin requester**)


مؤسسة مستشفى سرطان الأطفال - مصر
Children's Cancer Hospital Foundation - Egypt

57357

Home Star Flag 611

Personal Information Inventory Management Purchase Requisitions My Receipts Social Getting Started Set Preferences Worklist Reports and Analytics Scheduled Processes

Requisitions ? More Tasks Manage Requisitions 0

Generate Consumption Rate Report

Shop by Category Search Requester **ريم الشرقاوى**

Recent Requisitions View More

Requisition Number	Description	Status
249682	مطلبية المعزون يوم الأحد 9-24	Approved
240660	Durimethol 50mg 25 tab	Approved

Recent Purchases View More

Activate Windows
Go to Settings to activate Windows.

7- A window will open

Edit Requisition Preferences

Requisitioning BU CCHE 57357

Shipping and Delivery

* Requester

* Deliver-to Location

Destination Type

Subinventory

Billing

Favorite Charge Accounts

Primary	* Nickname	* Charge Account	Delete
No data to display.			

Save and Close Cancel

8- Write on **(Deliver-to-Location)** pyxis and choose from the list the required device

Edit Requisition Preferences

Requisitioning BU CCHE 57357

Shipping and Delivery

* Requester الشرفاوى, ريم

* Deliver-to Location pyxis

Destination Type

Subinventory

Billing

Favorite Charge Account

Primary * Nickname

No data to display.

Delete

Save and Close Cancel

Pyxis 3rd Floor 801 Cairo, CAIRO, EGYPT

Pyxis 3rd Floor D 802 Cairo, CAIRO, EGYPT

Pyxis 3rd Floor E 803 Cairo, CAIRO, EGYPT

Pyxis 4th Floor 804 Cairo, CAIRO, EGYPT

Pyxis 5th Floor 805 Cairo, CAIRO, EGYPT

Pyxis 6th Floor 806 Cairo, CAIRO, EGYPT

Pyxis Anesthesia 813 Cairo, CAIRO, EGYPT

Pyxis BMT 808 Cairo, CAIRO, EGYPT

Pyxis Day Care 1 810 Cairo, CAIRO, EGYPT

Approved

9- Choose from subinventory the pyxis device number then press **save and close**

Edit Requisition Preferences

Requisitioning BU CCHE 57357

Shipping and Delivery

* Requester الشرفاوى, ريم

* Deliver-to Location Pyxis 4th Floor

Destination Type Inventory

Subinventory

Billing

Favorite Charge Account Search...

Primary * Nickname * Charge Account Delete

No data to display.

Save and Close Cancel

804 804 Pyxis 4th Floor

10-Press **(more tasks)** and choose **(Enter Requisition Line)**

The screenshot shows the main dashboard of the Children's Cancer Hospital Foundation - Egypt. The top navigation bar includes icons for Personal Information, Inventory Management, Purchase Requisitions, My Receipts, Social, Getting Started, Set Preferences, Worklist, Reports and Analytics, and Scheduled Processes. Below this, the 'Requisitions' section is active, displaying a 'Generate Consumption Rate Report' button and a 'Shop by Category' search bar. A 'More Tasks' dropdown menu is open, highlighting the 'Enter Requisition Line' option. Other options in the menu include 'Request Noncatalog Item', 'Update Preparer and Requester', and 'Update Requisition Preferences'. The 'Recent Requisitions' table shows four approved items, and the 'Recent Purchases' section displays four items with camera icons.

Recent Requisitions	View More
249682 9-24 طلبية المعمرين يوم الأحد	Approved
249669 Purinethol 50mg 25 tab	Approved
249653 ER Night 23-9-2023	Approved
249652 3rd Floor E morning 23-9-2023 Extra	Approved

Recent Purchases	View More
Hemoclar cream 40 gm	Internally Orderable
Potassium Chloride 15%/ 5ML	Internally Orderable
Asmatropim 500 mcg/2ml/ Nebulizer Amp	Internally Orderable
Virustat 200mg/5ml 12 Syrup	Internally Orderable

11- Put the required item MED number on item slot and required Quantity on quantity slot then press on add to cart

The screenshot shows the 'Enter Requisition Line' form. The 'Line Type' is set to 'Goods'. The 'Item' field is highlighted with a yellow box. The 'Quantity' field is also highlighted with a yellow box and contains the value '1'. The 'UOM Name' is set to 'Box'. The 'Price' field is empty. The 'Currency' is set to 'EGP'. The 'Source Type' is set to 'Supplier'. The 'Agreement' field is empty. The 'Supplier' field is empty. The 'Supplier Site' is set to 'Main'. The 'Supplier Contact' is set to 'Main'. The 'Phone' field is empty. The 'Fax' field is empty. The 'Email' field is empty. The 'Supplier Item' field is empty. An 'Add to Cart' button is highlighted with a yellow box in the top right corner.

* Line Type: Goods

* Item: [Search]

Revision: [Dropdown]

* Item Description: [Text Area]

* Category Name: [Search]

* Quantity: 1

* UOM Name: [Dropdown]

* Price: [Text Field]

* Currency: EGP

Source Type: Supplier

Agreement: [Search]

New supplier: [Checkbox]

Supplier: [Search]

Supplier Site: [Dropdown]

Supplier Contact: [Dropdown]

Phone: [Text Field]

Fax: [Text Field]

