

AMR KHALED ABDULWAHAB



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CAREER OBJECTIVE

Seeking a challenging career with a progressive organization that provides an opportunity to capitalize and improve my technical and academic skills & abilities in the field of Oil and Gas Engineering or any related fields.

PERFORMANCE SUMMARY

- In the last few years I have developed my administrative and technical skills. I have a strong sense of responsibility and ability to handle administrative support, with strong interpersonal skills and ability to work independently, as well as part of a team.
- Also, technically, I have been able to put my five years of engineering training, knowledge in using GIS, MS excel, reporting and presentation skills enabled me to play a key role in projects to collect and track data on a marketing initiative. As part of my job was to design daily/monthly tracking sheets, tools, records, and forms for the projects' activities, this aided SFHRP to produce high level communication and marketing tools.
- Throughout my study I have been keen to focus on irrigation, water management and supply to urban and rural social development to extend on my engineering skills and my field of work opportunities.

EDUCATIONAL BACKGROUND

- ❖ **Secondary School - Scientific Section (2010-2011)**
Taiz Secondary School, Taiz, Yemen Degree: **89.75%**
- ❖ **BSc Degree in Oil and Gas Engineering (2016-2017)**
International University of Technology Twintech, Sana'a, Yemen Cumulative GPA: **3.83/4**
" *Excellent with First Class Honor* "
- ❖ **Thesis of the Graduation project**
Formation Evaluation of Qishn Clastic and Saar Formations in Tawila field Msaila basin - Hadhramout region. (**A+ Grade**).

SUMMARY OF QUALIFICATIONS

- ❖ Participation in Workshops on "**Organizational and Administrative Development and improving career performace** " on 26/4/2021 and 20/5/2021 in International University of Technology Twintech.
- ❖ Training course for five months in **Safer** Exploration and Production Operation Company (**SEPOC**) from 5th March 2017 to 31th JULY 2017 **include**:
(*Production trains, Production control room, Safety System, Fields, workover rig operations, wireline jobs, pipeline system, refinery and workshops*).
- ❖ Completed 40 training hours of Training Program of Fundamentals of Geology by real samples, using laboratory devices and field trips, during the period of 5/8/2017 to 12/8/2017 in Geological Survey and Mineral Resources, Board - Ministry of Oil and Minerals.
- ❖ Completed courses in English for Communication, Level 4 in English Language Institute (MALi).
- ❖ Acted as a trainer on petroleum simulation software for a month.
- ❖ proficient in lesson planning and creating teaching modules as a lecturer in the International University of Technology Twintech.
- ❖ Participation in an interactive course on " **MANAGEMENT OF WASH PROJECTS IN EMERGENCY**" designed to develop skills of engineering staff, ensuring their ability to work in emergency and humanitarian situations.

OTHER QUALIFICATIONS

- ❖ Skillful in applying different petroleum software (*good knowledge*).
- ❖ Familiar Competent with accounting software program of Yemen Soft Co.
- ❖ Excellent interpersonal / written and verbal communication skills.
- ❖ Proficient in MS Office (Word, Excel, PowerPoint, Outlook, Internet, etc.).
- ❖ Excellent oral and written English language skills.
- ❖ Skilled in standard internet programs, emailing and correspondence.
- ❖ Resourceful and ability to work under-pressure, individually or with a team group.
- ❖ Keen to learn, and ambitious to develop.
- ❖ Proficient in driving and having driving license.

WORK EXPERIENCE

- ❖ **Faculty Advisor (SPE Professional Member from SPE Baghdad Section works for the International University of Technology Twintech)**, from July. 2021until NOW
- ❖ Ensure the connection between chapter officers and the university dept.
- ❖ Guide the formation and implementation of goals, objectives, and programs and remain chapter aligned with the SPE mission and vision.
- ❖ Attend officer meetings.
- ❖ Guide interaction and cooperation with other universities SPE Chapters.
- ❖ Attend the Sponsoring Section Board & Chapters Faculty Advisors Meetings.

- ❖ Ensure student chapter officers are aware of and accomplishing their responsibilities.
- ❖ Supervising the election of student chapter officers.

- ❖ **ACTING HEAD OF ARCHITECTURE ENG AND INTERIOR DESIGN DEPARTMENTS**, from Sep. 2020 until NOW
Engineering Faculty in the International University of Technology Twintech, Sana'a.
 - ❖ Preparing & communication projects proposals & reports with the board.
 - ❖ Monitoring, evaluating & ensuring the faculty tasks efficiency & effectiveness.
 - ❖ Assisting in preparing the faculty plan and schedules.
 - ❖ Assisting in resolving any administrative problems.
 - ❖ Assisting in recruiting selecting & conducting interviews for applicants.
 - ❖ Preparing payroll information for part time lecturers in the faculty.
 - ❖ Following up the academic progress reports provided by lecturers.
 - ❖ Following up with the attendance, final exams & results submission from part time lecturers in the faculty.

- ❖ **LECTURER AND ENGINEERING FACULTY ASSOCIATE**, from Oct. 2019 until NOW
Engineering Faculty in the International University of Technology Twintech, Sana'a.
 - ❖ Teaching in the Oil and Gas Engineering Department Subjects: Assistant in Well Logging section, Properties of Reservoir Fluids Lab and English for Oil and Gas, Technical Communication in Oil and Gas, Drilling Engineering Lab.
 - ❖ Teacher Assistant of the Engineering Faculty: compiling information, notes, lectures, student curricula, and all duties and tasks required by the Faculty of Engineering (*Full time job*).

- ❖ **ALHAIDARY PHARMA, MARKETING & SALES REPRESENTATIVE**, Sana'a. Nov 2018-Feb 2019.
 - ↳ Followed up clients, getting money and sell products.

- ❖ **WORLD FOOD PROGRAM** specially at (**SFHRP**), Sana'a-2018.
 - ↳ Worked as a team member in Taiz.

- ❖ **PRODUCTION OPERATOR**, 1st August 2017 to 30th March 2018.
 - ↳ Worked with Safer Exploration and Production Operation Company (**SEPOC**).

- ❖ **Participated in first aid at Al-Ekhlās dispensary –AlNashama-2017.**

- ❖ **Worked at CAP print as a marketing and sales manager -Sana'a. 2016-2017.**

❖ **Related petroleum software programs**

Interactive Petrophysics (IP) – Petrel – Surfer – Techlog – ArcGIS.

❖ **Other programs**

Integrated Accounting System (*Almotakamel*) in Yemen soft Co.

REFERENCES

❖ *Dr. Wael Al-Aghbari.*

❖ *Dr. Nasser Al-Muafa.*

❖ *Available upon request.*