

# Salma

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## OBJECTIVE

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To engage and communicate effectively with potential customers over the phone, promoting our offerings and encouraging them to take desired actions or make purchases.

## EDUCATION

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- **Govt. Girls Sr. Sec. School No.2, Kalkaji, New Delhi - 110020**  
Secondary (10th)
- **NIOS, New Delhi**  
Senior Secondary (12th)
- **Deepalaya Computer Institute, New Delhi**  
Diploma in Computer Application (DCA)

## EXPERIENCE

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- **Bajaj Finance** 2018 - 2022  
Telecaller  
I had worked in Bajaj Finance as a Telecaller in which I had successfully sold numerous loans. I had correctly convinced various customers to purchase company's product at the amount fixed by the company. I had worked here for 4 years with full support from the team and company management.

## SKILLS

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- Communication
- Sales through Telecalling
- Active Listening
- Microsoft Office
- Typing
- Customer Service
- Product Knowledge
- Customer-Centric Approach
- Computer Proficiency
- Persuasion and Sales Skills
- Goal-Oriented
- Product Knowledge
- Organizational Skills
- Collaboration

## INTERESTES

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- Communication
- Sales
- Computer Operation
- Management
- Telecalling

## PERSONAL DETAILS

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- Marital Status : Single
- Nationality : Indian

## LANGUAGES

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- Hindi
- English