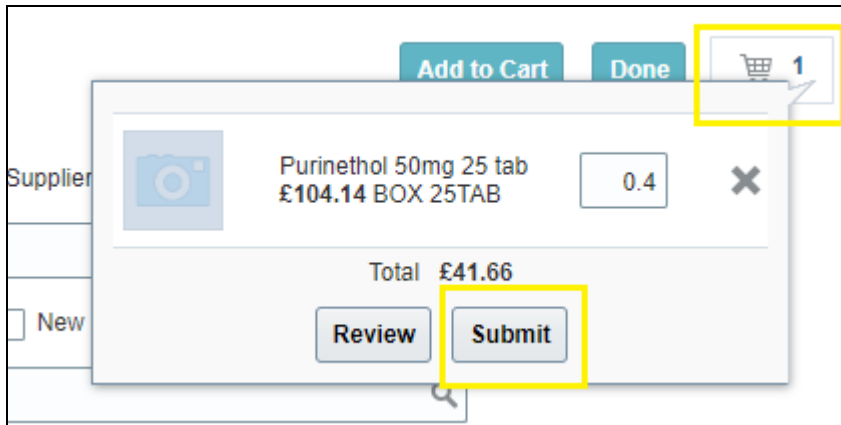
Email: [Text Field]

Supplier Item: [Text Field]

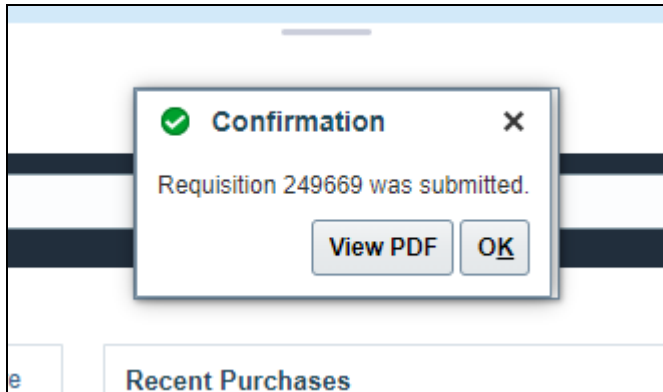
Add to Cart

- When write the required quantity take care of the difference between oracle and pyxis

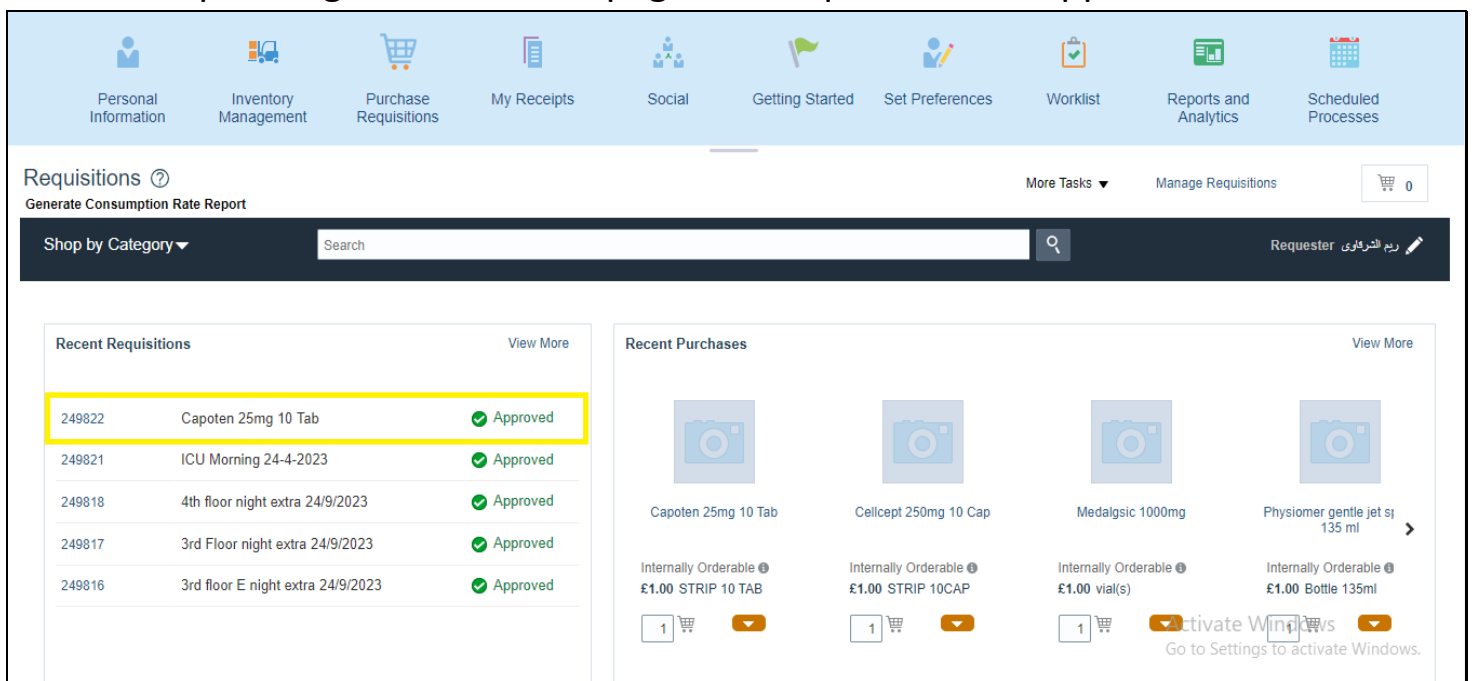
12-Repeat this step for each item and when you finish press on basket then submit



