Professional Development Plan (PDP)

Goal	Action Steps	Resources Needed	Timeline	Success Criteria
Deepen understanding of qualitative coding	Enroll in course on NVivo and thematic analysis	NVivo software, course (e.g., FutureLearn)	1 month	Ability to code and interpret interview transcripts
Improve academic writing for dissertation	Review previous proposal and seek supervisor feedback	Academic journals, Grammarly, tutor guidance	Ongoing	Draft with coherent argument and logical structure
Gain project management certification	Register for PRINCE2 or Agile foundation training	Course access, time for study	3 months	Passing certification exam

Skills Matrix

Skill Area	Before Module	After Module	Evidence
Research Design	Limited	Competent	Completed proposal draft and peer reviews
Ethics in Computing	Unfamiliar	Aware and confident	Menlo-based ethical form for mock project
Data Collection Methods	Basic	Informed and strategic	Case study and interview mock planning
Quantitative Analysis	Insecure	Proficient	Hypothesis testing using example datasets
Data Visualisation	Novice	Practical	Created bar charts and interpreted dashboard outputs
Academic Writing	Developing	Clear and structured	Final proposal submission
Reflective Thinking	Superficial	Deep and purposeful	Weekly e-Portfolio entries and peer engagement
Time and Task Management	Reactive	Organised	Unit-by-unit progress tracking and milestone review