

Malek Alkhateeb

Industrial engineer

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Summary

I seek challenging opportunities where I can fully use my skills for the success of the organization ,hope to get a proper chance to improve my abiliites , assist my organization and team to go forward to get our goals to reach high quality for customers

Work Experience

Production engineer

Arab medical containers/ hikma pharmaceuticals group

December, 2022 - present,

- Evaluate employee, Improve their performance and develop KPI's. •OOE calculation of production machines.
- Monitoring and following up production halls.
- planinng daily production capacity and stock.
- Production batch record reviwe.
- Analyzing and enhancing production process.
- Creating and managing production reports.
- Preparing purchasing orders.
- Create a KPI's report and analyse gaps and improve them. •Inventory management and controller
- Monitor and analyze the standard cost of products and the actual cost.
- Create and make modifications to standard operating procedures.(SOP's)
- Analyze and solve complex problems using engineering methods such as:fishbone diagram template and six sigma
- Improve productivity by monitoring production lines and analyzing problems and weaknesses.
- Follow the monthly forecast report
- follow up of Master production schedule (MPS)
- follow up of Material requirement planning (MRP)
- Applying 5S methodology in the workplace

Quality engineer

Future pack Jordan

July, 2022 - September, 2022

Quality Trainee

- Update procedure.
- Checking product quality.

Education

Bachelor of Industrial engineering

The Hashemite University

September, 2016 - September, 2022

Skills

Good manufacturing practices-GMP's

ERP System

Supervision

Decision making

Microsoft Office

Microsoft Power BI

Very good follow up

Solving problems

Critical thinking

leadership

Communication skills

Time management

Good documentation practices-GDP

Languages

Arabic -(Mother Tongue)

English -(Read, speak, write)

Training & Certifications

Microsoft Excel

Turbo team

Certified Freight and Logistics Professional CFLP

American Management Institute (AMI)

Production management and operation engineering

International college of London