

Administration Ministries

200 Audit Committee

CPAs and accountants who plan and oversee the annual audit of parish finances, personnel records, insurance, and assets as required by the Archdiocese.

Time Commitment: 8 hrs. annually

Contact: Mary Downs, Business Manager (502) 780-0673

201 Collection Counters

Teams meet on their assigned week, once a month after the 11:30 am Mass to count and deposit the weekly collection.

Time Commitment: 2-3 hrs per month

Contact: Lynne Webb, Bookkeeper (502) 780-1083

202 Facilities Management & Planning

Advisory and oversight committee for physical property and equipment of parish. Provides expertise and assistance with minor repairs and recommendations on major repairs. May obtain bids for major projects. Helps to evaluate and prioritize property needs for annual capital budget.

Time Commitment: Will meet as needed, not regularly.

Contact: Tom Frank (502) 551-0081

203 Gardens & Grounds

Assist with maintaining our gardens and grounds year round. Tasks: rake, plant, weed, etc. Skilled tasks: Identify and maintain plants for the different areas of the property.

Time Commitment: 2-3 hrs twice per year, additional assistance welcome as available.

Contact: Eileen Schweinhart (502) 795-8313

204 Parish Office Volunteers

Assists with business and office duties. This includes answering phones, assigning Mass intentions, preparing participation sheets, accounting assistance, copying, correspondence, and other assistance as needed by any minister.

Time Commitment: Flexible; 3 hrs or more depending upon your availability

Contact: Lynne Webb, Bookkeeper (502) 780-1083

205 Participation Sheet Volunteers

Assists with preparing worship aids for community liturgies.

Time Commitment: 2 hrs per week or as needed

Contact: Lynne Webb, Bookkeeper (502) 780-1083

206 Space Arrangers

Help with cleaning and arranging the Worship Center.

Time Commitment: Meets weekly on Saturday or may take a task to do at one's convenience.

Contact: Mary Downs, Business Manager (502) 780-0673

207 Technology Committee

Are you a Python programmer? We need you! Python code drives a lot of data- and cloud-based automation at Epiphany. The Tech Committee is an advisory and working committee that manages all things technical at Epiphany, including laptop/desktop support for staff, WiFi and wired networking, and operating system updates. Tech also includes support for lighting and audio visual on parish campus, administers Google/G Suite accounts and electronic mailing lists. Provides expertise on major system purchases.

Time Commitment: Meets monthly; additional as needed.

Contact: Jeff Squyres via the parish office, (502) 245-9733

208 Weekend Closers

Parishioners who are responsible for securing the Worship Center and Community Center after weekend Masses.

Time Commitment: One weekend per month

Contact: Mary Downs, Business Manager (502) 780-0673