

## **General**

kodex Inc. takes your privacy very seriously. In general, you can visit kodex's or Grapevine's websites without telling us who you are and without revealing any information about yourself. There are times, however, when we may need information from you. kodex Inc. does not share personal information about you with non-affiliated companies except: (a) to provide products or services you've requested; (b) when we have your permission; or (c) under the following circumstances:

We provide the information to trusted entities who work on behalf of or with kodex Inc. under strict confidentiality agreements. These entities may use your personal information to help kodex Inc. communicate with you about offers from kodex Inc. and our marketing partners. However, these companies do not have any independent right to further share or disseminate this information; We respond to subpoenas, court orders, or legal process, or to establish or exercise our legal rights or defend against legal claims;

We believe it is necessary to share the information in order to investigate, prevent, or take action against any illegal activities, suspected fraud, situations involving potential threats to the physical safety of any person, or as otherwise required by law.

We believe it is necessary to share the information in order to protect or enforce kodex Inc.'s rights, usage terms, intellectual or physical property or for safety of kodex Inc. or associated parties.

We may share information about you if kodex Inc. is acquired by or merged with another company. You may choose to give us personal information such as your name and address or e-mail identification address ('ID') that may be needed, for example, to correspond with you, for you to download our white papers, to provide you with subscription information etc. We intend to protect the quality and integrity of your personally identifiable information.

kodex Inc. will not be liable to any unsolicited information provided by you. You consent to kodex Inc. using such information as per kodex Inc.'s privacy policy.

We will make a sincere effort to respond in a timely manner to your requests to correct inaccuracies in your personal information. To correct inaccuracies in your personal information, please return the message containing the inaccuracies to the sender. kodex Inc.'s websites are not directed at nor targeted at children. No one who has not reached the age of thirteen (13) may use the websites unless supervised by an adult.

## **Cookies & other Technology**

We sometimes collect anonymous information from visits to our sites to help us provide better customer service. For example, we keep track of the domains from which people visit and we also measure visitor activity on kodex Inc. web sites, but we do so in ways that keep the information of the visitor anonymous. kodex Inc. or its affiliates or vendors may use this data to analyze trends and statistics and to help us provide better customer service. We maintain

the highest levels of confidentiality for this information. Our affiliates and vendors follow the same high levels of confidentiality. This anonymous information is used and analyzed only at an aggregate level to help us understand trends and patterns. None of this information is reviewed at an individual level. If you do not want your transaction details used in this manner, you can either disable your cookies or opt-out at the download or request page. Alternatively, you can set your browser to intimate upon receiving a cookie. You may accordingly decide to opt out.

## **Mailers**

kodex Inc. may, if you so choose, send direct mailers to you at the address given by you.

## **Anti-Spam Policy**

kodex Inc. recognizes the receipt, transmission or distribution of spam emails (i.e. unsolicited bulk emails) as a major concern and has taken reasonable measures to minimize the transmission and effect of spam emails in our computing environment. All emails received by kodex Inc. are subject to spam check. Any email identified as spam will be rejected with sufficient information to the sender for taking necessary action. With this measure, along with other technical spam reduction measures, kodex Inc. hopes to minimize the effect of spam emails. kodex Inc. reserves the right to reject and/or report any suspicious spam emails, to the authorities concerned, for necessary action.

## **Links to Non-kodex Inc. Websites**

HackMaina may provide links to third-party websites for your convenience and information. If you access those links through the kodex Inc. website, you will leave the kodex Inc. website. kodex Inc. does not control those sites or their privacy practices, which may differ from kodex Inc.'s practices. We do not endorse or make any representations about third-party websites. The personal data you choose to provide to or that is collected by these third parties, including any social media websites featured on our website, is not covered by the kodex Inc.'s Privacy Policy. We encourage you to review the privacy policy of any website before submitting your personal information. We may also provide social media features on our website that enable you to share kodex Inc. information with your social networks and to interact with kodex Inc. on various social media sites. Your use of these features may result in the collection or sharing of information about you, depending on the feature. We encourage you to review the privacy policies and settings on the social media sites with which you interact to make sure you understand the information that could be shared by those sites.

## **Privacy Policy on Personal Information**

**Effective Date:** This Privacy Policy on Personal Information ('Policy') is effective from December 2015 and it supersedes all existing policies on the subject matter. **Applicability:** This Policy applies to all Personal Data collected electronically by kodex Inc. or its subsidiaries or affiliated companies. **Definitions 'Personal Data'** for the purposes of this Policy means any information that relates to a natural person and is capable of identifying such person available or likely to be available with kodex Inc. **Objective of policy:** kodex Inc. takes seriously the trust you place in us. To prevent unauthorized access or disclosure, to maintain data accuracy and to ensure the appropriate use of the information, kodex Inc. utilizes appropriate physical, technical and administrative procedures to safeguard the information we collect. **Reasonable Security practices & Procedures:** kodex Inc. will take reasonable steps to ensure that all dealings in Personal Data, shall: Be processed fairly & lawfully; Be obtained only with the consent of the information provider; Be collected, only when: The information is collected for a lawful purpose connected with a function or activity of kodex Inc.; and The collection of the sensitive personal data or information is considered necessary for that purpose. Be available for review by the information provider, as and when requested. Be kept secure against unauthorized or unlawful processing and against accidental loss, destruction or damage, as per the prescribed standards. **Disclosure of Information:** kodex Inc. shall share your personal information with your consent, where the disclosure is necessary for compliance of a legal obligation or where required by government agencies mandated under law to procure such disclosure. **Transfer of Information:** kodex Inc. may transfer your personal information to any other body corporate or a person in any country, which ensures the "same level of data protection" that is adhered to by it. **Publication:** kodex Inc. shall also not publish your personal information and shall ensure that the information transferred to a third party is not further disclosed by it. **Right to Output:** kodex Inc. respects your privacy considerations and hence provides an option to you, to not provide the data or information sought to be collected. Further, you can also withdraw your consent which was earlier given to kodex Inc., and the same must be communicated to kodex Inc. in writing. **Authenticity:** kodex Inc. shall not be responsible for the authenticity of the Personal Data supplied to it by the provider, whose duty it is to ensure that the information provided by it or its employees is authentic. **Grievance Redressal:** Any grievance or complaint, in relation to processing of information, should be sent to kodex Inc. in writing to following contact email ID. Grievance shall be redressed as expeditiously as possible. E-mail: [support@kodex.in](mailto:support@kodex.in)

