

## **Minutes for 9/1/17:**

- Met at Mac's at 11:15
- Discussed when we could meet, everyone was free most days after 4, particularly Tuesday and Friday
- We made sure everyone had admin access to the Github so we could edit it
- Team agreed to primarily communicate through GroupMe, response time of ~ 1 hour is acceptable
- Decisions will be made by team consensus
- Adam will be taking minutes for meetings
- Aaron agreed to be team leader for the first week and made website
- Rajiv made a Youtube channel, username: team5electricboogaloo
- People who do not contribute to the team will be placed on a public shame list on our website
- Everyone signed the contract

## **Minutes for 9/8/17:**

- Met at Upson at 11:40
- Discussed our plans for the next week with completing lab 2 and Milestone 1
- We reviewed the prelab for lab 2
- discussed FFTs, the ADC, and analogRead
- Looked over some of the FFT library
- Decisions on planning and meeting times were discussed based on team consensus
- Kelsey took minutes
- Updated team contract for specific meeting time outside of class time on Fridays