

# Alao Sodiq Abiodun

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Finance and Accounting professional with a foundation in accounting, auditing, and data analytics. Experience in accounting, financial analysis, financial reporting, risk management, account reconciliation, account receivables, account payables, Financial statements and data-driven decision-making. I am seeking to build and grow a career in an organization that requires excellent professionalism, where I will be responsible for providing valued knowledge and experience in providing solutions and skills, that will re-position my organization as an industry leader.

## Experience

MARCH 2024 – PRESENT

### **ACCOUNTANT | MAYWORTH CONTRACTING | Lekki Scheme 2, Lagos**

- . Managed financial record keeping, including recording transactions, maintaining accurate ledgers, and reconciling accounts.
- . Processed invoices and bills accurately and timely using the accounting software (sage) center's billing system.
- . Posting of transaction using the accounting software and maintaining accurate recording of transaction
- . Prepared comprehensive financial statements, including balance sheets, income statements, and cash flow statements, to provide insights into the organization's financial performance.
- . Played a key role in budgeting process by developing budgets based on historical data and future projections, as well as conducting financial forecasting to predicts future outcomes and trends.
- . Ensured compliance with all relevant tax laws and regulations by preparing and filing tax returns, calculating tax liabilities, and advising on tax planning strategies.
- . Provided support for internal and external audits by assisting with documentation, conducting internal audits and ensuring compliance with auditing standards procedure.
- . Analyzed financial data to identify trends, opportunities, and area for improvement, and provided financial analysis to support decision making processes.

- . Managed financial activities such as cashflow management, working capital optimization, and evaluation of investment opportunities.
- . Assessed financial risks facing the organization and developed strategies to mitigate those risks, including implementing internal controls and monitoring financial performance.
- . Stayed informed about relevant accounting standards, regulations, and industry guidelines to ensure compliance and advised management on regulatory changes and their impact on the organization.
- . Collaborated with cross-functional teams to gather financial information, provide insights, and support decision-making processes.

OCTOBER 2023 – MARCH 2024

#### **Audit Trainee | Beyot Consulting | Surelere, Lagos**

- . Assisted in conducting financial audits, ensuring compliance with regulatory standards for 3 clients, achieving a 100% accuracy rate.
- . Preparing audit working papers and documenting findings, learning audit standard like IFRS, GAAP and company-specific policies.
- . Visit client locations to examine records and operations firsthand, verify assets, like inspecting inventory or fixed assets physically.
- . Analyzed 50+ bank statements to prepare necessary accounts for clients streamlining financial audit preparation and reducing preparation time by 95%.
- . Assisted in delivery actionable recommendations to clients during post-audit discussions, resulting in 70% improvement in business growth and operational efficiency.
- . Collaborated with colleagues in the tax and corporate departments to ensure the company met 95% of its goals and objectives.

## **S k i l l s**

### **Technical skills:**

- **Analysis:** Financial reporting and analysis, Financial statement preparation, Documentation, Reconciliation, Risk assessment, Software proficiency (Xero, Microsoft Excel, Power BI, Power Point, Sage), Data cleaning, analysis, visualization and reports.
- **Programming:** Python (Pandas, NumPy, Matplotlib, Seaborn, Scikit-learn), DAX for PowerBI

### Other skills:

- **Analytical and soft skills:** Problem-solving, Critical thinking, Communication, Time management, Teamwork, Interpersonal skills, and Attention to details.

### Education

MARCH 2022

**Bachelor's Degree in Banking and Finance | Osun State University | Oshogbo, Osun**

- Member of university's Alumni, Osun State University.

### Certifications

JULY 2024

**Data Analytics Skills Certification | Shahriar's Analytical Academy | Udemy**

**Associateship of the Chartered Institute of Bankers (ACIB). (In view)**

### Passion

**Extracurricular activities:** Financial markets • Environmental conservation • Art • Investing • Technology • Travel • Fitness and wellness • [Accounting](#)