



ALBERT KARIUKI KIAMA

P.O Box 98 - 20300, KINAMBA.
+254718448798 | albertkiama99@outlook.com

 Albert Kiama  @CEO_Kiama

PERSONAL DETAILS

- Date of Birth : 25/01/1999
- Marital Status : Single
- Nationality : Kenyan
- Gender : Male

PROFESSIONAL SUMMARY

- Highly motivated and results-oriented Digital Sales Executive with 2 years of experience in managing and maintaining email systems and office suite software. Also roven ability to work independently and as part of a team. Strong communication, teamwork, time management, and interpersonal skills. Proficient in using Microsoft Exchange, Gmail, Outlook, Microsoft Office, and Google Docs. Always eager to learn new things and take on new challenges.

EXPERIENCE

November
2022 -
Still
working
Here

- **Digital Marketer**
Platinum Credit LTD
 - **Customer Communication:** Communication with clients who are interested with our services and thise who are not interested.
 - **Product Knowledge:** I have the product Knowledge which have helped me to deal with all type of questions from our clients.

May
2022 -
October
2022

- **Internship**
ICT Authority of Kenya
 - Planning and undertaking scheduled maintenance upgrades and troubleshooting.
 - Maintaining records of software licenses.Managing stocks of equipment, consumables, and other supplies.
 - Developing procedural documentation and providing relevant reports.Managing and supporting the roll-out of new applications.

EDUCATION

2018 -

- **Bsc. Computer Science**

2022

University of Eldoret
Second Class - Upper Division

2013 -
2017

- **Kenya Certificate of Secondary Education**
Umoja Mixed Secondary School
B (plain)

SKILLS

TECHNICAL SKILLS ->
Networking basics in Protocols and Infrastructure, routing, switching. Operating system, Cloud Computing and Programming Experience (Java, JavaScript, Web Development :- HTML5, CSS3)

80%

COMMUNICATION & INTERPERSONAL SKILLS -> I have a profound background in communication and collaboration skills to both technical and non technical stakeholders. This can be proven by the position that am handling currently of marketing.

100%

PROBLEM SOLVING -> I have ability to solve complex problem systematically and logically applying range of analytical and critical thinking skills especially while I was a trainee in ICT Authority of Kenya.

100%

ADAPTABILITY -> This I usually count it as my strength. I have the ability to adapt in different work and work environment. These can be proven by my history in working different careers and still being Effective.

100%

INTERESTS

- **Cybersecurity:** Staying informed about security threats and best practices for protecting networks and information systems.
- **Programming languages:** Keeping up with the latest trends in programming languages and the best practices for developing software applications.
- **IT leadership and management:** Learning about the latest trends in IT leadership, including project management, leadership styles, and managing teams in an IT environment.

REFERENCE

- **Prof. Samuel Lutta - University of Eldoret**
Dean School of Science
deansos@uoeld.ac.ke
+254(0) 727 447519
- **Anthony Kimaru - ASA Limited**
Assistant Manager
anthonykiama@gmail.com
+254(0) 706685608