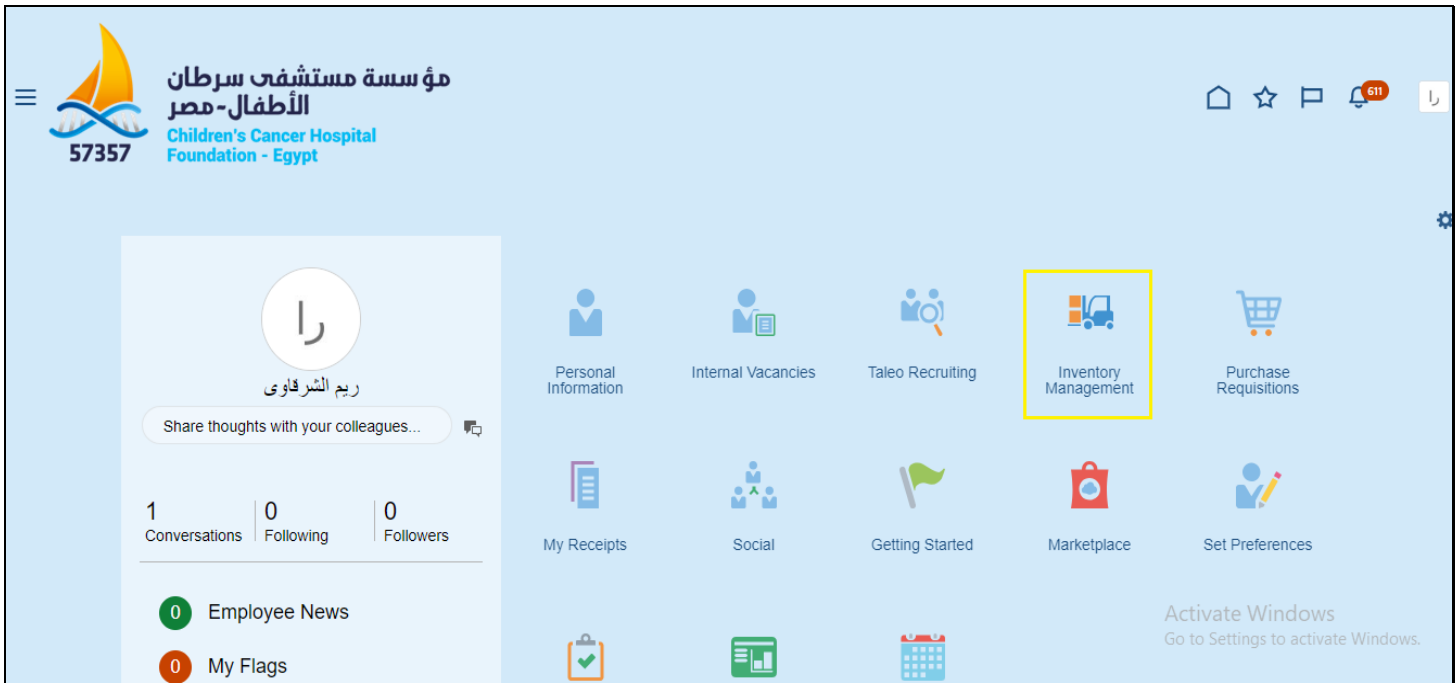
13-Confirmation message will be appearing



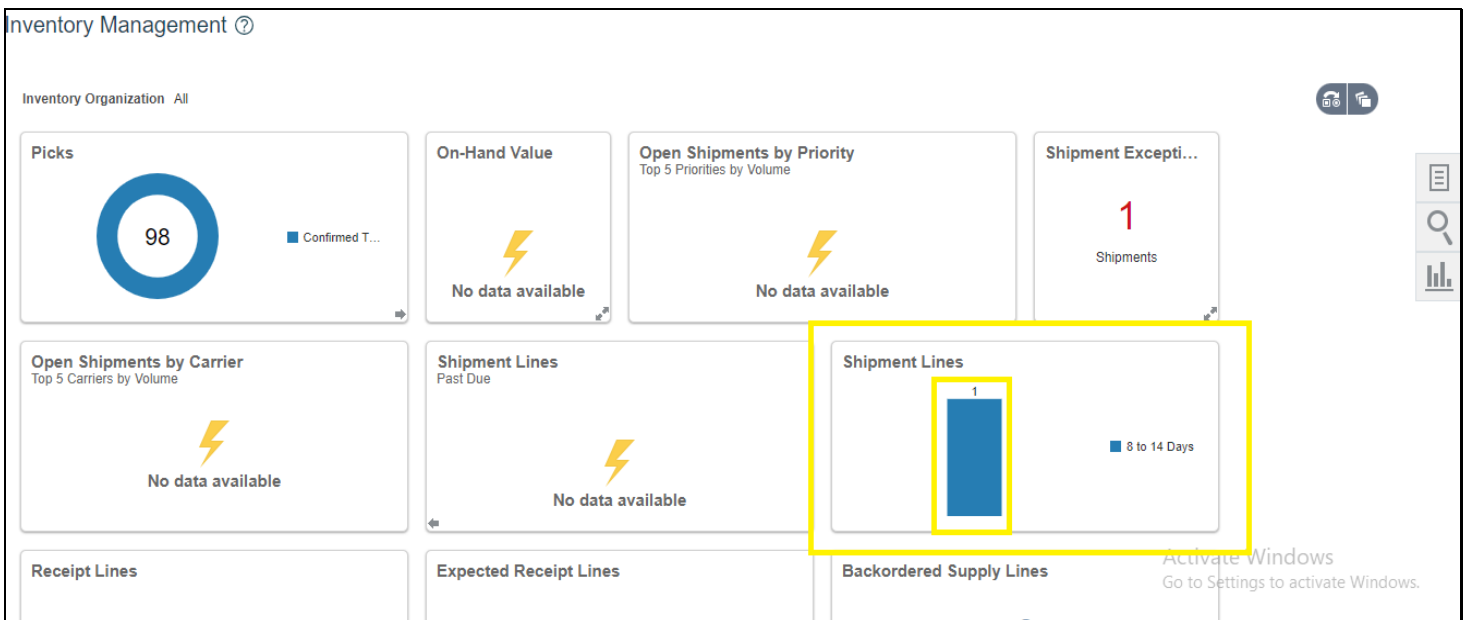
13-After pressing ok refresh the page and requisition will appear



