

# Agendas:

1. Heading: Installation of Jet sprays in each hostel in a phased manner.

Domain: Maintenance.

Proposal: Many of the students are used to jet sprays; absence of which makes using washroom for them a little difficult.

Possible Solution: We must install at least one jet spray in every washroom of every hostel.

Plan of Action: After the approval of the proposal in Senate, I will coordinate with the maintenance section for installation of jet sprays floor wise.

2. Heading: Proposal for CC and library to be opened till 2AM throughout the semester.

Domain: Administration.

Proposal: During the regular seasons, many students want to stay in library after midnight too.

Possible Solution: We shall extend open time up to 2:00 a.m.

Plan of Action: We will talk to admin of CC regarding this problem.

3. Heading: Changing the LAN cables and switches in all the hostels.

Domain: Maintenance.

Proposal: The main reason of internet getting disconnected every week or two is the damaged old LAN cables.

Possible Solution: We can replace the deteriorated cable which not only smoothenes the internet service but also is cost efficiently as day-to-day services will become negligible.

Plan of Action: After the approval of the proposal in Senate, I will contact cc to change the cables ASAP.

4. Heading: Proper sanitization, pest control and grass cutting in the campus.

Domain: Maintenance.

Proposal: A few cases of snakes crawling in our hostel corridor have been found. Fear remains of these snakes crawling inside our rooms from windows or left off open doors sometimes. Keeping in mind the current situation of pandemic, we must sanitize our hands before touching any institute property. Number of mosquitoes increases drastically in monsoon season so does the probability of diseases like dengue, malaria etc.

Possible Solution: Ensuring regular trimming of grasses at least in vicinity of hostel rooms. Providing sanitizers at places like library, cc etc. Spraying with pesticides during monsoon season.

Plan of Action: Coordinating with maintenance section to perform these actions as per requirement.