## **Changes to this Policy**

Please note that this Policy may change from time to time. We will not reduce your rights under this Policy without your explicit consent. We will post any Policy changes on this page. We will also keep prior versions of this Policy in an archive for your review.

---

The following terms and conditions will be deemed to have been accepted by the User on usage of the website [www.kodex.in](http://www.kodex.in)

You are requested to read them carefully before you use the services of this site.

The term User shall refer to the user who is browsing the site. The term kodex Inc. shall refer to the company kodex Inc. The term Site refers to [www.kodex Inc..in](http://www.kodex.in) owned and monitored by kodex Inc. Technology Pvt. Ltd. By using the Site, you agree to follow and be bound by the following terms and conditions concerning your use of the Site. kodex Inc. may revise the Terms of Use at any time without notice to you. Areas of the Site may have different terms of use posted. If there is a conflict between the Terms of Use and terms of use posted for a specific area of the Site, the latter shall have precedence with respect to your use of that area of the Site. kodex Inc. may terminate User's access at any time for any reason. The provisions regarding to disclaimer of warranty, accuracy of information, and indemnification shall survive such termination. kodex Inc. may monitor access to the Site.

All content present on this site is the exclusive property of kodex Inc. The software, text, images, graphics, video and audio used on this site belong to kodex Inc. No material from this site may be copied, modified, reproduced, republished, uploaded, transmitted, posted or distributed in any form without prior written permission from kodex Inc. All rights not expressly granted herein are reserved. Unauthorized use of the materials appearing on this site may violate copyright, trademark and other applicable laws, and could result in criminal or civil penalties. kodex Inc. is a trademark of the company kodex Inc. Technology Pvt. Ltd.. This trademark may not be used in any manner without prior written consent from kodex Inc.'s authorized personals.

kodex Inc. does not make any warranties, express or implied, including, without limitation, those of merchantability and fitness for a particular purpose, with respect to any information, data, statements or products made available on the Site.

The Site, and all content, materials, information, software, products and services provided on the Site, are provided on an "as is" and "as available" basis. kodex Inc. expressly disclaims all warranties of any kind, whether express or implied, including, but not limited to, the implied warranties of merchantability, fitness for a particular purpose and non-infringement.

kodex Inc. shall have no responsibility for any damage to User's computer system or loss of data that results from the download of any content, materials, information from the Site.

kodex Inc. may change or discontinue any aspect of its website at any time, including, its content or features. kodex Inc. reserves the right to change the terms and conditions applicable to use of the Site. Such changes shall be effective immediately upon notice, which shall be placed on the Site.

In no event will kodex Inc. be liable for damages of any kind, including without limitation, direct, incidental or consequential damages (including, but not limited to, damages for lost profits, business interruption and loss of programs or information) arising out of the use of or inability to use kodex Inc.'s website, or any information provided on the website, or in the Products any claim attributable to errors, omissions or other inaccuracies in the Product or interpretations thereof. Some jurisdictions do not allow the limitation or exclusion of liability. Accordingly, some of the above limitations may not apply to the User.

User agrees to indemnify, defend and hold kodex Inc. harmless from and against all losses, expenses, damages and costs, including reasonable attorneys' fees, arising out of or relating to any misuse by the User of the content and services provided on the Site.

The information contained in the Site has been obtained from sources believed to be reliable. kodex Inc. disclaims all warranties as to the accuracy, completeness or adequacy of such information. kodex Inc. makes no warranty that: (a) the Site will meet your requirements; (b) the Site will be available on an uninterrupted, timely, secure, or error-free basis; (c) the results that may be obtained from the use of the Site or any services offered through the Site will be accurate or reliable.

The User's right to privacy is of paramount importance to kodex Inc. Any information provided by the User will not be shared with any third party. kodex Inc. reserves the right to use the information to provide the User a more personalized online experience.

The Site provides links to web sites and access to content, products and services from third parties, including users, advertisers, affiliates and sponsors of the Site. You agree that kodex Inc. is not responsible for the availability of, and content provided on, third party web sites. The User is requested to peruse the policies posted by other web sites regarding privacy and other topics before use. kodex Inc. is not responsible for third party content accessible through the Site, including opinions, advice, statements and advertisements, and User shall bear all risks associated with the use of such content. kodex Inc. is not responsible for any loss or damage of any sort User may incur from dealing with any third party.