14- Press on (Inventory Management)



15- Press (Shipment Lines)



16- And take a copy from order number

Item MED101010002
Item Description Purinethol 50mg 25 tab
Line Exceptions 0
Shipment
Order 12432002
Order Line 1
Order Type Transfer order
Line Status Ready to release

17- Press on مستشفى سرطان الاطفال

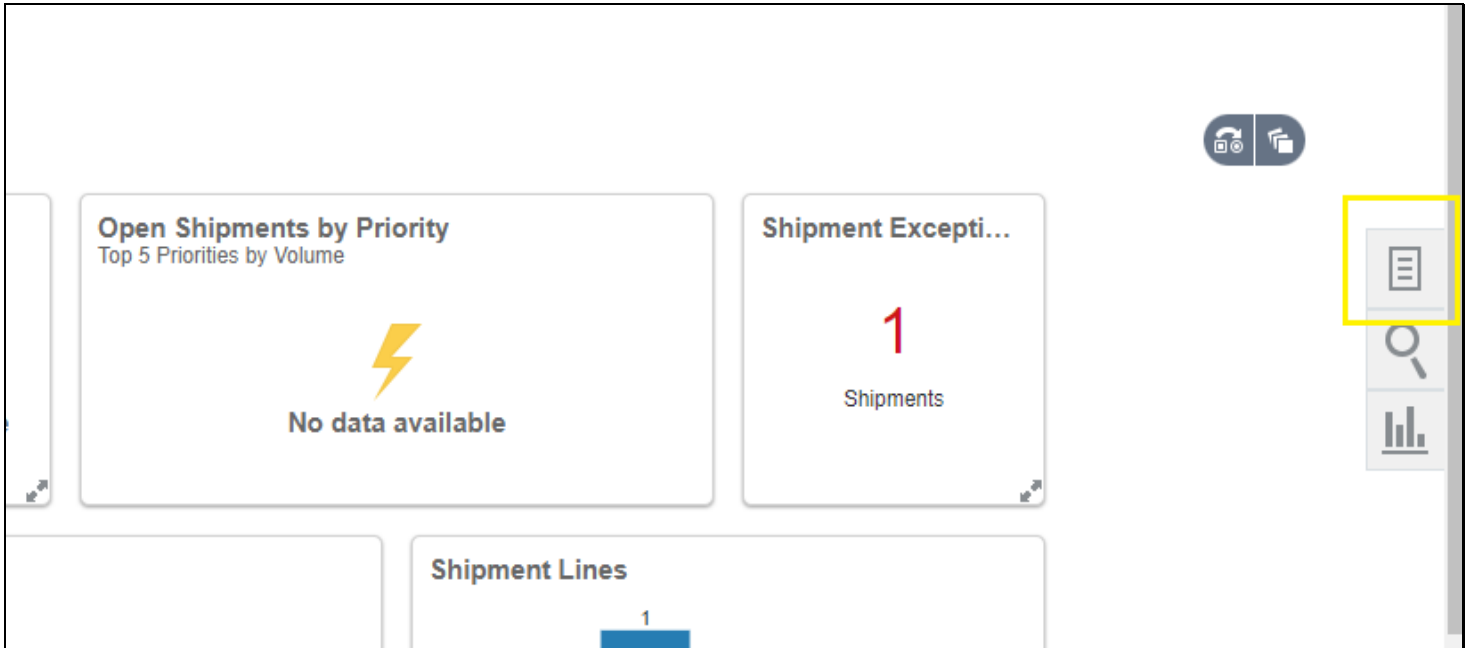


18- Then select the inventory management again

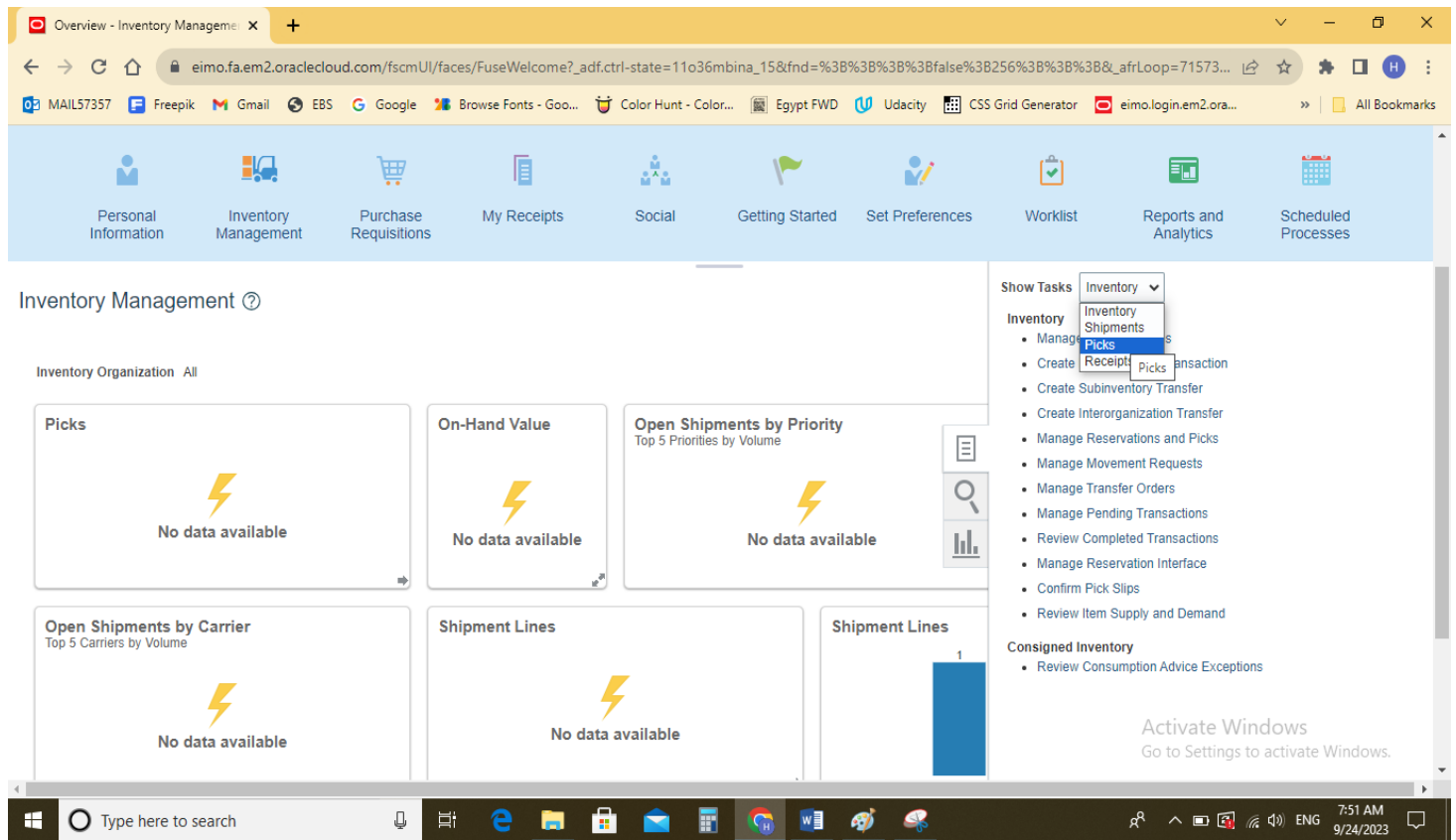


Inventory
Management

19- In this window press the selected icon



20-A list will appear choose **(Picks)** from **(Show Tasks)**



21-Then press **(Create Pick Wave)**

Personal Information

Inventory Management

Purchase Requisitions

My Receipts

Social

Getting Started

Set Preferences

Worklist

Reports and Analytics

Scheduled Processes

Inventory Management ?

Inventory Organization All

Picks

No data available

On-Hand Value

No data available

Open Shipments by Priority

Top 5 Priorities by Volume

No data available

Show Tasks

Picks

Create Pick Wave

Confirm Pick Slips

Schedule Pick Wave

Create Outbound Shipment Request

22-Press (Show More)

Inventory Organization All

Change Organization

Create Pick Wave ?

Release Now

Add to Release Schedule

Cancel

Select a release rule or enter selection criteria to create a pick wave.

Release Rule

Selection Criteria

Show More

Ship-from Organization

Order Type

Order

Customer

Shipping Method

Release Status

From Scheduled Ship Date

To Scheduled Ship Date

Additional Information

Context Value

23- This window will appear choose **Store 76** from **(Ship-From Organization)**

Demand Selection Options

Ship-from Organization ▼

Subinventory 76 6th Floor medication Store

Order Type 801 Pyxis 3rd Floor

Order 802 Pyxis 3rd Floor D

Customer 803 Pyxis 3rd Floor E

Shipment Set 804 Pyxis 4th Floor

805 Pyxis 5th Floor

806 Pyxis Surgical ICU

807 Pyxis ICU

808 Pyxis BMT

809 Pyxis ER

Search...

Release Status Unreleased ▼

Destination Type Ship to ▼

Ship-to Location ▼

☐ Prior reservations only

From Scheduled Ship Date m/d/yy h:mm a 🕒

