
company name
department

For The Hiring Manager,

Attn: Hiring Manager [USE A NAME IF YOU KNOW IT]

As a seasoned [CURRENT JOB TITLE] with over [X] years of diverse [SCOPE] experience, I am applying for the [ADVERTISED JOB TITLE] position. [ATTACHED/BELOW/ETC] you'll find my resume and a brief description of my qualifications.

[USE THIS SPACE TO MAKE 1-2 STATEMENTS ABOUT WHO YOU ARE, WHAT YOU WANT AND WHAT YOU LOVE/BELIEVE IN] I am a highly motivated, hands-on Product Owner and an advocate for agile methodologies, transparency, and collaboration among customers, product managers, software developers, and stakeholders.

I believe that the combination of agile methodologies and increased transparency can help organizations build highly efficient and successful teams that are capable of creating products and solutions that customers love.

I look forward to speaking with you in further detail about the open position and opportunity with [COMPANY NAME].

Sincerely,

AJ Snow
