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Freie Universität Berlin
Das Präsidium
Zentrale Universitätsverwaltung
-Studierendenverwaltung-
Illtisstraße 1
14195 Berlin

16. Juli 2023

Enrollment request form

To whom it may concern,
I hereby submit my enrollment request for the Wintersemester 2023.

Applicant no: 19966

Application ID: 19767

Hauptantrag

Studienfach

1. Physics

Abschluss

Master

Fachsemester

1

Please answer the following questions or mark your answer.

Affiliation with Freie Universität Berlin

I am currently enrolled or have been enrolled at Freie Universität Berlin.

My matriculation number is: _____

I am currently enrolled at the following German higher education institution.

Name of German institution: _____

Alumni

After finishing your studies at Freie Universität you will have the opportunity to become part of its worldwide Alumni Network. The network enables you to stay in touch with Freie Universität and other Alumni all over the world. Joining the network is free of charge. To join, the Freie Universität Alumni Team (www.fu-berlin.de/en/alumni) will contact you once with a registration link after your stay. Do you agree that the Alumni Team may contact you once by e-mail to inform me about the opportunities of the Freie Universität Alumni Network.

- I agree / I do not agree

Disability

I have a valid disabled ID card (Schwerbehindertenausweis) with an insert entitling (Beiblatt) me to use public transportation. I have attached copies.

(These data are used exclusively for the liberation of the semester ticket.)

- Yes / No

Additional questions for PhD students

Are you currently employed at Freie Universität Berlin? Ja / Nein

Do you receive a scholarship? Ja / Nein

Do you wish to apply for exemption from the semester ticket? Ja / Nein

Legal basis and privacy information

This information provided in response to the above questions is collected, processed, and saved based on Sec. 6, 6a and 6b of the Hochschulgesetz (Higher Education Act) for the State of Berlin (abbreviated BerlHG), in the version thereof dated July 26, 2011 (GVBl. (Law and Regulatory Gazette), p. 378), last amended by Article 1 of the act dated September 14, 2021 (GVBl. P. 1039) in connection with the Studentendatenverordnung (Ordinance on Student Data) dated November 09, 2005 (GVBl. p. 720), last amended by Article 3 of the ordinance dated July 23, 2021 (GVBl. S. 919) in connection with Sec. 2 through 5 of the Hochschulstatistikgesetz (Act on Higher Education Statistics) dated November 2, 1990 (BGBl. (Federal Law and Regulatory Gazette) I, p. 2414) last amended by the act dated March 02, 2016 (BGBl. I S. 342).

The requirements of data privacy and protection law are met by our maintaining confidentiality regarding statistics. The higher education institution and the statistical offices that gather information are, however, permitted to disclose individual items of information (without citing names or addresses) to the federal and state agencies responsible for such matters and to any body or person designated by such agencies upon request and, insofar as possible without jeopardizing the confidentiality of the information, the statistical offices are also permitted to disclose information for scientific and research purposes. The higher education institution is permitted to use your information for internal administrative purposes, including with your name and address, and in the event that you transfer to another institution, to transmit such information to the new higher education institution for its internal administrative purposes. The obligation to maintain confidentiality also applies to those bodies and persons to whom or which individual items of information are disclosed.

If you wish to inform yourself further regarding data protection, you find all information on our website: www.fu-berlin.de/en/studium/bewerbung/datenschutz/index.html

If you were removed from the register of students at our previous higher education institution last year for official reasons, your signature below also confirms that the notice of your removal from the register has become final and not subject to appeal.

1. I hereby state, to the best of my knowledge and belief, that I have not been removed from the register at a higher education institution within the scope of application of the Grundgesetz (Basic Law, the German constitution) as part of a regulatory action.
2. I am aware that enrollment is not permitted if, in the chosen course of study, the student has failed the preliminary, interim, or final examination without the option to retake such examination as provided by the examination regulations or if the student has failed to meet other course requirements stipulated by the examination regulation without the option to make up such requirements at any higher education institution within the scope of application of the Grundgesetz (Basic Law).
3. I hereby state that the information provided in my online application and online data collection is true and correct.

With this cover letter, I am sending in all the necessary documents for enrollment. I have found information about the documents to be sent in on the website of the student administration <https://www.fu-berlin.de/en/studium/studienorganisation/immatrikulation/immatrikulation/index.html> and assure that all necessary documents are attached.

Kind regards

Datum, Unterschrift