To Scheduled Ship Date 9/24/23 11:59 PM 🕒

From Requested Date m/d/yy h:mm a 🕒

To Requested Date 9/24/23 11:59 PM 🕒

Activate Windows
Go to Settings to activate Windows.

24-Then enter the order number in order slot and delete the two dates as shown below

Demand Selection Options

Ship-from Organization ▼

Subinventory ▼

Order Type ▼

Order ▼

Customer 🔍

Shipment Set ▼

Release Status Unreleased ▼

Destination Type Ship to ▼

Ship-to Location ▼

☐ Prior reservations only

From Scheduled Ship Date m/d/yy h:mm a 🕒

To Scheduled Ship Date 9/24/23 11:59 PM 🕒

From Requested Date m/d/yy h:mm a 🕒

To Requested Date 9/24/23 11:59 PM 🕒

Activate Windows



Demand Selection Options

Ship-from Organization: 76
Subinventory:
Release Status: Unreleased

Order Type:
Order: 12432002
Customer: ريم مصطفى محمود علي الشراقوي
Shipment Set:
Destination Type: Ship to
Ship-to Location:
☐ Prior reservations only

From Scheduled Ship Date: m/d/yy h:mm a
To Scheduled Ship Date: m/d/yy h:mm a
From Requested Date: m/d/yy h:mm a
To Requested Date: m/d/yy h:mm a

25-Then press **(Release Now)**

Create Pick Wave ?

Release Rule:
Selection Criteria | Show Less

Demand Selection Options

Ship-from Organization:
Subinventory:
Release Status: Unreleased

Order Type:
Order: 12432002
Customer: ريم مصطفى محمود علي الشراقوي
Shipment Set:
Destination Type: Ship to
Ship-to Location:
☐ Prior reservations only

Release Now Add to Release Schedule Cancel

26-After pressing release now, a window will appear review this window carefully as two item should be reviewed

- a- Number of shipment lines canceled (describe item canceled from shipment and it should be zero)
- b- Number of item lines released to warehouse (describe number of item in the shipment)

Confirmation

Pick wave 19480646 was released. Number of pick slips: 1 and number of picks: 1.

Number of Shipment Lines Selected for Processing: 1

Number of shipment lines for which the item was substituted: 0.

Number of shipment lines canceled: 0.

Number of shipment lines backordered: 0.

Number of shipment lines released to warehouse: 1.

Number of shipment lines staged: 0.

Number of shipment lines shipped: 0.

Note: Number of shipment lines canceled, backordered, released to warehouse, staged, and shipped can include lines split from the original shipment lines. This could be for reasons such as partial allocations, multiple lots, serial number control, and item substitutions.

OK

27-Press ok and press on tasks (Confirm Pick Slips)

Personal Information Inventory Management Purchase Requisitions My Receipts Social Getting Started Set Preferences Worklist Reports and Analytics Scheduled Processes

Inventory Management ?

Inventory Organization All

Picks

1

■ Open

On-Hand Value

No data available

Open Shipments by Priority

Top 5 Priorities by Volume

No data available

Open Shipments by Carrier

Top 5 Carriers by Volume

No data available

Shipment Lines

No data available

Shipment Lines

1

Show Tasks Picks ▼

- Create Pick Wave
- Confirm Pick Slips
- Schedule Pick Wave
- Create Outbound Shipment Request

Activate Windows

Go to Settings to activate Windows.

28-This window appears

Inventory Organization All [Change Organization](#)





Confirm Pick Slips: Search





Done

Advanced Search

Saved Search [Pick Slips Due Today](#)

** At least one is required

** Pick Slip Equals 
 ** Shipment Equals 
 ** Order Equals 
 ** Movement Request Equals 

** Pick Wave Equals 
 ** Customer Equals 
 ** Due Date Equals 9/24/23 
 ** Carrier Equals 

[Search](#)
[Reset](#)
[Save...](#)
[Add Fields](#) 
[Reorder](#)

Search Results

29-Add order number on order and remove date Witten then press search

Inventory Organization All [Change Organization](#)





Confirm Pick Slips: Search





Done

Advanced Search

Saved Search [Pick Slips Due Today](#)

** At least one is required


** Pick Slip Equals 
 ** Shipment Equals 
 ** Order Equals 12432002 
 ** Movement Request Equals 

** Pick Wave Equals 
 ** Customer Equals 
 ** Due Date Equals m/d/yy 
 ** Carrier Equals 

[Search](#)
[Reset](#)
[Save...](#)
[Add Fields](#) 
[Reorder](#)






Search Results

30- Press (Pick Slip)



مؤسسة مستشفى سرطان
الأطفال - مصر

Children's Cancer Hospital
Foundation - Egypt

Inventory Organization All Change Organization

Confirm Pick Slips: Search Done

Advanced Search Saved Search Pick Slips Due Today

Search Results

View	Pick Status	Pick Slip Type	Order Type	Organization	
Open	All	All			

Pick Slip	Organization	Due Date	Pick Status	Order	Order Type	Shipping Method	Customer	Picks		
								Open	Confirmed	Total
8952935	76	10/6/23 12:00 AM	Open	12432002	Transfer order	Multiple	احمد علي الشريف...	1	0	1

Activate Windows

31-Press on (Ready to Confirm)

Organization : 76

Summary Show More

Creation Date 9/24/23 6:11 AM Number of Picks 1

Pick Status Open Order 12432002

Picks ?

Generate CCH Transfer Order Report for dispense

Actions View Pick Status Open Generate Serial Numbers

Ready to confirm	Line	Pick Status	Item	Item Description	UOM Name	Requested Quantity	Picked Quantity	Source Subinventory	Source Locator	Lot	From Serial Number
<input type="checkbox"/>	1	Open	MED101010002	Purinethol 50mg...	BOX 25TAB	0.4	0.4	76	00.00.00.00	202735	

Summary Show More

Creation Date 9/24/23 6:11 AM Number of Picks 1

Pick Status Open Order 12432002

Picks ?

Generate CCH Transfer Order Report for dispense

Actions View Pick Status Open Generate Serial Numbers

Ready to confirm	Line	Pick Status	Item	Item Description	UOM Name	Requested Quantity	Picked Quantity	Source Subinventory	Source Locator	Lot	From Serial Number
<input checked="" type="checkbox"/>	1	Open	MED101010002	Purinethol 50mg...	BOX 25TAB	0.4	0.4	76	00.00.00.00	202735	

32-Press on down **arrow** of confirm then choose **(Confirm and Go to Ship Confirm)** only

Inventory Organization All [Change Organization](#)

Confirm Pick Slip: 8952935 ?

Organization : 76

Confirm **▼** Cancel

Confirm and Go to Ship Confirm

Confirm and Close

Summary | Show More

Creation Date 9/24/23 6:11 AM

Pick Status Open

Number of Picks 1

Order 12432002

Picks ?


Generate CCH Transfer Order Report for dispense

Actions View Pick Status Open Generate Serial Numbers

Ready to confirm	Line	Pick Status	Item	Item Description	UOM Name	Requested Quantity	Picked Quantity	Source Subinventory	Source Locator	Lot	From Serial Number
<input checked="" type="checkbox"/>	1	Open	MED101010002	Purinethol 50mg...	BOX 25TAB	0.4	0.4	76	00.00.00.00	202735	

Activate Windows

33-Then press ship confirm

 **مؤسسة مستشفى سرطان الأطفال - مصر**
Children's Cancer Hospital Foundation - Egypt

Inventory Organization All [Change Organization](#)

Edit Shipment: 10181882 ?

Ship Confirm Actions Save Cancel

Shipment

Shipment 10181882

Shipping Method

Waybill

Initial Ship Date 10/6/23 12:00 AM

Gross Weight

Weight UOM Gram

Volume

Shipment Status Open

Exceptions in Shipment 0

Ship-from Organization 76

Customer ريم مصطفى محمود علي الشرفاوى

Ship-to Location Pyxis 4th Floor

Total Shipping Cost Recorded 0.00 EGP

Number of Items 1

Number of Outer Packing Units 0

Activate Windows
Go to Settings to activate Windows.

34-Amessage will appear for confirmation press yes

57357 Children's Cancer Hospital Foundation - Egypt

Inventory Organization All [Change Organization](#)

Edit Shipment: 10188712 ?

► Social [Ship Confirm](#) [Actions](#) [Save](#) [Cancel](#)

▲ Shipment

Shipment 10188

Shipping Method

Waybill

Initial Ship Date 10/6/2

Gross Weight

Weight UOM Gram

Volume

Volume UOM LITER

Total Shipping Cost Recorded 0.00 EGP

Number of Items 1

Number of Outer Packing Units 0

▲ Lines

Show Details

Warning

The ship confirm request has warnings on the shipments selected for ship confirm. Do you want to continue?

The weight and volume was not defined for the entity Shipment 10188712. Do you want to continue?

You have not defined the weight and volume for the Item MED111010001 on shipment line 12830596. Do you want to continue?

[Yes](#) [No](#)

Activate Windows
Go to Settings to activate Windows.

Congratulation you are finally able to make requisition

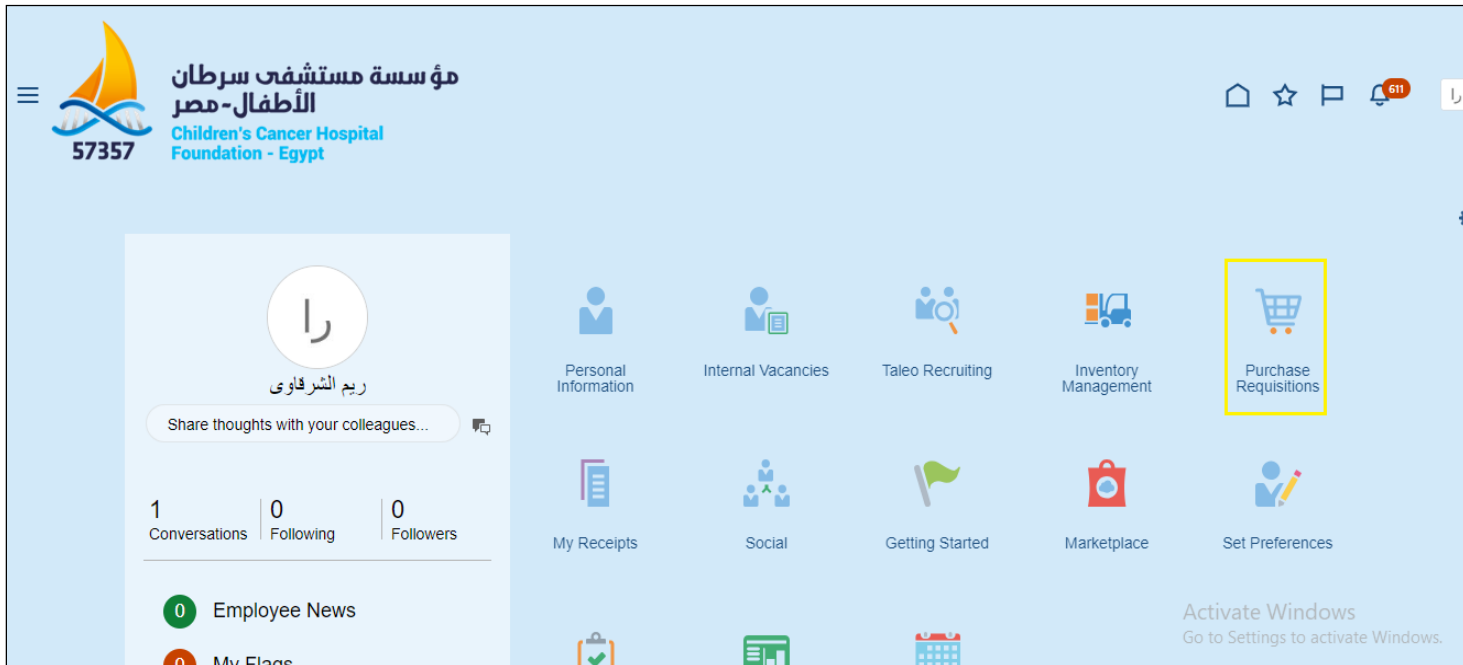
:D

لطباعة ورق الطلبية

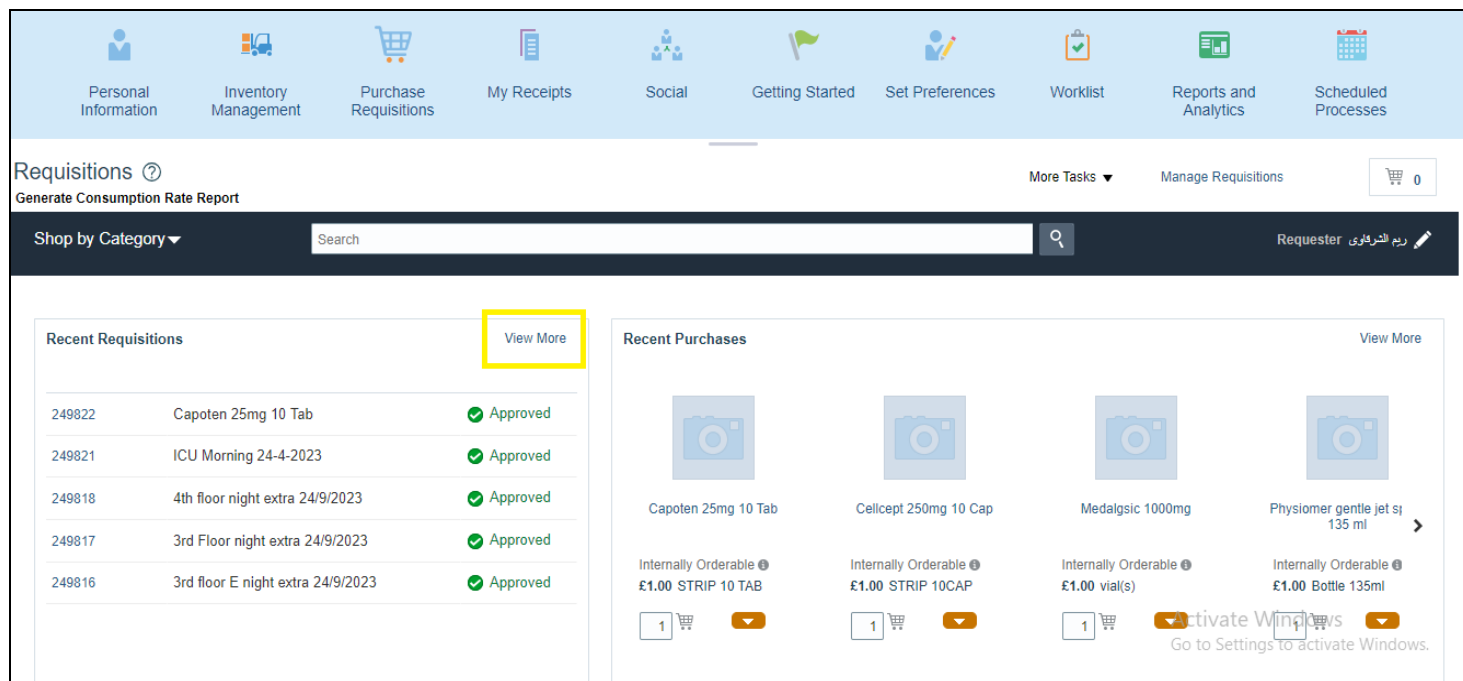
1- Press on مستشفى سرطان الاطفال



2- Press (Purchase Requisition)



3- Press (View More)



4- Press on your requisition number appear in the first line

** Requisition

Description

Created

Status

All

Order

** Item

Requisitions Requiring Attention

Search

Reset

Save...

Search Results

Actions

View

Format

Freeze

Detach

Wrap

Requisition	Description	Creation Date	Approval Amount	Status	Funds Status	Order
249822	Capoten 25mg 10 Tab	9/25/23	1.35 EGP	Approved		12436829
249821	ICU Morning 24-4-2023	9/25/23	59.50 EGP	Approved		12436827
249818	4th floor night extra 24/9/2023	9/24/23	559.46 EGP	Approved		12435844
249817	3rd Floor night extra 24/9/2023	9/24/23	297.60 EGP	Approved		12435842
249816	3rd floor E night extra 24/9/2023	9/24/23	136.12 EGP	Approved		12435840
249813	5th Floor Night 24-9-2023	9/24/23	41.23 EGP	Approved		12435835
249812	ER Morning 24-9-2023	9/24/23	21.00 EGP	Approved		12428363
249811	3rd Floor Morning 24-9-2023	9/24/23	128.08 EGP	Approved		12435834
249810	ICU morning 24-9-2023	9/24/23	315.78 EGP	Approved		12428360
249808	3rd Floor Night 24-9-2023	9/24/23	11.00 EGP	Approved		12435833

5- Press view

Transfer Order: 12436829

Social

View Shipments and Receipts

Done

Transaction Origin Type

Requisition

Back-to-back

Description

Status

Closed

Interface Status

Interfaced to Shipping

Requisitioning BU

CCHE 57357

Creation Date

9/25/23 5:21 AM

Transfer Price

1.35 EGP

Total Tax

0.00 EGP

Total Transfer Price

1.35 EGP

Additional Information

Lines

Actions

View

Source Organization

All

Destination Organization

All

Line	Item	Line Status	* Source Organization	Destination Location	* Requested Delivery Date	UOM Name	* Requested	Shipped	Received	Delivered	Item Description
1	MED106010015	Closed	76	Pyxis 4th Floor	10/10/23 12:00 ...	STRIP 10 TAB	0.2	0.2	0.2	0.2	Capoten 25mg 10 Tab

Line 1: Billing Details ?

View

6- Then press (detach)

Transaction Origin Type: Requisition Back-to-back Requisitioning BU: CCRE 57357
 Creation Date: 9/25/23 5:21 AM
 Description: Transfer Price: 1.35 EGP
 Status: Closed Total Tax: 0.00 EGP
 Interface Status: Interfaced to Shipping Total Transfer Price: 1.35 EGP

► Additional Information

Lines

Actions View Source Organization All Destination Organization All

Line	* Source Organization	Destination Location	* Requested Delivery Date	UOM Name	* Requested	Shipped	Received	Delivered	Item Description
1	76	Pyxis 4th Floor	10/10/23 12:00 ...	STRIP 10 TAB	0.2	0.2	0.2	0.2	Capoten 25mg 10 Tab

Line 1: Bill of Materials

View Query By Example

Distribution	Charge Account	* Requested Quantity (%)	Requested Quantity (STRIP 10 TAB)	Amount (EGP)	Delivered Quantity (STRIP 10 TAB)
1	12.00000.000000000.00000.	100	0.2	1.35	0.2

Activate Windows
Go to Settings to activate Windows.

7- Press ctrl+p to print the page and make sure all four item are filled

Detached Table

Actions View Source Organization All Destination Organization All

Line	Item	Line Status	* Source Organization	Destination Location	* Requested Delivery Date	UOM Name	* Requested	Shipped	Received	Delivered	Item Description
1	MED106010015	Closed	76	Pyxis 4th Floor	10/10/23 12:00 ...	STRIP 10 TAB	0.2	0.2	0.2	0.2	Capoten 25mg 10 Tab

Activate Windows
Go to Settings to activate Windows.

